

**MINUTES OF THE MEETING OF FOWLMERE PARISH COUNCIL HELD
IN THE SCHOOL ROOM, URC, CHAPEL LANE, FOWLMERE
TUESDAY 20TH JUNE 2017 AT 7:30 PM**

PRESENT: Cllr L Wragg (Chairman), Cllr T Bearpark, Cllr P Burge, Cllr S Mulholland, Cllr D Roberts, Cllr M Sunderland, Cllr M Vinton, Cllr S Wells (arriving 8:00pm) and Mrs J Wright (Clerk).

IN ATTENDANCE: Mrs Dorothy Woods, Mrs Pat Flynn, Mrs Pat Willis, Mr Nico Schonken, Mr Andrew Page

		Actions
1.	APOLOGIES FOR ABSENCE: There were apologies for absence from Cllr C Howe, Cllr S Wells (arriving 8:00pm)	
2.	DECLARATION OF INTEREST IN AGENDA ITEMS: Cllr Burge declared an interest in item 8.	
3.	REMAINING ACCEPTANCE OF OFFICE SIGNING All documentation was signed and witnessed by the Clerk for Cllr Bearpark and Cllr Vinton.	
4.	MINUTES OF THE PARISH COUNCIL MEETING OF 16TH MAY 2017: The minutes were agreed and signed as a true record.	
5.	MATTERS ARISING: There were no matters arising not covered in the agenda.	
6.	<p>VILLAGE HALL</p> <p>A) ACCESS TO VILLAGE HALL ROAD FROM PIPERS CLOSE HOUSES White STOP lines at the exit would be on PC land but could be a useful deterrent.</p> <p>Resident in Pipers Close with gate onto the VH access road. All Cllrs agreed on the following approach - Clerk to prepare an email for circulation saying that the gate must be removed and the rubbish removed and under no circumstances will a right of way be granted. Asking for one off access with planning is available by application.</p> <p>B) CHANGING ROOM REFURBISHMENT Cllr Roberts chased at SCDC and the kiosk needs planning permission (it could be argued it was a relocation) but it is progressing. Next VH meeting on 5th July 2017.</p> <p>C) PLAY EQUIPMENT UPDATE Play equipment ordered and 22nd August for delivery – Clerk to organise Dave Salmons for the removal of the old equipment.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>
7.	<p>COUNTY COUNCIL AFFAIRS: Cllr Topping attended the meeting but unfortunately arrived after it had finished.</p> <p>A) CLEARANCE OF CCC LAND NEAR SCHOOL CAR PARK/BUTTS PEDESTRIAN GATE A meeting is planned for 23rd June.</p> <p>B) A505 WORKING PARTY To carry over onto the next agenda</p>	<p style="text-align: center;">Agenda</p> <p style="text-align: center;">Agenda</p>
8.	<p>FOWLMERE SCHOOL AFTER-SCHOOL PROVISION (ANDREW PAGE, FOWLMERE SCHOOL GOVERNOR) Cllr Burge left the room. Cllr Wragg introduced Andrew Page who explained how Fowlmere Primary School needs to set up an afterschool provision from September 2017. The County</p>	

	<p>Council has not provided any funding for this. The plan is to put a portacabin in the back playground (where there is precedent). Cllr Roberts asked what the costings are – from £40,000 to £100,000 depending on size. SCDC has unfortunately advised that Section 106 money cannot be used as it is not for ‘community’ use. The timescale is not set in stone as a temporary provision is to run the club from the school hall. Cllr Roberts suggested approaching local businesses, and also Foxton School to see how they financed their portacabin.</p> <p>Mr Schonken explained that the playgroup could also be part of this arrangement as could other schools using breakfast/after school/holiday club and could be run as a going concern. Dorothy Woods suggested approaching KWS for funding</p> <p>Cllr Roberts doubts this will still not qualify for S106 money unfortunately. There is time for the school governors to seek support and FPC look to cover a short-fall within the precept process, which could also be used as leverage for other sources of funding. Cllr Mulholland also suggested daffodil funding. The playgroup would be able to fund part of it too.</p> <p>To be revisited in the November agenda</p> <p>Cllr Burge returned at 19:59</p>	Clerk (Agenda)
9.	<p>DISTRICT COUNCIL UPDATE: SCDC advised that the Local Plan examinations would only include written representation regarding the Sheldrick application. FPC could not even put in written representation – ‘SCDC will defend its own plan’. Philip Kratz advised this is not worth challenging</p> <p>The meeting was opened to members of the public and press.</p> <p>Dorothy Woods – Fowlmere Festival – please include the Village Hall in the planning.</p> <p>Pat Willis suggested a water fountain on the Butts. Cllr Roberts – the water connection wouldn’t be a problem but we do have an issue with people stealing water from the cemetery but this shouldn’t be an issue with the supply suggested. It’s a benefit to the whole village as drinks cannot be purchased in the village. The school may wish to take on basic rudimentary maintenance. In principle it’s a positive idea but requires further thought – Cllr Mulholland and Cllr Burge to take this forward.</p> <p>The meeting was then closed to members of the public and press.</p>	Cllr Burge / Cllr Mulholland
10.	<p>BURIAL BOARD</p> <p>A) BURIAL BOARD MEETING The meeting was agreed for 13th July at 7:30 at St Mary’s Church, High Street.</p> <p>B) MEMORIAL STONE APPLICATION Clerk to check colour of gilding and only on one side – documentation to be signed.</p> <p>C) MISUSE OF WATER AT THE CEMETERY This was discussed and a notice has been put up and the local police informed. Could a hydraulic valve be introduced – Cllr Vinton to look into this but Cllr Bearpark advised against a ‘hold-down’ presser.</p>	Clerk Cllr Vinton
11.	<p>PLANNING COMMITTEE</p> <p>A) PLANNING MINUTES FROM 16TH MAY AND 6TH JUNE 2017</p>	

MINUTES OF A **MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE** HELD IN THE SCHOOL ROOM, URC, CHAPEL LANE, FOWLMERE ON **TUESDAY 16TH MAY 2017 AT 7:00PM**

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr C Howe, Cllr M Sunderland, Cllr S Wells, Cllr L Wragg and Mrs J Wright (Clerk).

APOLOGIES: Cllr M Vinton

IN ATTENDANCE Mr Steve Mulholland, Mr Peter Burge, several other members of the public.

1. Declarations of interest (if any)

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.

Declared interest in item 2. Cllr Bearpark lives and works on Appleacre Park and Cllr S Wells lives on Appleacre Park. They both left the room at 7:01pm.

2. S/1385/17/VC

(Variation of Condition 2 of S/1155/92 & 1156/92/F) 15 touring caravans and 10 touring caravans and tents

1 Appleacre Park, London Road, Fowlmere, SG8 7RU

Co (sic)

Cllr Roberts explained the history of the site - approval for 13 static caravans on site (where residents live permanently, on two different sites within Appleacre). The new owners applied for a Certificate of Lawfulness to change the line at the back of the park, to be replaced with a further 6 static caravans (this did not require Planning Permission, so the PC received it for 'Information Only') = a total of 19. Residents have noticed a lot of activity of late on the site which is now gated. Area for concern and SCDC Planning Officers have been to site and it would appear that there are 3 extra ones which are not compliant.

1992 - 2 applications for touring caravans on the site – agreed with strong conditions (touring or tents, not static).

2007 – Previous owners asked for permission for a further 12 static caravans on site (2 x 6) which was refused by SCDC, who didn't wish to see any further static homes on the site, as it is out in the Open Countryside, outside the Village Envelope. It went to Appeal and the Appeal was unsuccessful.

This new application is asking for conditions to be lifted – Cllr Roberts read out the Planning Supporting Statement the applicants have written.

The advert on the web suggests they wish for 42 static caravans on site. It's a Group Village (which only allows for applications of up to 8, and in special circumstances 15 dwellings).

There have been queries about the field behind Appleacre but Cllr Roberts believes a survey has been undertaken but doesn't know any further details, which she believes is still owned by the

Jackson family. She also believes Appleacre has an interest in wanting the back field but again, this is not a known fact.

The applicants don't seem to have had pre-applications discussions with SCDC, which would be advised and it *can* be seen from the main road.

Cllr Roberts is concerned about this and sought the views of the other Cllrs. That area of the village is linear in nature. This is a very different proposal and has already changed, especially in the front area and Cllr Roberts believes it is full to capacity.

Cllr Wragg – applications outside the Village Envelope are serious. If there are already a number of static caravans in excess of what is allowed it needs to be put right. The risk of precedent and inappropriate development needs to be of great importance, as does weight coming from the Planning Appeal not being successful.

Cllr Roberts - Welding Alloys is another site which the PC have had serious reservations over, so are consistent in their approach.

Cllr Roberts asked if any members of the public wished to say anything.

Nico Schonken – asked are the PC looking at 2 items, can the PC consider the impact of 15 extra families etc. Cllr Roberts didn't know the criteria for potential residents, ie retired etc. SCDC cannot make it a condition. At the Annual Parish Meeting, one of the new residents did not seem of retirement age. It seems very unclear who the site is being aimed at.

Resident from Pipers Close – the site would be available by Christmas (all 42...)

Normally planning approval would have to give Section 106 obligations – towards school provision etc.

Mr Deacon – he has been informed that the land at the rear – intention that Appleacre would like to buy it. They have had a direct approach in selling their land – there is no access unless the land at the rear of the park was included. A few extra caravans wouldn't cause concern but this is way in excess of a few. A mechanism like this could simply chip away and it could become a significantly sized site. What is the definition of a 'caravan', how large can it be?

Cllr Roberts – a gated community gives the wrong message and seems a very alien development to the rest of the village, not good for community cohesion. It's not a sustainable development – there are very few village amenities.

Cllr Roberts would move to resist and enforcement action should be taken on any above the 19 allowed sites (the SCDC drone could be used) and would strongly recommend refusal.

The Clerk explained about the email sent to SCDC about the required correction needed on the SCDC paperwork.

Is there planning permission for the gates which are in situ?

Mrs Deacon – plants between gates and road give no access for pedestrians – Mrs Keppey, they need a Section 142 licence (Highways). Highways have attended. The applicant has only put a proportion of information in but haven't stated anything concrete so it can only be taken

(mistakenly) at face value and the application should be withdrawn and resubmitted (personal opinion).

10 people in Pipers Close have written a joint letter to say they do not support this application.

Cllr Roberts - Rules apply to everybody and everyone needs to adhere to them and she will not put up with that for the village and will speak very strongly at SCDC on 17th May.

Areas of trees/hedges have already been cleared.

The Chairman and Cllr Roberts will prepare a response and circulate a draft and will also be visiting SCDC Planning

It will need to go to the planning committee if SCDC are of a differing opinion, plus a site visit.

Cllr Bearpark and Cllr Wells returned to the room at 19:48

3. S/1323/17/FL

Erection of a new cartlodge with store & new replacement sun room following demolltion of existing detached double garage & conservatory.

68, Chapel Lane, Fowlmere, Royston, Cambridgeshire, SG8 7SD

Mr & Mrs S Stevens

Fowlmere Parish Council has no objections as it is a single storey building which will not be a problem for neighbouring properties.

4. S/1453/17/DC - For Information Only

Discharge of Conditions 3(materials), 4(Boundary treatment), 5(Landscaping), 8(TMP), 11(Contamination) 13 Ecological enhancement & 14(Lighting) for planning permission S3249/16/FL

Land to Rear of 80-86 Chapel Lane, Fowlmere, Royston, Cambridgeshire, SG8 7SD

Mr & Mrs R Mill

Fowlmere Parish Council noted the information however this is an ongoing situation and has not yet been finally and satisfactorily resolved.

There are no comments from neighbours as such but a meeting will be held with residents and Sarah Stevens (SCDC

5. S/0514/17/FL - For Information Only – Permission Granted

Insertion of 4 no. roof lights into rear (south facing) roof slope

Lower Thatch Barn, Lower Farm, Long Lane, Fowlmere, Royston, SG8 7TG

Dr Brian Shine

Fowlmere Parish Council noted the decision

6. Other Matters and Updates

Cllr Roberts - there has been an interesting result in the supreme court regarding the 5-year land supply. SCDC are awaiting a clear briefing for what this means for them.

The meeting closed at 19:58

**MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD
IN THE DOROTHY PLUCK ROOM, ST MARY'S CHURCH, HIGH STREET, FOWLMERE ON
TUESDAY 6TH JUNE 2017 AT 7:00PM**

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr P Burge, Cllr C Howe, Cllr M Vinton, Cllr L Wragg and Mrs J Wright (Clerk).

APOLOGIES: Cllr S Wells, Cllr S Mulholland, Cllr M Sunderland

IN ATTENDANCE .Mr M Joubert, Mr J Bottrill, Mr P Jones, C Westwood, M Swain, J Betts, P Payne, J Haty (non-resident), A Glassett, S Deacon, G Moss (non-resident), L Starling, R Starling, J Cooley (non-resident)

1. Declarations of interest (if any)

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.

Declared interest in item 2. Cllr Bearpark lives and works on Appleacre Park and left the room at 19:02

Cllr Howe lives close to the residence in item 3 but there shouldn't be any reason to declare an interest.

2. S/1385/17/VC

(Variation of Condition 2 of S/1155/92 & Condition 2 of 1156/92/F) to allow the siting of 15 and 5 static caravans for permanent residential occupation on areas of the caravan park restricted to touring caravans only

1 Appleacre Park, London Road, Fowlmere, SG8 7RU
Co (sic)

Cllr Roberts explained the background about how the paperwork had been corrected and re-issued and also the history of previous applications. All trees and hedges seem to have been removed from the site which has altered the site a lot, including the vista across the whole site to Newlands. Cllr Roberts would not recommend approval and sought comments from Cllrs.

Cllr Wragg – there is the issue of creating precedent outside of the Village Envelope. And only in exceptional circumstances should this be considered (ie an 'exception site for affordable housing'). This 'application' should therefore not be looked at. This is the approach taken with all similar applications in the village, basing decision making on policy terms and there should be consistency which is fairer on the residents.

The gates and the walls make the site look very different to the rest of the village. A gated community gives a bad image and is bad for community cohesion.

Cllr Howe – the key point is creating precedent and this needs to be avoided.

Cllr Burge – has concerns over the mechanism used (Certificate of Lawfulness), and the breach of planning conditions which already exists. It is approval via the back door.

Cllr Roberts – we have been dissatisfied with the SCDC Planning Dept and the checks on this that have not been done properly and they need to rectify this.

Cllr Wragg – the scale is hugely in excess and would even be so if it were *inside* the village envelope...

The recommendation for refusal (all 5 Cllrs present) and it should be reinstated 'as it was' with no further activity on site and SCDC enforcement need to get involved. Cllr Roberts and Cllr Wragg will prepare the paperwork and will circulate it to colleagues for comment

Mrs Glassett – there is a pedestrian gate onto Pipers Close which causes concern (which is in the garden of a static caravan). FPC will speak to Highways about this.

Cllr Roberts – the owners wanted to put in trees on the Pipers Close side and Cllr Roberts advised speaking to SCDC as it's the wrong time to plant trees and who will maintain them in the future? FPC have more than enough trees to maintain but this is County Council land and they won't take responsibility for any trees.... They haven't been planted yet.

Residents have been approached to see if they want a 'free drive' in return for access to connect to the sewerage system. Cambridge Water will be blocking off the road but unsure if there's a connection (installing a pump for waste)?

How will they connect up for sewerage and water? It was thought that a large tank has been installed – there's no mains sewerage. And this will be mentioned in the recommendation to SCDC.

Cllr Bearpark returned to the room at 19:30

3. S/1733/17/TC

Notification of applications to carry out tree works subject to a tree preservation order or situated within a conservation area

6, Yorke Cottages, Long Lane, Fowlmere, Royston, Cambridgeshire, SG8 7TB

Mrs Vicky Royapen, 6 Yorke Cottages, Long Lane, Fowlmere, SG8 7TB

Fowlmere Parish Council has no objections as long as this is in agreement with the SCDC Tree Officer.

4. Other Matters and Updates

Philp Kratz is available on 13th June and will come to SCDC and represent FPC, capping his work at 2 hours (£650.00). Cllr Roberts – Please could Cllr Wragg e-mail SCDC (Sarah Stevens / John Koch) and ask them to identify to us which applications/applicants are we going to be facing on the day and are they envisaging morning or afternoon. Cllr Wragg thinks morning. He should have all relevant papers / information and Cllr Wragg will send the 2007 appeal letter re Appleacre.

The meeting closed at 19:45

	<p>B) LOCAL PLAN HEARINGS These had been already discussed.</p>	
12.	<p>ROAD SAFETY A) SPEEDWATCH UPDATE The Clerk has the equipment and is trying to get it to work</p> <p>B) CASUALTY REDUCTION SUPPORT FUND The strategy for achieving some funding is to be discussed in a meeting planned for 4th July between Cllr Howe, Wragg and Burge.</p> <p>C) HGVS IN VILLAGE For discussion at the meeting on 4th July and fed back into the PC</p>	<p>Clerk</p> <p>Cllrs Wragg, Howe & Burge Cllrs Wragg, Howe & Burge</p>
13.	<p>TREES, GRASS AND HEDGES A) DOVEHOUSE CLOSE TREE REMOVAL Permissions are being sought and the tree will be removed</p>	
14.	<p>FINANCE & GENERAL PURPOSES A) CHEQUES PAID J Wright – telecoms refund: £29.99 J Wright – Nest Pension Refund: £3.26 Seniorlink Eldercare (May 17): £78.57 Hardys Grass-cutting - £ (incl VAT) - £1437.09 Hardys trim lower branches in village - £222.00 Hardys work at cemetery - £360.00 SW Landscapes (Savile Way) - £60.00 J Wright Salary £667.59, £2.00 to HMRC CambsAcre quarterly fee - £41.40 Scribbler (refund to J Wright) 24 stamps - £13.44 Cheques in - Refund from CCC re Grasscutting £927.74</p> <p>B) REPLACEMENT SWINGS AT THE BUTTS Cllr Roberts proposed, Cllr Sunderland seconded and all agreed. Section 106 money to be used. Clerk to order the bottom 3 x swing (hardwood) from Kompan, turning it 90 degrees.</p> <p>C) SAVILE WAY PLANTING Much better, poppies to be removed next time. Some thought and planning to future planting is required. It was suggested all Cllrs look at the site discussed in Melbourn.</p> <p>D) FIRE ENGINE SHED WORK The Clerk reported that Wetzls and Meads had visited the site and were providing quotes and Coulsons were meeting the Clerk on site the following day.</p> <p>E) BUS SHELTER REPLACEMENT To be included in the precept for 2017-2018. Could Cambs Acre point us in the direction of a good supplier? This project is ongoing</p> <p>F) VILLAGE SIGN RE-PAINTING Fowlmere joinery to quote for repairing the structure</p>	<p>Clerk</p> <p>All</p> <p>Clerk</p> <p>Clerk</p>
15	<p>CORRESPONDENCE:</p>	

	<p>A) COUNCILLOR COMPLAINT The Clerk reported the outcome of the Councillor complaint. SCDC 3C Shared Services Legal Practice said <i>“Please find attached a copy of my determination which finds that the complaint does not merit formal investigation. The Parish Clerk has been provided with a copy of this correspondence so that she is aware of the outcome and can report the matter to the Parish Council is appropriate.”</i></p> <p>Cllr Wragg and Cllr Bearpark expressed their support and felt regret for the distress caused by the complaint.</p>	
16	<p>ACTION LIST UPDATE: The action list was updated accordingly.</p> <p>A) IDEAS FOR IMPROVEMENTS TO VILLAGE LIFE The water fountain has been suggested and will be investigated further.</p> <p>B) WEBSITE UPDATE The Clerk updated that Joanne Asquith had been commissioned to redesign the web-site and work would commence at the beginning of July.</p> <p>C) MEETING RE THRILOW DAFFODILS It was agreed to meet separately outside of a Parish Meeting – LW and DR to send dates to the Clerk.</p> <p>D) FOWLMERE FESTIVAL 2018 IDEAS Support was offered from the VH. To be kept on the agenda</p>	<p>Cllr Burge and Cllr Mulholland</p> <p>Cllr Wragg & Cllr Roberts (Clerk)</p> <p>Agenda</p>
17	<p>OTHER MATTERS: The school notice-board – it gets very wet inside and isn’t drying off. The back needs replacing and insulation. Clerk to ask Fowlmere Joinery to repair and make some ventilation top and bottom.</p> <p>Cllr Roberts – the Ion Science is quite dominant, could some evergreen trees be added? Is there a landscaping plan? Cllr Wragg says to wait for the gap in Winter to take further. Cllr Burge says it’s not personally been an issue. (Agenda for Nov 17)</p> <p>Cllr Vinton asked if there was any progress over the re-opening of the pedestrian gate to The Butts – Cllr Wragg will speak to Peter Topping on Friday (2pm 23rd July).</p> <p>Cllr Vinton - Overgrown trees in the village – what’s the process for villagers to ‘complain’? They should come to the PC with a plan of the work they wish to do to seek permission from the PC if they are council owned trees. All work would be at their expense if it is not deemed necessary H&S work.</p> <p>The meeting closed at 21:17pm.</p> <p>The date of the next meeting is the Burial Board Meeting on 13th July 2017 at 7:30pm and then Finance at 7:00pm on Tuesday 18th July, followed by PC at 7:30pm at the URC, Chapel Lane.</p>	<p>Clerk</p> <p>Agenda</p>