

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL** HELD
IN THE SCHOOL ROOM, UNITED REFORMED CHURCH, CHAPEL LANE
19TH NOVEMBER 2013 AT 7.30 PM

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr J Peacock, Cllr M Sunderland, Cllr L Wragg and Mrs J Wright (Clerk)

IN ATTENDANCE: Mr and Mrs Nolasco, Mr Teasdale, Cllr T Neal, Mr S Lester, Mr M Bates

		Actions
1.	<p>APOLOGIES FOR ABSENCE: Apologies were received from Cllr P Flynn, Cllr E O'Regan and Cllr N Webb,</p>	
2.	<p>DECLARATION OF INTEREST IN AGENDA ITEMS: No items were declared.</p>	
3.	<p>MINUTES OF THE PARISH COUNCIL MEETING OF 15TH OCTOBER 2013: The minutes were agreed and signed as a true record.</p>	
4.	<p>MATTERS ARISING: There were no matters arising not on the agenda.</p>	
5.	<p>COUNTY COUNCIL AFFAIRS: Cllr Topping attended the meeting and gave the following report:</p> <p>"County councillor's report <i>Speeding in the village:</i> <i>I contacted David Lines, who is now the best person to talk to regarding these matters, rather than Mike Cooper, following the re-organisation of the highways dept.</i></p> <p><i>David Lines indicated that any further speed limiting proposals would need to be run past the police who would want to understand the scale of the issue - and commitment required in terms of enforcement - before supporting any proposals. This would usually be in the form of a speed survey.</i></p> <p><i>I went through the helpful Sgt Sandra Davidson at Sawston to the County police traffic officers.</i></p> <p><i>They have advised they could not do a survey this side of Christmas, and commented:</i></p> <p><i>"As and when a survey is arranged, we may supply a summary of results which is free. A full report is £300 per box and @£150 for each one thereafter. Due to the high demand of requests such as these, some justification is also sought. By that I mean the local officer or PCSO conducting a 100 vehicle silent (covert) radar check to identify if there is a particular issue in any case. That at least gives a good indication and start off the process. The P Council could also request this be done by Cambs County C. and throw in a 'bid' so that the highway authority promotes the traffic order as well - which they must do in any case and be supported by them. Is there a collision history here that is speed related and what (if any) other measures are proposed to encourage compliance ?</i></p> <p><i>My suggestion is that (a) the parish asks their sector police to conduct the silent survey</i></p>	

	<p><i>described above to assess the situation (the PCSOs can do this). (b) the parish uses the local traffic initiative bidding process - bids have to be in by 4th December - to apply for a 20mph zone in the village (c) we need to understand the history - though it isnt always the case that there has to be a history of collisions and accidents for improvements to be made.</i></p> <p><i>Tunnel effect issue:</i> <i>I cant get David Lines to the parish council meeting, but I have discussed with David a site meeting to review the tunnel and its effects on the road at the centre of the village - I suggest that the parish clerk fixes the date with David and whoever else needs to be there. I can be there but it would have to be a Friday, or at a pinch a Tuesday.</i></p> <p><i>Dottrell Hall</i> <i>I have also chased up the enforcement re Dottrell Hall. County replied:</i></p> <p><i>As a significant volume of wood waste remains on the land the landowner has been advised in writing that the County Council intends to prosecute the matter through the courts. The case file has been largely completed and passed to the legal team for consideration. A summons will be issued once legal are satisfied that sufficient evidence has been provided to secure a conviction and that prosecution of the landowner would be in the public interest.</i></p> <p><i>I spoke to Andrew Greenwood about progress. A site inspection with a surveyor (Mr Green) is taking place today. I will advise at the meeting as getting to be sub judice. Andrew has offered to call Cllr Roberts to explain. Environment Agency involved. "</i></p> <p>Clerk to write and express their dismay at the lack of progress of the alleged offences at Dottrell Hall and ask for the date when the legal work will be complete - via Cllr Topping.</p> <p>Clerk to progress the issue of the tunnel after Christmas and keep Dr Howe informed. Clerk to ask the Police to conduct the silent survey.</p> <p>Cllr Topping said that the site (Dottrill Hall) was reviewed today and the expert opinion will provide details of the costs of removal, which should counteract any potential argument from the defendant - the legal process really is near completion - he is hopeful within the month.</p> <p>Cllr Topping said a bid really needs to go in by 4th December (he will send the contact at the police who needs to conduct the silent survey). Clerk to send through details of the bid initiative to all Cllrs.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
6.	<p>TRAFFIC IN FOWLMERE: This item will be updated at the December meeting, following the input from Cllr Topping.</p>	
7.	<p>UPDATE ON THE VILLAGE HALL Cllr Roberts asked that the meeting is opened to the Chairman of the VH Committee. Cllr Roberts gave a summary of the background of the problems with the Social Club, which has been documented in previous minutes.</p> <p>Mr Bates said that a version of the agreement between the VH and the Social Club had been 'signed' with changes which the VH Committee could not agree to. Since then, there has been very little progress and the latest document has not been returned and the SC has</p>	

	<p>accumulated debts in excess of £2500. On the basis of that, the VH Committee decided to bring the matter to a conclusion as the SC is in breach of agreement in several ways. Cllr Bates read out the latest correspondence which will be held on the PC Notice Board too.</p> <p>The Social Club have been sent the letter via various means, including Recorded Delivery. Mr Bates has received an e-mail which shows that the Chairman has resigned, giving a weeks notice.</p> <p>Mr Bates seeks the support of the PC to take the situation further with a Solicitor (Hewitsons, Newmarket Road, Cambridge) and help financially. Recent fundraising events reflect the ongoing commitment of those on the VH Committee who are doing their absolute best to support the VH. The situation with the Social Club cannot be allowed to continue as it breaches Charity Commission rules.</p> <p>Cllr Roberts commended Mr Bates for his and the efforts of the Committee to try and resolve this situation. In principle, the PC can help financially and fully support the action taken. Cllr Roberts suggests that the PC agree to pay half of the cost, up to a total of £200 from the PC, Cllr Peacock proposed, Cllr Bottrill seconded and all agreed to this. This is reasonable to get the action going.</p>	
8.	<p>PLANNING COMMITTEE:</p> <p>A) PLANNING MINUTES FROM 15TH OCTOBER AND 6TH NOVEMBER 2013:</p> <p>MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE SCHOOL ROOM, UNITED REFORM CHURCH, FOWLMERE ON TUESDAY 15TH OCTOBER 2013 AT 7:00PM</p> <p>PRESENT: Cllr D Roberts (Chairman), Cllr J Bottrill, Cllr P Flynn, Cllr E O'Regan, Cllr M Sunderland, Cllr L Wragg and Mrs J Wright (Clerk)</p> <p>APOLOGIES: There were apologies from Cllr T Bearpark, Cllr J Peacock and Cllr N Webb</p> <p>IN ATTENDANCE: Mr Winter</p> <p>1 Declarations of interest (if any) Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh.</p> <p>2. S/1924/13/FL Single storey front and side extension 27 Chapel Lane, Fowlmere, SG8 7SB Mr and Mrs R & J Barker</p> <p>The Parish Council have no objections as there is adequate room on the site and will blend in. It is not over-looking and will not result in any loss of amenity for any neighbours.</p> <p>3. S/1966/13/VC Removal of condition 4 on planning permission number S/2521/11 restricting retail use to allow unrestricted retail use.</p>	

Deans Farm, Shepreth Road, Fowlmere, SG8 7TG
Mr and Mrs T Deans

Cllr Roberts cannot see any part of the land involved in this application from her own property, so in light of previous advice from the Monitoring Officer at SCDC, no declaration of interest is required.

Fowlmere Parish Council cannot support this very 'open' application which is wholly against established SCDC Planning Policy (SF/5 Retailing in the Countryside). The application has no evidence of exceptional circumstances. It should be noted that the PC also read the Inspector's appeal decision from the previous related application which also clarifies this decision. If SCDC disagree with this view, Fowlmere PC requests that the application is taken to the next SCDC Planning Committee for decision. (Cllr Wragg to attend on behalf of the PC if necessary).

4. C/11/40/029

Application to undertake work on trees situated within a Conservation Area

The Queen's Head Public House

Mrs S Tobin

The Parish Council has no objections to this application (as none of the trees have TPO's on them), as long as the Tree Officer at SCDC is in agreement. The PC welcome the clearance on the road side as this has been requested previously by the school.

5. S/2017/13/FL

Child's playhouse 2.4m x 2.24m timber

11, Chapel Lane, Fowlmere, SG8 7SA

Mr Mark Winter

The Parish Council have no objections to this application. It is not a problem to any neighbouring properties and will fit in with the area with no loss of amenity for the neighbours.

6. S/1895/13/VC

Relocation of building on plot

Land West of the Way, Fowlmere

Mr Peter Cox, Breathe Architecture Ltd

Fowlmere Parish Council objected to the original application for this plot, and continues to object strongly to this application.

In addition to the reasons not to grant the original application, a very major water problem on the site became apparent this Summer. Fowlmere PC considers that it is wrong to give approval to such sites. There is a significant underground 'flow' of water here which could have a serious impact on neighbouring properties. The residents in the neighbouring houses to this site have been put through a very long and miserable time because of the protracted attempts at remedial work, and the Parish Council considers that the planning authority has a duty of care to these people. They should not be subjected to further noise, dirt and vibration

in the attempt to develop an unsuitable site.

7. S/1638/13/FL For Information Only - Permission granted
Application for a new planning permission to replace extant planning permission reference S/0964/10/F

Sparrows Lodge, Green Lane, Fowlmere, SG8 7QP
Dr Nigel Ramsden

The Parish Council noted the decision

8. S/1896/13/DC For information only
Discharge of condition 7 of planning ref S/1896/13/DC

The Nurseries, The Way, Fowlmere
Mr Peter Cox, Breathe Architecture Ltd

The Parish Council noted the amendment

9. Other Matters and Updates

Other Matters and Updates *(for information only)*

Cllr Flynn asked that if a house has been used for residential purposes and then is changed to an office, does it need permission from SCDC. Cllr Roberts to ask at SCDC.

The meeting closed at 7:50pm

MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE
HELD IN THE DOROTHY PLUCK ROOM, ST MARY'S CHURCH, FOWLMERE ON
WEDNESDAY 6TH NOVEMBER 2013 AT 7:30PM

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr J Peacock and Mrs J Wright (Clerk)

APOLOGIES: There were apologies from Cllr P Flynn, Cllr E O'Regan, Cllr M Sunderland, Cllr N Webb and Cllr L Wragg.

IN ATTENDANCE: There was no one in attendance.

1. Declarations of interest *(if any)*

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh.

2. S/2113/13/FL
Roof mounted solar PV system
North Farm House, North Farm, Long Lane, Fowlmere, Royston, Cambridgeshire, SG8 7TG
Mr Garry Collis

Although she has no declarable interest Cllr Roberts thought it best to leave the meeting for this item, as the applicant is a very near neighbour and so she would take no part in the debate or decision. Cllr Roberts left the meeting at 7:35pm.

The Parish Council supports this application as it has no overbearing impact on neighbouring properties.

Cllr Roberts returned to the meeting at 7:40pm

3. S/2030/13/FL

Single storey rear extension

10 Champions Close, Fowlmere, Royston, Cambridgeshire, SG8 7TR

Mr G Titmus

The Parish Council has no objections to this application, as it is very small, fits in well with the property and is not detrimental to the neighbours.

4. S/1924/13/FL - For Information Only - Permission Granted

Single storey front and side extension

27 Chapel Lane, Fowlmere, SG8 7SB

Mr and Mrs R & J Barker

The Parish Council noted the decision.

5. S/1249/13/FL - For Information only - Notice of inclusion on the next SCDC Planning Meeting

New offices, research & production facilities with associated car parking and landscaping

Land to the south of, The Butts Business Centre, The Butts, Fowlmere

Mr Duncan Johns, Ion Science

The PC reported that Cllr Bearpark had attended on behalf of Fowlmere PC, having been given majority support to do so. Cllr Peacock and Cllr Bottrill also attended as Parish Council representatives.

The SCDC Planning Meeting happened today and the application was rejected. This will be explained in more detail at the next full Fowlmere Parish Council meeting (19th November 2013).

6. Other Matters and Updates

Other Matters and Updates *(for information only)*

The meeting closed at 7:50pm

The minutes were agreed and signed.

	<p>B) GREEN LANE</p> <p>The Clerk read out an e-mail from Cambridge Road residents who live along the side of Green Lane where work is being done to the road which has removed their grass verge and is turning the road into a mud-bath. The PC cannot do much about replacing the verge or cleaning the wall as this needs to be resolved directly with the landowner (Clerk to advise). It does however raise questions about how the track is being used. Ion Science use this access for several spaces, separately to their main parking space.</p> <p>Clerk to ask SCDC if Ion Science have to exclusively use The Way, under their planning conditions. Also it is a potential blind entrance, so Highways may need to be involved. Clerk to also ask Cllr Topping to ask CCC to look at it from a traffic perspective, as it is lorries as well as cars using the lane. It was very difficult for the residents at Sparrows Lodge to pass down the lane, which turned into a mud-bath in the bad weather.</p> <p>The Meeting was then opened to members of the public.</p> <p>Mr Lester (a Fowlmere School Governor) attended the meeting to make the PC aware that the school were approached by County with a sum of money to create a 'teaching space' - so he is notifying the PC that a planning application will be imminent and would welcome the PC support.</p> <p>Cllr Roberts asked if it's a listed building (it is) and checked they have been speaking to the Conservation Dept at SCDC. If the Conservation Dept aren't happy, they will refuse it so she urged them to work in tandem to reach agreement. Mr Lester said that David Easthope has been helpful with advice. Cllr Roberts said that as a PC, we cannot give an opinion until an application has been seen but thanked him for the information. Cllr Roberts, as District Cllr will ask Conservation to help the school by suggesting what they need, with some speed.</p> <p>Mr Nolasco would like to raise the subject of the ditches in the village. The risk of flooding is considerably increased because the ditches are appearing as blocked and in a bad state of repair, and the PC should lobby SCDC or landowner to undertake the work. The PC should also set aside a sum of money to undertake this work if it is not done properly.</p> <p>Cllr Roberts said the PC do not have ownership, therefore responsibility and SCDC have responsibility for the Wallington Brook, the only adopted watercourse. Clerk to contact SCDC again to ask for it to be cleared, via CCC web-site.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr Roberts</p> <p>Clerk</p>
9.	<p>BURIAL BOARD:</p> <p>The Clerk mentioned the interments of Gladys Oak and Doris Short which had occurred that month. There were also several stones to be put in.</p> <p>The Clerk explained how letters had been sent to the people who had reserves plots at the cemetery but not yet paid for them, stating the date of 30th November as the time all payment needs to be received.</p> <p>Cllr's are to meet at 10am on Monday 25th November to clean out the Cemetery Chapel.</p> <p>The Cllr's are happy to progress with the chapel cupboards and will confirm this at the December meeting once the Clerk confirms which budget area the money is to come from.</p>	

10.	<p>TREES, GRASS AND HEDGES: Hardy's said they would raise the height of the mower to prevent further too-short grass cutting next year</p> <p>Cllr Bottrill to speak to the resident alongside the alleyway in Chapel Lane about the wood which is piles up against his flimsy fence which could easily give way.</p> <p>There has been no sign of the cutting of the protected verges - Clerk to chase.</p> <p>Clerk to start the process of securing 3 quotes for doing the necessary work to the Moat trees. The PC felt there was no need to sign the agreement which they were not wanting to take part in, so that will not happen. It was suggested going to Acacia, Easterns and Shires</p>	<p>Cllr Bottrill</p> <p>Clerk</p> <p>Clerk</p>
11.	<p>FINANCE AND GENERAL PURPOSES:</p> <p>Minutes of the meeting of Fowlmere Parish Council Finance and General Purposes Committee held in the School Room, URC, Chapel Lane, Fowlmere, Tuesday 15th October 2013 at 7:00pm.</p> <p>Present: Cllr O'Regan (Chair), Cllr J Bottrill, Cllr P Flynn, Cllr D Roberts, Cllr M Sunderland, Cllr L Wragg and Mrs J Wright (Clerk).</p> <p>1. Apologies for absence Apologies were received from Cllr T Bearpark, Cllr J Peacock and Cllr N Webb</p> <p>2. Minutes of previous meeting/Matters Arising The previous minutes of 16th July 2013 had already been agreed and signed at a previous PC meeting</p> <p>Review of income and expenditure.</p> <p>a) Audit Update The Clerk reported that the Audit has been passed.</p> <p>b) Village Map The PC agreed to proceed with this and agreed a maximum budget of £500, proposed by Cllr Wragg, seconded by Cllr Sunderland and all agreed.</p> <p>3. Precept No further information on the precept at this time of year. The Clerk will prepare the next budget with a 3% increase to view at the November PC meeting.</p> <p>4. Trees, Grass and Hedges</p> <p>a) Moat Trees The cost of tree work needs to be reflected in the next precept.</p> <p>5. Future Projects</p> <p>a) Table-tennis Table Money could be set aside for a project such as this. Outdoor gym equipment should also be considered, as should finance towards speeding signs or similar in the village.</p> <p>6. Other Matters The Friendship Club has requested a donation towards their Xmas dinner, which the PC have always supported. It was agreed to support them again as long as a copy of their accounts</p>	

	<p>could be seen - decision to be taken in November at the PC meeting.</p> <p>7. Date of next meeting There were no other matters and the meeting closed at 7:10pm.</p> <p>The date of the next meeting will be 21st January 2014 at 7:00pm, prior to the PC Meeting at the URC, Chapel Lane.</p> <p style="text-align: center;">*****</p> <p>The minutes were agreed and signed</p> <p>A) DONATION TO FRIENDSHIP CLUB AND BRITISH LEGION Cllr Bearpark declared an interest in the British Legion. Cllr Wragg proposed and Cllr Bottrill seconded and all agreed to pay £250 to the Fowlmere Friendship Club for their Annual Christmas Dinner and £50 to the Royal British Legion for the Remembrance Wreath. Cllr Roberts thanks Cllr Peacock for presenting the wreath at the ceremony in the village.</p> <p>B) PRECEPT UPDATE Cllr Wragg will just round the figures to the nearest £10 and then the precept can be submitted. The increase is less than 3%, ie inflational. Cllr Wragg proposed, Cllr Sunderland seconded and all agreed to the submission. Further tree work at the Moat in 2014 can be temporarily covered from money from reserves if necessary.</p> <p>C) DAVE SALMON'S QUOTES The re-pointing of the village sign in Chapel Lane will be £150.00 Clerk to check if that is to include re-sealing it too. Cllr Bottrill proposed, Cllr Bearpark seconded and all agreed to proceed with the work.</p> <p>Clerk to contact CCC re the faded ancient milestone opposite the mouth of Ryecroft Lane.</p> <p>Clerk to contact CCC over the awful state of the potholes in Mill Road.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
12.	<p>CORRESPONDENCE The correspondence list was noted.</p> <p>It was agreed that the Chair's allowance would be paid once Cllr O'Regan is back to countersign the cheque with Cllr Wragg. (The Clerk said a get-well card had been sent to Cllr O'Regan on behalf of all the Cllrs)</p> <p>It was suggested that a fourth signatory should be added to the account in the New year.</p>	
13.	<p>ACTION LIST UPDATE: The action list was updated accordingly.</p> <p>Re a new pump handle - it was suggested approaching a blacksmith who might want to make one as a 'teaching project' ie low cost.</p> <p>Cllr Roberts reported that the house being used as a business in Jackson's Close has been visited by SCDC and they have assured them that this will not continue.</p>	Clerk
14.	<p>OTHER MATTERS: Cllr Roberts reported that SCDC received a complaint against her from the MD of Ion Science in relation to conduct at the public meeting and other aspects. SCDC have looked at the situation and supporting documentation and the complaint has been thrown out by SCDC. Cllr Wragg said that is a satisfactory outcome.</p>	

	<p>Cllr Bottrill attended a transport briefing at SCDC and the 31 bus route was mentioned. County are trying to save 40% of the budget and they have produced a questionnaire to assess need. Residents of Fowlmere need to complete this to help preserve the 31 bus. The Clerk to send the draft questionnaire to all Cllr's for any immediate suggestions (incl a freepost or online option for responding). The Cllr's will deliver the final version.</p> <p>Cllr Peacock and Bottrill also suggested producing a leaflet in the new year of village information for people new to the village. Cllr Peacock offered to collate the information, if all Cllr's could think about what needs to go in it.</p> <p>The date of the next PC meeting is Tuesday 17th December at 7:30pm at the Chapel.</p> <p>The meeting closed at 9:05pm</p>	<p>Clerk</p> <p>Cllr Peacock and All Cllrs</p>
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