

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL** HELD
IN THE SCHOOL ROOM, UNITED REFORMED CHURCH, CHAPEL LANE
16TH SEPTEMBER 2014 AT 7.30 PM

PRESENT: Cllr L Wragg (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr J Peacock, Cllr D Roberts,
Cllr M Sunderland and Mrs J Wright (Clerk)

IN ATTENDANCE: Mr S Hall, Mr J Pymer

		Actions
1.	APOLOGIES FOR ABSENCE: There were apologies from Cllr C Howe and Cllr E O'Regan	
2.	DECLARATION OF INTEREST IN AGENDA ITEMS: No items were declared	
3.	MINUTES OF THE PARISH COUNCIL MEETING OF 22ND JULY 2014: The minutes were agreed and signed as a true record.	
4.	MATTERS ARISING: There were no matters arising. Cllr E O'Regan has with regret said she will stand down from the PC before originally planned due to a much longer commute and additional work commitments. Clerk to send a letter of thanks and the Cllrs expressed their thanks for all her hard work. Clerk to continue advertising the positions	Clerk Clerk
5.	STANDING ORDERS AND CHANGES TO CEMETERY REGULATIONS: All Cllrs have had a copy of the document and have reviewed the contents. Cllr Wragg suggested that the PC propose to adopt the Standing Orders formally in October and to iron out the details this month in order to produce a final copy with the Vice-Chairman. Cllr Bottrill and Cllr Peacock have relevant training in the coming week and will add anything useful from what is learnt. The proposed Cemetery regulation changes were circulated and agreed. The PC needs to err on the side of caution rather than be ground-breaking and all memorial stones need to blend in. Clerk to circulate these to all stone-masons and funeral directors who use the cemetery on a regular basis.	Cllr Wragg / Cllr Roberts Clerk
6.	CHRISHALL GRANGE LEAFLET: Cllr Wragg said that the PC should ensure that the residents of Chrishall Grange were included in the PC's activities. It was agreed that a leaflet should be delivered to each house with the contact details and dates of meetings, directions to the web-site etc.	Cllr Wragg
7.	COUNTY COUNCIL AFFAIRS: Cllr Topping attended the meeting and gave the following report: "Broadband <i>I spent a morning with Connecting Cambridgeshire in my role as a Broadband Champion. Fowlmere will not have access to the new speeds for a few more months but it will be in by Christmas. If you see activity at the junction box in the High Street then you will know it is happening. I will update the Parish Council on specifics as the time for Fowlmere to go live gets nearer, but in the meantime: Connecting Cambridgeshire has been successful in its bid for £1.2 million from the European</i>	

Regional Development Fund Regional Competitiveness Grant to deliver support for local businesses. This means a countywide support programme for small businesses will be delivered to assist with the adoption of broadband and broadband-enabled technologies. If a household is served by the "live" junction boxes then the next step for people who want faster broadband than they currently have is to test the broadband speed - the Connecting Cambridgeshire webpage tells you how to do this - and then shop around for an improvement by buying what is known as a fibre based package from an ISP provider. Moneysupermarket.com has a good introduction. In some cases - if someone bought a deal from a provider some years ago - it may be cheaper, or it may be a few pounds more a month.

Transport strategy

Transport Strategy for Cambridge and South Cambridgeshire - Consultation is currently underway on the draft Transport Strategy for Cambridge and South Cambridgeshire. This is being run alongside the consultations on Cambridge City Council and South Cambridgeshire District Council's draft Local Plans. The consultation period closes on the 30 September. The intention is for the Strategy to be adopted in early 2014 to support the submission of the draft Local Plans to the Planning Inspectorate.

Transport issues locally: 31 bus route and highways improvement bid

I met with Mike Cooper in late July. His role is now about keeping what is already there going, ie repairs etc, while for new initiatives, Stuart Rushby is more the contact. Mike has carried out further work on drains in Long Lane up the hill to the centre of Fowlmere and is awaiting heavy rain to see if that solves the problem of the outstanding drainage issue in the vicinity of Hope Cottage.

He has forwarded the problem with the sign in Piper Close to the signals team, and has removed the sign pointing down at the Foxton crossroads and ordered a replacement. The panel to decide the bids from parishes meets in October. In terms of any bid going in from Fowlmere, I am ready to offer advice and support on the day itself if the parish would find that helpful.

31 bus route - I will be able to give an answer tomorrow re bus costs using the 31 and other buses in town. The proposal to route some services via Shelford rail station so enabling people to get trains down to London seems sensible and is worth considering. Replies to the consultation are due in now.

District plan and housing

The lack of a five year land supply continues to cause problems for district councils across the country, and in South Cambs this is also the case, as per the recent application at Waterbeach and also at Melbourne where the developers are confident they can win on appeal even though the district planning committee rejected. It follows that the parish council needs to keep close to any possible developments for putting forward land as even though the land may be not part of the district council's plan, the bid could still succeed. Deborah as your district councillor may have more details.

Thriplow recycling depot.

The County Council is running a consultation on the future of its Household Recycling Service and this survey finishes on 26 Sept. So if you use Thriplow Recycling Centre - and even if you don't - then it is important to give your views. The County is looking at various efficiency and money-saving options including closing sites, reducing their hours or possibly their days, getting a charity or a not-for-profit to help run, charging for certain types of waste from DIY activity.

There are forms that are on hand to be filled in if you visit the sites or you can go to www.cambridgeshire.gov.uk/recyclingcentreservice.

The decision on the future of the service will be made in the autumn. This is a very useful service and the Thriplow site is always busy. So please let the county know what you think.

	<p><i>The concern is that reducing access to these facilities could increase fly-tipping.</i></p> <p>and finally . . . <i>I am now vice-chairman of the Audit Committee at the County Council, and have been asked to represent the county on the Local Access Forum which has the job of improving access to public land and making sure developments include good access to the countryside.</i></p> <p><i>Some villages are doing interesting work in terms of local outreach wardens for elderly and isolated people, lunch clubs and hospital lift groups and I am doing some research. I have met with a local charity that has good insight into this issue and what services are available. I am happy to advise the parish council on any points coming out of this."</i></p> <p>Alan Jackson has sent in a letter supporting the view that the refuse centre at Thriplow remains open which was passed onto Cllr Topping. Cllr's urged to complete the questionnaire and Clerk to advertise it on FB and the Noticeboard.</p> <p>Salli Roskilly (Jackson's Way) has complained about the proposed BT box planned to stick out on the footpath alongside her house. She has involved the County Council but Cllr Topping to be made aware as this seems completely the wrong place to site it and will be an obstruction.</p> <p>Cllr Topping has not had the bus information yet so he will forward it ASAP. Cllr Bottrill shared the PC's views on the Number 31 issues. Cllr Topping was asked what are the white marks on the drains and information passed on from Salli Roskilly re Jackson's Way?</p> <p>Cllr Bottrill expressed concern about earth moving at Flint Cross on a site which had just been sold - his concerns were passed to Cllr Topping. Also the ditch has not been cleared in Chapel Lane, again passed to Cllr Topping.</p>	<p>Clerk</p> <p>Cllr Topping</p>
8.	<p>TRAFFIC IN FOWLMERE:</p> <p>The bid for the Highway Improvement scheme went in before the 12th September deadline, and PC expressed great thanks to Cllr Howe for his efforts in producing an excellent bid. The assessment should be next month.</p> <p>Speed check requests to be looked at again in the October meeting (Clerk to resend material).</p> <p>Cllr Sunderland noted that there was increased traffic following the Duxford airshows this weekend. Clerk to remind Cllr Wragg to raise this at the next Duxford meeting.</p>	<p>Cllr Howe (Clerk)</p> <p>(Clerk)</p>
9.	<p>BUSES IN FOWLMERE:</p> <p>The information was circulated. Cllr Bottrill circulated his thoughts, gathered from speaking to local residents. Cllr Wragg opened the meeting to Jeremy Pymer, who is the Social Awareness Minister at St Mary's, and who said that a survey would have been a good idea and without knowledge of costings, it was difficult to know if it was viable in the longer term. Thriplow conducted a survey - the closing date for the CCC consultation is 30th September - Clerk to advertise details on the web-site of the consultation. Cllr Wragg thanked My Pymer and PC will guide people in the village towards making a response - Cllr Topping asked to be copied with that.</p>	<p>Clerk</p>
10.	<p>PLANNING COMMITTEE:</p> <p>A) PLANNING MINUTES FROM 15TH JULY, 12TH & 19TH AUGUST 2014</p> <p>MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN</p>	

THE SCHOOL ROOM, UNITED REFORM CHURCH, CHAPEL LANE, FOWLMEERE ON **TUESDAY**
15TH JULY 2014 AT 7:30PM

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr J Peacock, Cllr M Sunderland and Cllr I Wragg

APOLOGIES: There were apologies from Mrs J Wright (Clerk)

IN ATTENDANCE: 5 members of the public

1. Declarations of interest (if any)

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.

2. S/1090/14/LB

Removal of cement render, mesh and boarding. Replacement with larchwood laths, sheep's wool insulation, lime and hair render and lime wash finish

1 Hillside Cottages, High Street, Fowlmere, Royston, Cambs, SG8 7SJ

Mr Shane Thornton

The Parish Council noted that there had been the removal of cement render mesh and boarding and a replacement with Larchwood laths, sheep's wool insulation, lime and hair render and lime wash finish. Though this was a retrospective application, upon reading the explanatory details in the application it was clear that this was work that needed immediate action, therefore the recommendation was as follows:

The Parish Council has no objections as the work is in keeping and appropriate with a building of this type in the Fowlmere Conservation Area and it has no effect upon neighbouring properties.

3. S/1504/14/FL

Single Storey front extension

Lynburn, Thriplow Road, Fowlmere, SG8 7QT

Mr Ian Wilson

The Parish Council have no objections as it is in keeping with the property, with no effect on neighbouring properties.

4. S/1350/14/DC - For information only

Discharge of conditions 1, 2, 3, 4, 6 and 8 of S/1895/13/CV

The Willows, Land West of, The Way, High Street, Fowlmere, Cambridge, SG8 7QS

The Way Fowlmere LLP

The Parish Council noted the discharge and the Clerk to be asked to bring the approved plans to next meeting to check out those remaining.

5. S/1249/13/FL - Appeal lodged

New Offices, research and production facilities with associated car parking and landscaping

Land to the south of, The Butts Business Centre, The Butts, Fowlmere

Mr Duncan Johns, Ion Science

The Parish Council noted the appeal. Council agreed that the Chairman and Vice Chairman, along with the Vice Chairman of Planning should draft a covering letter to be sent along with the original representation that went to SCDC recommending refusal of Ion Science application. Once drafted it would be sent to all councillors for comment etc before it was despatched to the Planning Inspectorate.

This needed to be received by the Inspectorate by the 23rd July 2014.

6. S/1966/13/VC - For information only - notice of Appeal Decision
Removal of condition 4 on planning permission S/2521/11 restricting retail use to allow unrestricted retail use.

Dean Farm, Long Lane, Fowlmere, SG8 7TG
Mr T Dean

The Parish Council noted the appeal decision. Councillors asked to see the appeal decision and the decision on refusal of costs before making further comment. Clerk to be asked to email both documents to all before next meeting if possible

7. S/0782/14/FL - For information only, going to SCDC Planning Committee
New dwelling, Access and part demolition of Existing wall

Queen's head, Long Lane, Fowlmere, Royston, Cambs, SG8 7SZ
WDG Inns Ltd

The Parish Council noted the information. This revision of original plans came in too late for the meeting so therefore would be on the agenda for the next

8. S/0783/14/LB - For information only, going to SCDC Planning Committee
Listed building consent for new dwelling, access and part demolition of existing wall

Queen's head, Long Lane, Fowlmere, Royston, Cambs, SG8 7SZ
WDG Inns Ltd

The Parish Council noted the information. This revision of original plans came in too late for the meeting so therefore would be on the agenda for the next

9. Other Matters and Updates

Other Matters and Updates (*for information only*)

Members of the public were informed that the Chairman and Vice Chairman would give a brief update as to information obtained from SCDC regarding commercial premises at the next meeting of the Full Council on the 22nd July 2014.

**MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN
THE SCHOOL ROOM, UNITED REFORM CHURCH, CHAPEL LANE, FOWLMERE ON TUESDAY
12TH AUGUST 2014 AT 7:30PM**

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr L Wragg and
Mrs J Wright (Clerk)

APOLOGIES: There were apologies from Cllr E O'Regan, Cllr C Howe, Cllr J
Peacock and Cllr M Sunderland

IN ATTENDANCE: There was no-one in attendance

1. Declarations of interest (*if any*)

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.

2. S/1663/14/FL (incl application for Lawful Development Certificate)
Single storey rear extension

**New Farm House, New Farm Close, Fowlmere, Royston, Cambs, SG8 7SW
Mr and Mrs Denton**

The Parish Council recommend approval as they feel it is not going to be detrimental to neighbouring properties, as it is only a single storey and there is good separation from neighbouring properties.

3. C/11/40/029

Application for tree works - subject to TPO's or in a Conservation Area

**Sycamore House, Rectory Lane, Fowlmere, SG8 7TL
Mr Ian Wilson**

The Parish Council support the application, as long as this is in agreement with the Tree Officer at SCDC.

4. S/1090/14/LB - For Information Only - Permission Granted

Removal of cement render, mesh and boarding. Replacement with larchwood laths, sheep's wool insulation, lime and hair render and lime wash finish

**1 Hillside Cottages, High Street, Fowlmere, Royston, Cambs, SG8 7SJ
Mr Shane Thornton**

The Parish Council noted the decision

5. Other Matters and Updates

Other Matters and Updates (*for information only*)

Planning Meeting to be held on Tuesday 19th at 7:30pm at the URC Clerk to book venue and prepare agenda etc but is unable to attend due to holiday commitments.

The Electricity Board has been in touch about removing a minimal amount of foliage from the trees in the cemetery - 2 trees only, which are currently touching the electricity wires. Cllr Roberts signed the paperwork.

A) Two memorial Stones for Fowlmere Cemetery

The Cllrs looked at an application for a memorial stone from the Smith family. The first application is too large especially given the proximity to the WW1 War Grave. The Clerk to contact the stonemason to ask it to be reduced by a foot in terms of height and width. Existing approved colours are black, cream, white and a granite brown, and they don't wish to increase the range of colours. The present design is inappropriate and will not blend in with other graves and we have to be sensitive to other graves and other families - the height in particular is too great. The top needs to be levelled or a gently rounded top. They don't want coloured pictures on the stones either - the golfer could be a non-coloured silhouette. Advise they take a look at the rest of the recent stones in the cemetery, to see how it can be best matched in.

Clerk to call 3 other cemeteries to ask rates for residents and non-residents at 3 locations.

The price for 'over 3 foot' to be removed and introduce a maximum width (33 by 33 inches).

The Loveridge grave has been agreed - Clerk to contact to say agreed.

Following a couple of complaints, the Clerk to contact the Webb family about removing some granite stones placed at the foot of the grave, which will get in the way of the mowing.

Planting to be undertaken at The Triangle in the Autumn and if this is not happening, we should inform them. BPHA have also confirmed the tree is to be replaced in Sept / Oct. Clerk to check exact details.

The Cllr's are meeting with SCDC to discuss all the problems regarding the allocating at The Triangle -

19th August 2014, King Street Housing have said they won't attend.

Report dog bins not being emptied.

The meeting closed at 8:15

MINUTES OF A **MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE** HELD IN
THE DOROTHY PLUCK ROOM, ST MARY'S CHURCH, FOWLMERE ON **TUESDAY 19TH AUGUST**
2014 AT 7:30PM

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr C Howe, Cllr E
O'Regan, Cllr J Peacock, Cllr M Sunderland and Cllr L Wragg

APOLOGIES: The Clerk

1. Declarations of interest *(if any)*

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.

2. S/1794/14/FL

Single storey front extension

Rose End, Lower Farm, Long Lane, Fowlmere, Royston, Cambs, SG8 7TG

Mr Steve Lovatt

The Parish Council is concerned that the information provided (drawing) does not clearly enough show the actual build at completion. Further drawings and description of finished work required please.

3. C/11/40/029

Application for tree works - subject to TPO's or in a Conservation Area

Savile Way AND Churchyard, Fowlmere,

Mr Lacey

The Parish Council have no objections if approved by the Tree Officer at SCDC.

4. C/11/40/029

Application for tree works - subject to TPO's or in a Conservation Area

Moss Cottage, Long Lane, Fowlmere,

Mrs Magnay

The Parish Council have no objections if approved by the Tree Officer at SCDC

5. C/11/40/029

Application for tree works - subject to TPO's or in a Conservation Area

Oakleigh House, Lynch Lane, Fowlmere,

no name given

The Parish Council have no objections if the condition of the walnut tree is confirmed.

6. Other Matters and Updates

Other Matters and Updates *(for information only)*

	<p>Nothing was reported.</p> <p style="text-align: center;">*****</p> <p>B) UPDATE ON WELDING ALLOYS Nothing further has been reported to any member of the PC.</p> <p>C) THE TRIANGLE Cllr Wragg and Cllr Roberts attended a meeting at SCDC in August to see the Head of Legal (S Reed) and two SCDC Housing Officers to discuss the allocation of rented houses in The Triangle. Thanks to their preparatory work, they demonstrated that an Exception Site is completely different from any other affordable housing site. The allocation process appeared not to have complied with the regulations. Significant issues were raised e.g. there was no mechanism in place to audit whether a Registered Social Landlord had verified someone's claims as to where they lived or had close connections. The definition of 'Local connections' had been too vague and there was no 'points' system to enable staff to process this aspect objectively. SCDC had now to challenge the Housing Association to make sure this information met the appropriate criteria. It was to be discussed at CEO level at SCDC, and FPC should hear back from them by the end of September. Certain Fowlmere residents whom we intended to help still have not been allocated these properties. Letter to go up on the noticeboard and further information to the village following the second meeting when there is a way forward to report. Cllr Bearpark thanked Cllr Wragg and Cllr Roberts for all their hard work on this.</p> <p>The Meeting was then opened to members of the public.</p> <p>Mr Hall mentioned his particular problem with obtaining a rented property on the Triangle, which corroborates the issues discussed earlier.</p> <p>Mr Hall was attending the meeting to ask about holding 'boot camp' sessions on the Green alongside Savile Way and also on The Butts, at variable times, to raise charitable donations. Any damage would be repaired and would not clash with the school using The Butts. It would be based on a maximum of 16 people, to run indefinitely. He would need a CRB check and insurance, so if anything goes wrong the Parish would not be liable, and he and the participants would need to sign a no-liability waiver. The Cllrs advised it would be worth him looking into Public Liability Insurance. The Butts would be better as there is a covenant on the St Mary's land to say no play equipment etc, which makes it unsuitable. The PC agreed it is a good idea and agreed that he should try it out for six months. The PC will formally write to him, to ask him to sign the letter too (3 Savile Way). PC to check they see the relevant insurances and DBS certificate. [ACTION CLERK]</p> <p>Mr Pymer also commented on The Triangle to say the Housing Association's behaviour was unacceptable. He considered that the allocations were possibly in breach of the planning policies due to the wrong criteria used, and could be subject to a judicial review, given the funds available. How were HAs publically accountable?</p>	
11.	<p>BURIAL BOARD: A) MEMORIAL STONES Arthur Walker, Mrs Stretton and Beryl May all have memorial stones which the PC have agreed. The remaining stone proposed for Mr Smith still does not comply with guidelines.</p>	

	The Smith memorial needs to be less than 32 inches high as a maximum, a straight or curved symmetrical top, a design that blends in and a regulation colour. Clerk to send new rules, via Cllr Wragg and Cllr Roberts.	
12.	<p>TREES, GRASS AND HEDGES:</p> <p>A) SAVILE WAY PLANTING Clerk to chase Lamorna Thomas for progress.</p> <p>B) MILLENNIUM TREE It has been confirmed that the tree is to be satisfactorily replaced although the Clerk to ask for this to be done very soon. For avoidance of interference with buried cables etc, it will be planted in the same location.</p> <p>C) PROTECTED VERGES The cost will be £685 for the verges to be cut in line with recommendations from the beginning of October. PC authorised the Clerk to confirm with Agriplant to proceed.</p> <p>Mrs Green at 1 The Triangle has complained about an overhanging tree. She needs permission from CCC to undertake work at her own cost, as long as the tree doesn't have a TPO. Clerk to advise her.</p> <p>People are parking on the grass at Dovehouse Close, which is encouraging others to do the same - Clerk to let Geoff Clark (SCDC) know.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
13.	<p>FINANCE AND GENERAL PURPOSES:</p> <p>A) AUDIT PASSED The Clerk reported that the audit had been passed. PC thanked the Clerk for the work involved in this.</p> <p>B) SPENDING PRIORITIES ON VILLAGE AMENITIES A village survey needs to be undertaken to determine priority, not immediately but in the next few months.</p> <p>C) FOWLMERE FRIENDSHIP CLUB DONATION AND PAYMENT FOR WW1 WREATH £250 to be donated to the Friendship Club, proposed by Cllr Sunderland, seconded by Cllr Bottrill, and agreed by all. The cheque was signed for £50 for the WW1 wreath.</p> <p>Clerk to investigate new bank accounts further and ensure Section 106 money is ring fenced.</p>	<p>(Clerk)</p> <p>Clerk</p> <p>Clerk</p>
14.	<p>CORRESPONDENCE The correspondence list was noted.</p> <p>Clerk to reply to Nicola Webb to say no kerb stones are permitted in the cemetery, as more requests are being asked for that unfortunately cannot be accommodated and we have tightened up the rules.</p>	<p>Clerk</p>
15.	<p>ACTION LIST UPDATE: The action list was updated accordingly.</p> <p>Cllr Bottrill asked about the possibility of a Notice board on the Bus Shelter but it was agreed that the Swan was a better location. Clerk to chase after initial discussion with the previous owners was positive.</p>	<p>Clerk</p>

16.	<p>OTHER MATTERS: A) DATE FOR MEETINGS IN 2015: 7:30pm Tuesday 20th January 2015 (Chapel), incl Finance (7:00pm) 7:30pm Tuesday 17th February 2015 (Chapel), 7:30pm Tuesday 17th March 2015 (Chapel), 7:30pm Tuesday 21st April 2015 (Chapel), incl Finance (7:00pm) 7:30pm Tuesday 5th May - Annual Village Meeting (St Mary's) 7:30pm Tuesday 19th May 2015 (Chapel) 7:30pm Tuesday 16th June 2015 (Chapel) 7:30pm Tuesday 21st July 2015 (Chapel), incl Finance (7:00pm) No meeting in August 2015 7:30pm Tuesday 15th September 2015 (Chapel) 7:30pm Tuesday 20th October 2015 (Chapel), incl Finance (7:00pm) 7:30pm Tuesday 17th November 2015 (Chapel) 7:30pm Tuesday 15th December 2015 (Chapel)</p> <p>All Cllr's noted the proposed dates for 2015 - Clerk to pass to Barry Love at the URC and Maxine Pymers at St Mary's. The Cllrs also agreed to keep with tradition and have the PC Christmas Meal in January, with partners invited.</p> <p>The meeting closed at 10:00pm</p>	Clerk
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