

**MINUTES OF THE MEETING OF FOWLMERE PARISH COUNCIL HELD
IN THE SCHOOL ROOM, UNITED REFORMED CHURCH, CHAPEL LANE
17TH MAY 2011 AT 7.30 PM**

PRESENT: Cllr D Roberts (Chairman), Cllr O'Regan, Cllr J Peacock, Cllr N Webb,
Cllr L Wragg and Mrs J Wright (Clerk)

IN ATTENDANCE: Mr Michael Bates, Cllr Tim Stone, Mr John Bottrill

		Actions
1.	APOLOGIES FOR ABSENCE: Apologies were received from Cllr M Sunderland	
2.	ELECTION OF CHAIRMAN: Cllr Webb proposed Cllr Roberts remain as Chairman. Cllr Wragg seconded this motion, there were no further nominations and all agreed. Cllr Roberts accepted the post.	
3.	ELECTION OF VICE CHAIRMAN: Cllr Roberts proposed Cllr Wragg as Vice Chairman. Cllr O'Regan seconded this motion, there were no further nominations and all agreed. Cllr Wragg accepted the post.	
4.	ELECTION OF COMMITTEES / REPRESENTATIVES: Cllr Roberts asked for any changes to committees and given the shortage of numbers suggested keeping the status quo for the existing committees and revisit this once there are additional Councillors on board. Cllr Roberts and Cllr O'Regan will remain on the Burial Board, Cllr Webb offered to also join that Committee. There is a vacancy on the Duxford Liaison Committee. Cllr Wragg volunteered to take this role on, following Michael Bates' retirement. The roles of Planning and Finance Chair and Vice-Chair will be determined at the first meetings of both committees.	
5.	ACCEPTANCE OF OFFICE SIGNING: All documentation was signed and witnessed by the Clerk	
6.	DECLARATION OF INTEREST IN AGENDA ITEMS: No items were declared.	
7.	MINUTES OF THE PARISH COUNCIL MEETING OF 19TH APRIL 2011: The minutes were agreed and signed as a true record.	
8.	MATTERS ARISING: Cllr Roberts reported that there was a site visit by members of the SCDC Planning Committee, Cllr Roberts attended as part of this. Circle Anglia agreed to put a path along Cambridge Road but it wasn't felt necessary to put one on Thriplow Road. There will only be 2 small openings (less than 1m) on the Thriplow Road. The meeting followed that afternoon, with members of the public present from Fowlmere, one who spoke in favour of the proposal. The resulting vote was 14 in favour of the development, none against and the application was duly passed. The other more minor conditions the Parish Council specified are being adhered too as far as is possible, and Circle Anglia, the Housing Association, should be commended for taking on board what has been asked of them by the local parish. The Clerk to ask Darren Blake at Circle Anglia for an update on progression and do they know the numbers which will be part buy/part rental.	Clerk

	<p>The two applications for Welding Alloys were going to be refused on delegated powers at SCDC but the applicant withdrew their applications before this could happen. Local residents have copies of the letter from SCDC stating the reasons for their proposed refusal.</p> <p>The tree behind High Street / Ryecroft Lane isn't currently shedding so there is little that can be done about it at present – the Councillors to keep a watching brief. Clerk to report back to Mrs Drummond.</p> <p>Phillippa from the Post Office has updated the PC re a Post office service in Fowlmere. (The PC would like to thank the Chapel for arranging a special meeting to discuss the possibility of hosting the provision although this has not been possible). The PO have had further discussions with the Swan Inn about timings and the possibility of hosting the service there. The owner is being extremely helpful and the PC hope the discussions will be fruitful.</p>	Clerk
9.	<p>COUNTY COUNCIL AFFAIRS: Cllr Stone gave the following report:</p> <p><i>“The Cambridgeshire and Peterborough Minerals and Waste plan</i> <i>The Minerals and Waste plan has been judged sound by the Inspector. This is something of a triumph for officers who have worked very hard on calculating what minerals – mainly sand and gravel – we shall be digging up and what we shall be doing with our waste until 2026.</i></p> <p><i>Now arrangement have been made for the independent examination of the Cambridgeshire and Peterborough Minerals and Waste Site Specific Proposals Development Plan Document.</i></p> <p><i>There is probably little to get people excited in our part of the world. But you can never be sure. One controversial item could be the proposal to create a state-of-the-art household recycling centre off the Hauxton Road end of the Addenbrooke’s access road. This is hotly contested by some residents of Trumpington. The main problem for the County is that there is no other suitable spot.</i></p> <p><i>Precise details of the dates and the programme for the Hearing sessions can be obtained, as they become available, from the Councils’ websites www.cambridgeshire.gov.uk / www.peterborough.gov.uk , or from the Programme Officer for the examination. The Programme Officer is Gloria Alexander. She can be contacted by telephone on 07789 942854 or via email to Gloria.alexander@cambridgeshire.gov.uk.</i></p> <p><i>New Leader</i> <i>A new Leader of the Council from today. I think that’s one every couple of years. One of the first moves is to remove Liberal Democrats from chairmanship of committees. I’m the only Lib Dem chair left – at Audit and Accounts. I take it as a compliment but I find it’s not very sensible to impute motives to people; just work on the facts.</i></p> <p><i>Anyway, just to show that I do know something about figures I asked at Full Council today how the County is going to engage with local residents to decide how to spend the £789,300 which we’re getting for the New Homes Bonus. The County gets this</i></p>	

	<p><i>cash to encourage it to promote housebuilding. Over the years that could add up to considerable sums. They'll give me a written reply.</i></p> <p><i>Meanwhile South Cambridgeshire got £868,649 and they haven't consulted with anyone: just used it to fill a budget hole caused by withdrawal of other grants. That's not exactly the idea. Grant Shapps, the Tory Housing Minister says, "It is now essential that councils engage with their local communities to decide how the money is spent." Building in our part of the world is nothing like what is going on in St Neots and Cambourne but we could do with our share all the same."</i></p> <p>Cllr Roberts thanked Cllr Stone. Mr Bates asked the Parish Council, on behalf of the village hall, that they ask for the signage, even if they cannot pay for it. Cllr Roberts sought agreement, all agreed, the Clerk to write to David Lines to request it.</p> <p>Cllr Roberts said the Thriplow Triangle application had been approved, 14 votes to nil. Cllr Stone to ask Highways about consulting re yellow lines – is there a programme of wording to use in such a consultation. Cllr Wragg reported that the white van no longer seems to be an issue but the cars parking along Thriplow Road are an issue.</p> <p>Cllr Stone to chase the sign to go at the end of Rectory Lane, at SCDC.</p>	<p>Clerk</p> <p>Cllr Stone</p> <p>Cllr Stone</p>
10.	<p>UPDATE ON THE VILLAGE HALL:</p> <p>Mr Bates reported that there have been conditions set regarding the application for a new boiler. KWS are providing funds to improve the kitchen. The fundraising efforts will continue. £3000 has been accepted from SCDC and Cllr Roberts was asked to check if they could further apply for more funds this year.</p>	<p>Cllr Roberts</p>
11.	<p>PLANNING COMMITTEE a) Minutes from 3rd May 2011</p> <p>MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE DOROTHY PLUCK ROOM, ST MARY'S CHURCH, FOWLMERE ON 3RD MAY 2011 AT 8:30PM</p> <p>PRESENT: Cllr D Roberts (Chair), Cllr M Bates, Cllr O Regan, Cllr J Peacock, Cllr M Sunderland, Cllr L Wragg and Mrs J Wright (Clerk)</p> <p>APOLOGIES: Cllr Webb</p> <p>1. Declarations of interest (if any) Before discussion, Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh.</p> <p>2. S/0739/11 Replace park Home with permanent dwelling Springfield, Fowlmere Road, Melbourn, (Parish of Fowlmere) Mrs Maxine Blyth</p>	

	<p>Fowlmere Parish Council support this application - it's a thriving business, and an appropriate countryside business. The proposed building is modest in size and a worthwhile improvement for the area and an enhancement for the business. Fowlmere Parish Council would far prefer this to another mobile home in its place.</p> <p>3. S/0355/11 For Information only – Permission Granted Conversion of Garage to Games / Play Room Pavillion End, Rectory Lane, Fowlmere, Royston, SG8 7TL Mr & Mrs Chris & Jenny Neild</p> <p>The Parish Council noted the decision.</p> <p>4. S/0446/11 For Information only – Permission Granted Single Storey Extension to side and rear of dwelling Robin Cottage, Long Lane, Fowlmere, Royston, Herts, SG8 7TA Mr & Mrs James & Fiona Kidd</p> <p>The Parish Council noted the decision.</p> <p>5. Other Matters and Updates Other Matters and Updates (<i>for information only</i>) There were no further matters for discussion. The meeting closed at 8:45pm</p> <p style="text-align: center;">*****</p> <p>The minutes were agreed as a correct record and were signed accordingly</p> <p>b) Affordable Housing in Fowlmere Update This was completed earlier in the agenda</p> <p>c) Heydon Wind Farm If a formal planning application is being submitted to SCDC then a meeting would be sought, so that knowledge could be gained then. Discussions must not be made prior to that happening and a Parish Council cannot enter onto the campaign stage as they need to remain completely neutral. It would be useful to know where information could be sought as and when an application is being made.</p> <p>The meeting was then opened to members of the public and press</p> <p>Mr Bates congratulated Cllr Roberts on her re-election and is delighted that approval has been given for the Thriplow Triangle planning application and looks forward to seeing the project through to completion. The PC can be congratulated for being seen to be acting for the people in the village in need of affordable housing.</p>	
12.	<p>BURIAL BOARD: There was a payment made this week by Mr and Mrs Macroff for £840 for two plots.</p> <p>The Chapel doors have been painted to the rear and the front doors are also to have a fresh coat of paint. It was agreed to progress with simply repainting the front doors at an additional cost of £200.</p> <p>The Parish Council were disturbed to discover a group of people re-enacting their wedding photos at the Chapel this weekend. They were told that they didn't have</p>	

	<p>permission and it was wholly inappropriate to take wedding photos in a cemetery and were asked to leave.</p> <p>Mrs Joan Adams asked permission to neaten her husband's grave as the soil had never settled and to re-turf it. The Parish Council have no problem with this and the Clerk to go back to Mrs Adams and say that's fine to go ahead.</p> <p>Clerk to seek a quote for a replacement key as there is only one for the Chapel.</p>	<p>Clerk</p> <p>Clerk</p>
13.	<p>TREES, GRASS AND HEDGES: Cllr Webb reported that a tree is overhanging the path behind Jacksons Way, Clerk to ask Chris Wall to quote for some maintenance.</p> <p>Mr Bates reported that he visited the Moat with Natural England and the hedge opposite Mrs Ford in Ryecroft Lane isn't covered in the report and periodically cutting the hedge back will help but it's the overhang that's the problem. Cllr Roberts and Cllr O'Regan to meet and view them.</p> <p>2 trees have been felled along the boundary of Savile Way in the Moat which permission wasn't given for.</p> <p>Unauthorised signs have been put along the trees leading to the Butts Business Park about speeding etc. Cllr Roberts to take a look.</p>	<p>Clerk</p> <p>Cllr Roberts & Cllr O'Regan</p> <p>Cllr Roberts</p>
14.	<p>FINANCE AND GENERAL PURPOSES: a) Minutes from 19th April 2011</p> <p>Minutes of the meeting of Fowlmere Parish Council Finance and General Purposes Committee held in the School Room, URC, Chapel Lane, Fowlmere, Tuesday 19th April 2011 at 7:00pm.</p> <p>Present: Cllr O'Regan (Chair), Cllr M Bates, Cllr J Peacock, Cllr D Roberts, Cllr M Sunderland, Cllr L Wragg and Mrs J Wright (Clerk).</p> <p>1. Apologies for absence Apologies were received from Cllr Webb</p> <p>2. Minutes of previous meeting/Matters Arising The previous minutes of 18th January 2011 were agreed and signed. The Friendship Club has now received its donation and have acknowledged and thanked the PC.</p> <p>Cllr Roberts suggested moving on with the roundabout, especially as the election (or lack of) has now saved the PC money. Contact SCDC if there are any opportunities for Grant-aid for play equipment (Cllr O'Regan). Suggestions for other adult equipment ie a concrete table-tennis table were made.</p> <p>3. Review of income and expenditure a) Year end Accounts / Audit Cllr O'Regan reported that there have been no untoward expenditure and the</p>	

PC is within budget.

b) PAYE for Clerk

The Clerk reported that this process is now in hand and she will keep the Councillors up-to-date.

c) Melbourn Youth Club

Fowlmere to donate £300 towards the Youth Club, Cllr Roberts to Propose, Cllr Sunderland to second and all agreed. We should suggest that the Youth Club is advertised more. Cllr O'Regan and Cllr Peacock attended the meeting and will also attend a session of the Youth Club. Cllr Peacock is now the Finance Chairman of the Committee.

d) Street Lighting

The Cllrs took a look at the documentation from SCDC regarding opting out, the initial feeling is to keep with the current arrangement.

4. Precept

The first half of the 2011-2012 Precept of £30,098.00 should have been paid into the bank account – the direct debit confirmation has been received.

5. Trees, Grass and Hedges

a) Butts Trees

Acacia provided the cheapest quote (£1041) and ask them to confirm a couple of additional details (Cllr O'Regan). If all satisfactory, to go ahead, Cllr Sunderland to propose, Cllr Wragg to second, all agreed. Trees to be replaced in the autumn. A short note to go to the nearest neighbours to tell them what is happening (Clerk).

Several branches have been left lying around along the boundary of The Green. Clerk to ask Tamsin if she knows anything about it.

Mrs Ford who lives in Ryecroft Lane opposite the Moat and has complained about the overhanging trees – Cllr Bates to take a look.

6. Future Projects

The issue of a roundabout has been discussed.

7. Other Matters

There were no other matters and the meeting closed at 7:30pm.

8. Date of next meeting

The date of the next Finance Meeting is to be Tuesday 19th July at 7:00pm (URC)

	The Clerk reported that she has signed up with the tax office regarding PAYE and the process is progressing.	
15.	<p>CORRESPONDENCE: Darren Moss complained on behalf of his mother about a stone at Fowlmere Cemetery. The memorial stone was discussed at a previous meeting and there is nothing further to add. The Clerk to respond back to Mr Moss.</p> <p>Cllr Wragg mentioned the Strategic Housing Land Availability Assessment – the Clerk to circulate the full e-mail and register an interest. Cllr Roberts suggested this is a good thing to participate in, Cllr Wragg agreed and there isn't a great commitment at this stage.</p> <p>Speed limits at the exits of the village will be reviewed once the Thriplow Triangle is being completed.</p> <p>Nico Schonken to receive £11 per year to reimburse him for the hosting charges for the web-site.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
16.	<p>ACTION LIST UPDATE: The action list was updated accordingly.</p> <p>The issue of producing a Newsletter to be discussed at the next Finance Meeting. More could be used of the Fowlmere and Thriplow News.</p> <p>The Chairman to write to Michael Bates to thank him for his time as Councillor and Clerk and to say a tree will be planted in the village in honour of his length of service.</p>	<p>Clerk</p> <p>Cllr Roberts</p>
17.	<p>OTHER MATTERS: The vacancies on the Parish Council have been advertised and we have received one application so far, the closing date is 10th June 2011.</p> <p>The meeting closed at 20:55pm</p> <p>The date of the next PC Meeting is 7:30pm Tuesday 28th June 2011 at the URC, Chapel Lane.</p>	