

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL** HELD
IN THE SCHOOL ROOM, UNITED REFORMED CHURCH, CHAPEL LANE
15TH SEPTEMBER 2015 AT 7.30 PM

PRESENT: Cllr L Wragg, (Chairman), Cllr T Bearpark, Cllr C Howe, Cllr D Roberts, Cllr M Sunderland and Mrs J Wright (Clerk)

IN ATTENDANCE: Mr Mel Vinton, Mr J Bottrill, Mrs D Woods, Mrs S Wells, Mrs P Willis

		Actions
1.	<p>APOLOGIES FOR ABSENCE: There were apologies for absence from Cllr J Peacock (who has now resigned) and Cllr J Houghton. The Clerk has sent a thank you letter to Jan, as did Cllr Wragg and she wrote a very lovely letter thanking the Cllr's for their support. Cllr Crowther was unable to attend the meeting</p>	
2.	<p>DECLARATION OF INTEREST IN AGENDA ITEMS: No items were declared</p>	
3.	<p>MEETING WITH POTENTIAL NEW CLLR'S Cllr Wragg introduced Mrs Sue Wells as a new resident of the village who has expressed an interest in joining the PC. The Cllr's, having had a brief discussion with the applicant unanimously agreed to ask her to join the parish council and this was accepted by Cllr Wells.</p>	
4.	<p>NEW COUNCILLORS AND ACCEPTANCE OF OFFICE SIGNING Cllr Vinton also accepted and completed the paperwork for his position as Cllr. All documentation was signed and witnessed by the Clerk.</p>	
5.	<p>MINUTES OF THE PARISH COUNCIL MEETING OF 21ST JULY 2015: The minutes were to be agreed and signed as a true record following the meeting.</p>	
6.	<p>MATTERS ARISING: Cllr Roberts and Cllr Wragg have put a letter into the Local Council Ombudsman ref the Lanacre planning decision. Nothing has been heard back yet.</p>	
7.	<p>COUNTY COUNCIL AFFAIRS: Cllr Topping was unable to attend the meeting but sent the following report:</p> <p>"Heidi Allen MP <i>I have written to and had action in response from our local MP, Heidi Allen, on three issues recently: school places shortage generally, the proposal for a footpath from Duxford to Whittlesford station, and the unresolved issue of clearing up the waste plant at Flint Cross after the fire last November. I also made her aware of the planning application from Vetspeed and its impact on the Duxford IWM.</i></p> <p><i>As a result there is a site-meeting at Whittlesford railway station later this week with network rail managers. On the Flintcross fire Heidi has written to the chairman of the Environment Agency, who has replied and a site meeting takes place this week. On school places please see later in this report.</i></p> <p>Vetspeed planning application. <i>The parish council may be aware that the planning application has last week been submitted to the county council from Vetspeed, owners of the Pet Crematorium plant on the A505 at Thriplow Heath.</i></p> <p><i>As reported the ACT process requires a tall chimney, 25 metres or 80 feet high, to replace the current tallest chimney of some ten metres. The new chimney would be directly on the flight path into the Imperial War Museum airfield, and the IWM are very concerned. The other issue is the traffic increase along the A505, as the current processing deals with 18,000 tonnes a year and the capacity of the</i></p>	

new plant is up to 30,000 tonnes.

There is a public consultation on this taking place at Thriplow village hall on 8th or 9th October - thurs or Friday - to be confirmed. County council, environment agency and SCDC environment officer will attend. Fowlmere PC have been invited to attend.

A505 congestion: I met with the County's strategic transport team, specifically regarding the A505 and its congestion problems, and especially if the area continues to attract new business hubs, all of which bring in commuter traffic. At the moment there are plans from the Wellcome Trust to expand at Hinxtton, expansion from Granta Parks and Babraham Institute based on successful planning applications, and the new bio-tech site proposed for the old Spicers site at Sawston. The team acknowledged that the A505 was severely congested, but said that for the moment their priorities were roads such as the A1307.

This response was not good enough in my view and I have since then had meeting with the chief exec of the Cambridgeshire Local Enterprise Zone and spoken to the head of infrastructure at the county council. My views were reported in the Cambridge News and I went on BBC Radio Cambridgeshire. The best solution to congestion problems on the A505 and nearby roads is to use the planning process to get the expanding businesses to pay, including public transport and road improvements, including basic things like better white lines and improved cats eyes. I will continue to keep the pressure on and report back.

Finally, there has been a bid for **an agri-tech hub** and an enterprise zone at Hinxtton along from MacDonalds roundabout. The land previously owned by Tesco Land for the Handley Grange housing bid has been acquired by Smithsonhill, who want to build an agri-tech hub there, which would attract investment from government and also organisations like NIAB (National Inst. of Agricultural Botany). The enterprise zone is not likely to succeed, but the agri-tech hub might well. The issue will be to understand the scale of the buildings proposed, and the impact on traffic at the increasingly busy roundabout.

Bid to highways local traffic improvement fund and other traffic issues

There is an Open Day at the depot at Whittlesford Bridge on Sept 17th and I urge the parish council **to visit and take advantage** of the chance to talk informally with officers about plans.

Police proposals for parking enforcement

I attended a meeting at Sawston in July where Police Inspector Sutherland outlined the options in response to the challenge from local villages for something to be done about taking enforcement action on parking.

There were various options discussed at the meeting, but the one that found most favour was for villages - or groups of villages - to contribute to a grant fund, paying in £1,000 for 42 hours of PCSO time over a six month period to patrol with a specific emphasis on parking. Smaller villages could team up. The hours would be agreed in discussion with the parish council, and the whole scheme will be reviewed after six months. The benefit of the grant approach means that there are savings on admin. costs which would otherwise add to the bill.

School places

I am setting up meetings with all the local heads of schools including here at Fowlmere on their projected intake for Sept 2016 to prepare for a meeting with the county council in Sept this year on reception class sizes and how the county will manage demand. The aim is to ensure there is not a repeat of the situation locally this year.

Travellers

The travellers previously at Sawston/Pampisford roundabout have moved along to Shelford - i have asked the county enforcement team if there is enough ground to warrant saying there has been a breach of the order. However, I would prefer that they stayed in Shelford rather than we have them

	<p><i>move on and the travellers then turn up somewhere else."</i></p> <p>A) LOCAL HIGHWAY IMPROVEMENT FUNDING BID Cllr Howe explained the history and suggested re-applying. Clerk to chase the local speed survey. All agreed for . Speed indicating device costs - Clerk to chase up-to-date costs from Steve Thulbourn. Deadline is 2nd November.</p>					
8.	<p>DISTRICT COUNCIL UPDATE Cllr Roberts reported that the Government have put Council House rents down by 1% which is good for tenants but bad for the Council and this could affect new builds and updating, especially those projects not yet in the 'pipeline'. Foxton have a date for the 95 houses application and the indication is there are many speculative applications being submitted to SCDC as the Local Plan is not yet in place.</p>					
9.	<p>SUSTAINABLE PARISH ENERGY PARTNERSHIP EVENT This was being led by Cllr Peacock and Cllr Wragg asked if anyone else would like to take this forward. Cllr Bearpark has offered to go as the point of contact. We would like an event in Fowlmere in late Oct or early November.</p>	Clerk				
10.	<p>DRAFT MINUTES This is the releasing of the minutes as 'draft' with one Cllr seeing them before they go (complete with a watermark). This is to be trialled until Easter 2016 (with a paragraph explaining what draft minutes actually are....) The Clerk to do this as long as she doesn't have to go on holiday straight afterwards! Cllr Roberts is uncomfortable with the principal but Cllr Wragg proposed, Cllr Sunderland seconded and 4 supported, 1 against, 1 abstention.</p>					
11.	<p>PLANNING COMMITTEE A) PLANNING MINUTES FROM 25TH AUGUST 2015</p> <p>MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE DOROTHY PLUCK ROOM, ST MARY'S CHURCH, FOWLMERE ON TUESDAY 25TH AUGUST 2015 AT 7:00PM</p> <p>PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Houghton, Cllr M Sunderland, Cllr L Wragg and Mrs J Wright (Clerk)</p> <p>APOLOGIES: Cllr C Howe, Cllr S Crowther</p> <p>IN ATTENDANCE: Mr McCoid, Mr A Jones, Mrs A Kreckler</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">1.</td> <td> <p>Declarations of interest (if any)</p> <p>Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, she applies and she will look at any application, which goes to SCDC, afresh.</p> <p>Cllr Roberts declared an interest in item 3 as her daughter lives next door to the Chequers Inn.</p> <p>Cllr Bearpark declared an interest in item 9, although this item is for information only and not for discussion.</p> </td> </tr> <tr> <td style="text-align: center;">2.</td> <td> <p>S/1365/15/FL</p> <p>Replace existing picket fence 1m high with 2m featherboarding fence and gate</p> <p>Finch Cottage, 5 Aldous Court, Fowlmere, SG8 7WA</p> </td> </tr> </table>	1.	<p>Declarations of interest (if any)</p> <p>Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, she applies and she will look at any application, which goes to SCDC, afresh.</p> <p>Cllr Roberts declared an interest in item 3 as her daughter lives next door to the Chequers Inn.</p> <p>Cllr Bearpark declared an interest in item 9, although this item is for information only and not for discussion.</p>	2.	<p>S/1365/15/FL</p> <p>Replace existing picket fence 1m high with 2m featherboarding fence and gate</p> <p>Finch Cottage, 5 Aldous Court, Fowlmere, SG8 7WA</p>	
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	<p>Mr and Mrs John and Lesley Mawson</p> <p>Cllr Roberts asked members of the public in attendance their opinion: Mr Hunt explained about past covenants in the road and there are no other fences of this height and style in the road and are in 'natural' colours, not black. A 40m black fence is a bold statement. Mr McCoid added that the black colour has been a recent addition. They are sympathetic to their request for privacy and security and perhaps the fence could be set back and the colour changed?</p> <p>Cllr Roberts reminded Cllr's that this is in the High Street and the Conservation area.</p> <p>The Parish Council strongly recommend refusal and feel this application is oppressive and sets a concerning precedent. The height is too high, the close-boarding is not in keeping, neither is the black colour which will not blend in and which is a significant departure from what is existing. In policy terms it does not preserve or enhance this Conservation Area.</p>	
3.	<p>S/2066/15/VC</p> <p>Variation of condition 3 of planning ref S/1548/06/F for four staff accommodation rooms to be used as bed and breakfast rooms as well as staff accommodation rooms</p> <p>The CheQuers Inn, High Street, Fowlmere, SG8 7SR Heather Hopperton</p> <p>Cllr Roberts left the room at 19:15.</p> <p>The Parish Council believe the consultation with neighbours was not comprehensive but otherwise the PC does not have any objections. It should be a plus for the village and will help keep the pub open, providing good accommodation.</p> <p>Cllr Roberts returned to the room at 19:20</p>	
4.	<p>S/1506/15/FL - For Information Only (Amendments - 10 year Landscape Management Plan, Soft Landscaping Works Specification, Alterations to Planting Plan)</p> <p>The erection of 5 no. dwellings with associated access and landscaping, following demolition of the existing dwellings and outbuildings</p> <p>The Willows & Highbank, Long Lane, Fowlmere, Cambs, SG8 7TG Identified Developments (Fowlmere) Ltd</p> <p>The Parish Council noted the amendment.</p>	
5.	<p>S/1267/15/FL - For Information Only - Permission Granted</p> <p>Joint application for two storey rear extensions to numbers 1 and 2 The Butts</p> <p>1 and 2, The Butts, Fowlmere, SG8 7SL Mr Daniel Livings</p> <p>The Parish Council noted the decision</p>	
6.	<p>S/2829/14/FL - For Information Only - Permission Granted</p> <p>The Council hereby grants permission for change of use/conversion of redundant former barn building to dwelling and erection of garage</p> <p>Rear of Lanacre, Chrishall Road, Fowlmere, SG8 7RY Mr Colin Blundell</p>	

	The Parish Council noted the decision	
7.	<p>S/1397/15/FL - For Information Only - Permission Granted Erection of single storey, flat roof, side extension including demolition of existing garage 2 Ryecroft Lane, Fowlmere, Royston, Cambridgeshire, SG8 7TT Mr Andrew Hunt</p> <p>The Parish Council noted the decision</p>	
8.	<p>S/1360/15/FL - For Information Only - Permission Granted Two storey side extension Hideaway, Lynch Lane, Fowlmere, SG8 7SX Mr Kelvin Biggs</p> <p>The Parish Council noted the decision</p>	
9.	<p>Notice of Appeal Siting of a static mobile home in rear garden Land at 22 Pipers Close, Fowlmere, SG8 7RX Mr J Roberts, Mrs J Roberts, Mrs A Gale-Roberts, Mr B Johnson-Smith</p> <p>The Parish Council noted the decision and Cllr Roberts and Cllr Wragg will circulate a draft of the response for PC comment.</p>	
10.	<p>Other Matters and Updates</p> <p>The meeting closed at 7:30pm</p>	
<p>The minutes were duly signed</p> <p style="text-align: center;">*****</p> <p>B) KING STREET MEETING RE THE TRIANGLE This is to held at 10:00 on Monday 5th October. This should be solely with the Parish Council in the first instance. Would the Chequers be open for refreshments, Clerk to check. Cllr Wragg, Cllr Bearpark, Cllr Roberts, Cllr Wells, and the Clerk</p> <p>C) MEETING AT SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL RE AFFORDABLE HOUSING Land outside the village envelope (exception site) was discussed in Long Lane when Cllr Wragg and Cllr Roberts attended a meeting at SCDC. Numbers seemed slightly more than was possibly required so they asked for proof of local need. SCDC hoped to be the builders (for Council houses) but it is more realistically going to have Housing Association involvement. The houses wouldn't probably be purely rental. The land in question may also have addition land available for commercial housing so the whole project needs careful consideration. Clerk to circulate details and call a planning meeting with that on the agenda. Clerk to formally reply and say the PC is going to discuss further and intend to have a planning committee meeting (Tuesday 29th September - 7:30pm) - the e-mail arrived too late to be circulated prior to this PC meeting. Cllr Vinton commended the Triangle and appreciated the consideration given.</p> <p>D) ASSETS OF COMMUNITY VALUE It is possible that the Queen's Head might be lost as a pub, to become a private house which would deprive the village of a worthwhile amenity. There's a strong move at SCDC to help maintain buildings such as these. Cllr Roberts would hope to list all three pubs. Clerk to recirculate and put it on the Planning Committee meeting and think of any additional assets that would need to be included?</p>		

	<p>E) PLANNING APPLICATIONS S/2270/15/TP Application for tree works in a Conservation Area Brook Farm, Chapel Lane, Fowlmere, SG8 7SA Mr Nolasco</p> <p>The PC approve this application and defer to the opinion of the SCDC Tree Officer</p> <p>Application for tree works subject to TPO's (for information only) Ely Diocesan Office The Rectory, High Street, Fowlmere</p> <p>The PC noted the application</p> <p>APP/W0530/W/15/3130518 - For information Only, notice of an appeal Change of use of an existing agricultural building & land to a tea shop/cafe (use class A3) Deans Farm, Shepreth Road, Fowlmere, SG8 7TG Mr Tony Deans</p> <p>The PC noted the appeal</p> <p>The meeting was opened to members of the public and press</p> <p>Mr Bottrill asked about the 'through' bus tickets which are not being sold on the 31 bus route. Clerk to ask Cllr Topping. He also mentioned the state of the drains and drainage in general in the village.</p> <p>Mrs Willis asked about progress regarding a village noticeboard and bench and these are yet to be discussed (see item 14)</p> <p>The meeting was then closed to members of the public and press</p>	
12.	<p>BURIAL BOARD: After the summer, a review of the terms and conditions would now be needed (Cllr Wragg and Cllr Roberts to talk to the Clerk in Melbourn about their cemetery in October) Clerk to arrange the meeting.</p> <p>All agreed the memorial stone for Wilkinson - Clerk to respond to Newlings.</p>	Clerk Clerk
13.	<p>TREES, GRASS AND HEDGES: A) SAVILE WAY PLANTING Work is due to start soon, Clerk to chase a start date.</p> <p>B) VILLAGE MAP It was agreed for one to go outside of the school, one on the land next to Sextons Cottage, on Parish Land and the one to replace the one outside the church.</p> <p>C) CHAPEL LANE DITCH Cllr Roberts explained the history. SCDC are due to meet and are looking to re-excavate the ditch. Cllr Sunderland said will they clear the pipe under the road too and it is hoped so?</p> <p>Drains are still needing to be cleared in the village in general (Long Lane has been mentioned by Pat Rowley and John Bottrill mentioned Chapel Lane again). Clerk to chase again.</p>	Clerk Clerk
14.	<p>FINANCE & GENERAL PURPOSES A) CHEQUES PAID</p> <p>July</p>	

- Mrs J Wright, July 15 Salary - £526.40
- HMRC July - J Wright - £121.60
- Seniorlink Eldercare July 15 (monthly charge for residents' pendant scheme) - £64.43
- Hardy Landscapes - July 15 - £889.76
- J Wright Telecoms July refund - £ 28.52
- £1618.66 VAT refund for Jan to Jun 2015
- Stamps (Stationery Cupboard) £10.26
- Dave Salmons - cemetery gates and fixing new baby swings - £275.00, paid cash to use up funds in petty cash box (see below...)
- Cheques in -
- £420 for a plot at the cemetery for Loveridge (Portway, Melbourn) (in petty cash)
- £180.00 Whitehead and Day - memorial Stone for Francis

August

- Mrs J Wright, August 15 Salary - £526.40
- HMRC August - J Wright - £121.60
- Seniorlink Eldercare August 15 (monthly charge for residents' pendant scheme) - £64.43
- Hardy Landscapes - August 15 - £1501.54
- J Wright Telecoms August refund - £
- Langham Press - printing the 3 acrylic village map 'tops' - £669.60 incl VAT
- Cambs Acre Payroll Services July to September 2015 - £36.00 incl VAT
- Cheques in - Peasgood and Skeates - £10.00 for vase for Harris plot

Balances at Bank as of 24th August 2015:

Current A/C (Santander) £33,695.16
 Deposit A/C (Santander) £19,953.66
 Cambridge Building Society £40,000.00
 Petty Cash £424.11
 (£39,464.73 of this is Section 106 Money)

B) PLAY SPACE WORKING PARTY

Volunteers are needed for an additional working party to see if additional play spaces can be found in the village. The Clerk to call a meeting of a temporary sub-committee (prior to the next meeting in October - 7:00pm). Clerk to mention this in the FATN as to comments and suggestions of available land.

Clerk

C) FOWLMERE FRIENDSHIP CLUB CHRISTMAS DINNER

Dorothy Woods had sent in a request for a donation for this year's Christmas dinner and accompanied this with plans for the coming year and the up-to-date accounts. Cllr Roberts proposed, Cllr Sunderland seconded and all agreed to repeat the donation of £250.00. Clerk to circulate a cheque at the October meeting

Clerk

D) DAVE SALMONS COSTS (WORK AT THE BUTTS, FIXING VILLAGE MAP STANDS, REMOVING THE OLD ONE AT ST MARY'S, FIXING PLAQUE FOR WOODEN TRAIN)

To astro turf under play equipment £200, To install 3 village signs £65.00 each, the removal of the old church sign £15.00. Cllr Roberts proposed, Cllr Sunderland seconded and all agreed to these prices. Clerk to ask Dave Salmons to progress the work.

Clerk

E) PROTECTED VERGES CUT

The Clerk to progress, as long as any inflational raise is less than 3%.

Clerk

F) NOTICEBOARD / BENCH FOR THE BUTTS

The Clerk circulated details about noticeboards and benches. Fowlmere joinery should be approached for a quote. Noticeboards to be placed at the school (made out of wood) and the map at the school end. If they quote in a similar manner then they should be used. A letter to houses surrounding the Butts to ask for feedback on a proposed location around the Butts to be produced.

Clerk

FINANCE MINUTES FROM 21ST JULY 2015

Minutes of the meeting of **Fowlmere Parish Council Finance and General Purposes Committee**

held in the School Room, URC, Chapel Lane, Fowlmere, Tuesday 21st July 2015 at 7:00pm.

Present: Cllr M Sunderland (Chair), Cllr T Bearpark, Cllr S Crowther, Cllr J Houghton, Cllr D Roberts and Mrs J Wright Clerk.

1. Apologies for absence

Cllr T Bearpark (arrived during the meeting), Cllr L Wragg, Cllr J Peacock, Cllr C Howe

2. Minutes of previous meeting/Matters Arising

The previous minutes of 21st April 2015 had already been agreed and signed at a previous PC meeting.

3. Review of income and expenditure.

a) External Audit

This has been completed and passed with no further comments or actions. Thanks were made to the Clerk.

b) VAT Claim

A claim for £1618.66 has been filed online for Jan-June 2015

4. Precept

a) Assess contracts in the Autumn

Clerk to start the process of looking at contracts for grasscutting, Seniorlink Eldercare and protected verges after the summer.

5. Trees, Grass and Hedges

a) Jason Rayner via Lamorna Thomas has submitted his quote for £450 for the excavation work. Cllr Sunderland proposed, Cllr Roberts seconded and all agreed. Clerk to ask Hardy's to continue with the grass maintenance in the meantime.

6. Future Projects

a) Village Hall Requests (Dorothy Woods, Village Hall Chairman)

The VH would like some money towards the construction and kitting out of the kitchen of the Pavilion Room (former Social Club) - at a predicted cost of about £6000 (£1500 has been requested from SCDC but that won't be accepted until SCDC are sure of PC funding).

Cllr Roberts enquired at SCDC about the use of Section 106 money and the advice was that one pot is for indoor village facilities and the other is for outdoor village facilities and this is the larger amount of money. The 'indoor' money is about £6500 but has to last nearly ten years. This will be the last of the money as the rules have changed.

Dorothy Woods said there is some money from old equipment sold to be used towards the project. Two local companies have also expressed an interest. The room will be used for smaller functions and hopefully business use and it will be beneficial to have the kitchen on site by being self contained. People from the village are booking it for smaller parties. The VH have to maintain an operating fund and have £20,000 in the account which some could be used.

Cllr Crowther declared an interest in this item as she works for the VH and left the room at 19:22.

They are looking to start work as soon as possible, with the kitchen hoping to be ready for the AGM in October.

Cllr Sunderland proposed the PC puts forward £1500, to match the probable offer from SCDC. Cllr

	<p>Houghton added that there is not another establishment to further fund and she would wish to increase the match funding. Cllr Sunderland said £1000 had already been given earlier in the year for new Chairs and Tables. Cllr Roberts proposed, Cllr Sunderland seconded and all in favour of giving £1500.00. Clerk to write a note to the VH to say what has been agreed.</p> <p>Cllr Crowther returned at 19:28</p> <p>b) Village noticeboard on Butts</p> <p>It was agreed to ask for a quote from Dave Salmons for making a noticeboard opposite the school. Clerk to get three quotes in total.</p> <p>c) Benches along the Butts</p> <p>Cllr Roberts said benches <i>can</i> mean unwelcome congregating. It was suggested to put it near the play equipment - perhaps a plastic one. Cllr's to take a look before a final decision is taken.</p> <p>d) Village map (Stand and printing)</p> <p>Three quotes were received and it was agreed to progress with Langhams in Foxton. One placement to be outside the church, another one near Jackson's Way (Sexton's Cottage) and one other to be agreed, so a total of 3 to be made. They need to be UV-proof and waterproof - Clerk to double check. Cllr Sunderland proposed, Cllr Crowther seconded and all agreed.</p> <p>e) Play Equipment</p> <p>It was agreed to happily support the wording provided by the Mulholland family of "Eilish's train, From Fowlmere to the seaside with smiles." Clerk to arrange a small sign for the front engine.</p> <p>7. Other Matters</p> <p>Cllr Roberts reported that outside recreation space is the main thrust for the use of the Section 106 money. The Triangle doesn't have any play equipment so could the Council consider a small working party to look to the possibility of finding another space, to make a small play area. Can a search on the Land Register yield anything? To go on the next PC meeting. A crossing could be required as part of this.</p> <p>8. Date of next meeting</p> <p>Tuesday 20th October 2015 (presumably 7:00pm), prior to the PC Meeting at the URC, Chapel Lane.</p> <p>The meeting closed at 19:49pm</p> <p>*****</p> <p>The minutes were duly agreed and signed</p>	
15.	<p>CORRESPONDENCE</p> <p>The correspondence list was noted.</p> <p>The Clerk to keep an eye on the engraving of the War Grave.</p>	(Clerk)
16.	<p>ACTION LIST UPDATE:</p> <p>The action list was updated accordingly.</p> <p>The Clerk to chase SCDC Environmental Health re the blocked drains</p>	Clerk

17.	<p>OTHER MATTERS:</p> <p>A) VILLAGE HALL REPRESENTATIVE Cllr Wells kindly volunteered for this, Clerk to pass on details to the VH</p> <p>B) THE BUTTS - FIRE ENGINE SHED Cllr Robert declared in interest in this item (as the PC had been contacted by a relative of Cllr Roberts) - and didn't take part in the discussion The Clerk explained that the playgroup would like to use the empty shed for storing clothing rails for the thrift sale. All agreed, Clerk to contact.</p> <p>The agreement for the bee hives on parish land needs to be renewed and put on the next agenda.</p> <p>The Clerk checked which Cllr's needed info to be printed out (Cllr Roberts and possibly Cllr Crowther), this followed by Cllr Vinton asking if the Clerk could print on both sides of the paper.</p> <p>The meeting closed at 21:50</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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