

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL** HELD  
IN THE SCHOOL ROOM, UNITED REFORMED CHURCH, CHAPEL LANE  
**18TH FEBRUARY 2014 AT 7.40 PM**

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr P Flynn, Cllr J Peacock,  
Cllr L Wragg and Mrs J Wright (Clerk)

IN ATTENDANCE: There was no one in attendance

		<b>Actions</b>
1.	<b>APOLOGIES FOR ABSENCE:</b> Apologies were received from Cllr O'Regan and Cllr Sunderland	
2.	<b>DECLARATION OF INTEREST IN AGENDA ITEMS:</b> No items were declared.	
3.	<b>MINUTES OF THE PARISH COUNCIL MEETING OF 21ST JANUARY 2014:</b> The minutes were agreed and signed as a true record.	
4.	<b>MATTERS ARISING:</b> The last Village Hall meeting was quite heated but it was agreed that there was no feasible way that the Social Club could be allowed to start again and the VH Committee are seeking opinion from the Village as a whole as to the use of the building. Cllr Bearpark asked about if it needed to go through planning because of a potential change of use and Cllr Roberts thought it probably wouldn't but obviously it depends on the final decision over usage.  <b>A) COUNCILLOR RESIGNATION</b> The Clerk has the paperwork required for the vacancy on the PC which she will process as required.	Clerk
5.	<b>COUNTY COUNCIL AFFAIRS:</b> <b>A) DOTTRELL HALL</b> The Cllr's agreed to keep the pressure on with regards Dottrell Hall.  Cllr Topping was unable to attend the meeting and sent the following report:  <b>"Budget</b> <i>Likely that the county will increase council taxes by just under 2%, thereby avoiding the trigger requiring a referendum. The county nevertheless faces very difficult decisions in terms of making savings to balance its books.</i>  <b>Dottrell Hall</b> <i>As discussed at the last parish council meeting, I arranged a meeting on 31 Jan with the planning enforcement unit at the county, with legal officers attending. I expressed the frustration and concern felt by local residents as to the passage of nine months since the end of the period of time during which the landowner was to return the land to its previous state, and nearly a year since the serving of the enforcement notice itself. The county council officers explained what they were doing, which is preparing the file for prosecution, and were reluctant to go into a great deal of detail because of the sensitivities of the case. They referred to previous cases that had been brought and lost through inadequate preparation. Although I am frustrated by the delays, I do think their cautious approach is justified, given the circumstances.</i>  <i>The case will be ready to go for prosecution in March, and depending on an important piece of evidence being properly tested. It was clear from the meeting that the matter covers more</i>	

	<p><i>than one site, and both the district council and national agencies have been and continue to be involved. I am writing again to remind the officers of the time frame they indicated and to keep the pressure on.</i></p> <p><i>I will report on other county council matters next month in March. I haven't heard how the traffic initiatives bid resulted, but will know in the next week"</i></p>	
6.	<p><b>PLANNING COMMITTEE:</b>  <b>A) PLANNING MINUTES FROM 21ST JANUARY 2014:</b></p> <p><b>MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE SCHOOL ROOM, UNITED REFORM CHURCH, CHAPEL LANE, FOWLMERE ON TUESDAY 21ST JANUARY 2014 AT 7:15PM</b></p> <p>PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr P Flynn, Cllr E O'Regan, Cllr J Peacock, Cllr L Wragg and Mrs J Wright (Clerk)</p> <p>APOLOGIES: There were apologies from Cllr M Sunderland.</p> <p>IN ATTENDANCE: Ms Raby</p> <p><b>1. Declarations of interest (if any)</b>  Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.</p> <p><b>2. S/2730/13/FL</b>  Enlarge study over garage, form new study in single storey link between house and garage  <b>7 Cassander Close, Fowlmere, Royston, Cambridgeshire, SG8 7SF</b>  <b>R and A M Mason</b></p> <p>The Parish Council recommends approval as it will not affect any other properties and seems a normal progression of the house.</p> <p><b>3. C/11/40/029</b>  Application to undertake work on trees situated within a Conservation Area  <b>Charity Hall, Long Lane, Fowlmere</b>  <b>Mrs Z Kenworthy</b></p> <p>The Parish Council have no strong objections and refer to the Tree Officer at SCDC for decision but would definitely like to see any removed trees replaced.</p> <p><b>4. Other Matters and Updates</b>  Other Matters and Updates <i>(for information only)</i></p> <p>There were queries over leaning trees in Dovehouse Close, Cllr's to take a look</p> <p>The Brook has been cleared at Wallington Brook (and the residual growth seems to have</p>	

	<p>been cleared too</p> <p>The meeting closed at 7:25pm</p> <p style="text-align: center;">*****</p> <p>The minutes were agreed and signed.</p> <p><b>B) SECTION 106 AGREEMENTS</b></p> <p>The Clerk read out the letter concerning the SCDC Section 106 proposals for the three new houses in The Way (£5688.46 as a financial contribution in lieu of on-site provision of public open space, £2142.80 towards the maintenance of the off-site provision of public open space and £1294.22 towards the off-site provision of community facility space). The Clerk to circulate the paperwork and Cllr Wragg and Cllr Roberts agreed to be signatories.</p> <p><b>The Meeting was then opened to members of the public.</b></p>	
7.	<p><b>BURIAL BOARD:.</b></p> <p>The Burial Board meeting was held earlier and minutes recorded separately. There have been no recent burials and the work has been completed to remove the spoil from underneath the trees. Dave Salmons has also completed the work of stopping water running in under the doors, re-sealing the windows and re-attaching the bell cord.</p>	
8.	<p><b>TREES, GRASS AND HEDGES:</b></p> <p><b>A) DITCHES</b></p> <p>The path from Fowlmere to Thriplow has had the hedge cut and there are a lot of cuttings, which can cause damage with thorns. The Clerk to contact the Clerk at Thriplow to say that this is an issue, asking them to contact the landowner to clean up afterwards.</p> <p>The ditch still needs to be sorted out in Chapel Lane and this has been reported to SCDC. Pat Matthews at SCDC was very helpful with the Wallington Brook.</p> <p>There is a leaning tree in Dovehouse Close but it has been surveyed and all necessary works have been undertaken .</p> <p><b>B) THE MOAT</b></p> <p>The Clerk explained the situation in the Moat - the timescale is too short to complete the work that English Heritage and Natural England want done in the Moat this financial year because SCDC are insisting an ecology survey is undertaken first which can only be done in the summer because of bats roosting. Therefore the PC agreed to see what, if any funding we will get from Natural England at the beginning of April and plan the work accordingly then.</p> <p>In the meantime, the PC are concerned about the potential risk of the trees in the Moat, following the recent strong winds (there is also a lot of water in the ditches). It was agreed to restrict access to the Moat in its present condition. The Clerk to contact English Heritage to advise them too as David Kenney will need to take a look as chalk has been exposed. The Clerk to speak to CCC Highways about 'no access' signs, is there anything they could lend?. The Clerk to also put something on the Fowlmere Resident's page of Facebook and the noticeboard advising residents. The Clerk to advise the school as well re their use for Forest School.</p> <p>The Clerk was asked to recirculate the BHA Survey to all Cllrs.</p> <p>Chris Wall sorted out the small tree that came down in Ryecroft Lane in the strong winds. This has been removed from the road and he will sort it out on his return from holiday. There</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>is a tree down in Rectory Lane by the Dove House and if it hasn't been removed by the end of the week, Cllr Roberts will ask them about it.</p>	Cllr Roberts
9.	<p><b>FINANCE AND GENERAL PURPOSES:</b>  <b>A) FINANCE MINUTES FROM 21ST JANUARY 2014</b></p> <p>Minutes of the meeting of <b>Fowlmere Parish Council Finance and General Purposes Committee</b> held in the School Room, URC, Chapel Lane, Fowlmere, Tuesday 21st January 2014 at 7:00pm.</p> <p><b>Present:</b> Cllr O'Regan (Chair), Cllr T Bearpark, Cllr J Bottrill, Cllr P Flynn, Cllr J Peacock, Cllr D Roberts, Cllr L Wragg and Mrs J Wright (Clerk).</p> <p><b>1. Apologies for absence</b>  Apologies were received from Cllr M Sunderland and Cllr Flynn</p> <p><b>2. Minutes of previous meeting/Matters Arising</b>  The previous minutes of 15th October 2013 had already been agreed and signed at a previous PC meeting.</p> <p><b>Review of income and expenditure.</b>  <b>a) Audit Update</b>  We await the start of the next audit process.</p> <p><b>3. Precept</b>  The precept has been submitted and accepted.</p> <p><b>4. Trees, Grass and Hedges</b>  <b>a) Moat Trees</b>  David Kenney from English Heritage is attending the main PC meeting to talk about the work in the Moat. This could be a costly process and the PC needs to make sure they would definitely be refunded all 100%</p> <p><b>b) Contribution to school grass cutting</b>  To be increased inflationally by 3% per year, in line with the increase in the Precept.</p> <p><b>5. Future Projects</b>  <b>a) Cost of Chapel Cupboards</b>  Cllr O'Regan to take a look at alternative cupboards, keeping to a dark colour</p> <p><b>b) New Laptop</b>  Cllr Wragg to look into the specifications for a new laptop as the current one is well used and crashes very often.</p> <p><b>6. Other Matters</b>  Clerk to chase up the dog bin at Thriplow Road.</p> <p><b>7. Date of next meeting</b>  There were no other matters and the meeting closed at 7:12pm.</p> <p>The date of the next meeting will be 15th April 2014 at 7:00pm, prior to the PC Meeting at the URC, Chapel Lane.</p> <p style="text-align: center;">*****</p>	

	<p><b>B) TRAFFIC IN FOWLMERE</b> Dr Howe sent his apologies to the meeting and the Clerk updated the Cllr's on the situation regarding the 'secret survey'... If the PC are successful with their traffic bid then this will be automatically part of the process and if they are not, it is something to look into afterwards. The PC should hear in a few weeks.</p> <p><b>C) POSSIBLE RECREATIONAL SPEND IN FOWLMERE</b> This item will be discussed further at another meeting.</p>	
10.	<p><b>CORRESPONDENCE</b> The correspondence list was noted.</p>	
11.	<p><b>ACTION LIST UPDATE:</b> The action list was updated accordingly.</p>	
12.	<p><b>OTHER MATTERS:</b> The date of the next PC meeting is Tuesday 18th March 2014 at 7:30pm at the Chapel.</p> <p>The PC were asked to think about a possible event in line with commemorating the WW1 centenary. Something linked in to the Church such as a trench supper possibly? Clerk to contact Mrs Deans re the War Memorial. Also it could be linked to opening up the Chapel at the Cemetery?</p> <p>The Clerk to chase the undelivered dog bin (SCDC) and look to getting another 'green' bin for the Moat.</p> <p>The meeting closed at 9:25pm</p>	<p>Clerk</p> <p>Clerk</p>