

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL** HELD
 IN THE SCHOOL ROOM, UNITED REFORMED CHURCH, CHAPEL LANE
 20TH MAY 2014 AT 7.30 PM

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr E O'Regan, Cllr J Peacock,
 Cllr L Wragg and Mrs J Wright (Clerk)

IN ATTENDANCE: Mr Neal

		Actions
1.	APOLOGIES FOR ABSENCE: There were apologies from Cllr Sunderland	
2.	DECLARATION OF INTEREST IN AGENDA ITEMS: No items were declared.	
3.	ELECTION OF CHAIRMAN: Cllr Roberts proposed Cllr Wragg as Chairman. Cllr Bottrill seconded this motion, there were no further nominations and all agreed. Cllr Wragg accepted the post.	
4.	ELECTION OF VICE-CHAIRMAN: Cllr Wragg proposed Cllr Roberts as Vice Chairman. Cllr O'Regan seconded this motion, there were no further nominations and all agreed. Cllr Roberts accepted the post.	
5.	ELECTION OF COMMITTEES / REPRESENTATIVES: Chair of Planning - Cllr Roberts was proposed by Cllr Peacock, seconded by Cllr Bottrill. There were no further nominations and all agreed. Vice-Chair of Planning - Cllr Peacock was proposed by Cllr O'Regan, seconded by Cllr Roberts. There were no further nominations and all agreed. Chair of Finance - Cllr O'Regan was proposed by Cllr Roberts, seconded by Cllr Bearpark. There were no further nominations and all agreed. Vice-Chair of Finance - Cllr Wragg was proposed by Cllr Roberts, seconded by Cllr Bearpark. There were no further nominations and all agreed. All Cllr's agreed to be on both Planning and Finance Committees and the Burial Board as required.	
6.	ACCEPTANCE OF OFFICE SIGNING: All documentation was signed and witnessed by the Clerk.	
7.	MINUTES OF THE PARISH COUNCIL MEETING OF 15TH APRIL 2014: The minutes were agreed and signed as a true record. a) Review / Agreement of Code of Conduct, Standing Orders, Asset Register and Risk Assessments for the Audit It was noted in the Risk Assessments that 'Borough' Council needs to be changed to 'District' Council. Cllr Peacock proposed that these should be adopted, Cllr Roberts seconded and all agreed. Mrs Gilpin wrote to the PC about over-crowding with parking in Dovehouse Close - this would be dealt with by SCDC Housing but putting in extra parking has been reduced due to budget cuts. The Clerk to pass on the concerns to SCDC (Stephen Hills, Housing SCDC).	Clerk Clerk

8.	<p>MATTERS ARISING: There were no matters arising.</p>	
9.	<p>TRAFFIC IN FOWLMERE STEPHEN THULBORN FROM CCC TO ATTEND: This item has been deferred as Mr Thulborn was unable to attend. If necessary, a separate site meeting could be arranged.</p>	
10.	<p>COUNTY COUNCIL AFFAIRS: Cllr Topping attended the meeting and said he would liaise with Mr Thulborn to see if he could hasten a meeting re traffic. He then gave the following report:</p> <p><i>"County Generally</i> <i>The County Council moves to a committee system this month with committees for the main areas of activity: health, transport, children etc. I am on health and on the audit committee as well as the Local Access Forum. There is a continuing challenge facing the county to make savings. The County has, along with the City Council and South Cambs, secured the funding from the government known as the City Deal which will allow major infrastructure investment - in tranches of £100millions.</i></p> <p><i>Services</i> <i>Broadband. The junction boxes are being upgraded ready for super-fast broadband (SF BB) to be made available later in 2014 or early 2015 in this part of Cambridgeshire. All suppliers, not just BT, will offer the service, though BT provides the infrastructure. I am the local broadband champion and will take issues to the team at the county as they are raised with me.</i></p> <p><i>Streetlighting</i> <i>I will check to see if there are any streetlights in Fowlmere that are under threat of removal.</i></p> <p><i>Traffic, Roads and Transport</i> <i>I have written to Mike Cooper asking him to assess the Jacksons Way pathway regarding wheelchair access, and if any improvements to the road surfaces can be effected</i></p> <p><i>The police traffic officers remain of the view that there is no alternative viable route for the traffic leaving the Cereals Event at Chishill during the two day event in June, other than via Fowlmere.</i></p> <p><i>31 Bus Route</i> <i>Consultation begins in earnest with a meeting at Haslingfield on the 16th June that I will attend. The numbers of residents using the bus in Fowlmere is a good basis for ensuring that the service is maintained. I will be asking if the route can tie in with a useful destination eg the park and ride, as the 7A now does from Hinxtton and Whittlesford. I will take the opportunity of that meeting to understand the situation regarding concessions on routes going into the park and ride - and report back.</i></p> <p><i>Tour de France</i> <i>The A505 at the junction with the Sawston by-pass will be affected by the closure of roads between 7am and 3 pm.</i></p> <p><i>Dottrell Hall</i></p>	Cllr Topping

	<p><i>I spoke to the county officers in early May just after the case had been to the magistrates court and the magistrates had passed the case to the Crown Court for sentencing. The county planning enforcement officers were pleased because the defendants were likely to get a heftier fine as a result. The defendants now have till the end of July to shift the wood. I have asked the county legal officers what happens to the funds that the county has already sequestered from the defendants . The real challenge will be if the defendants don't do anything - it would then be for courts to impose further penalties - but that will not shift the wood."</i></p> <p>Clerk to respond to Mr Hawkins to say an assessment is being made of the Jackson's Way exit to the High Street. Cllr Wragg added that re-profiling the section would be useful too.</p> <p>The Clerk to respond to Dr Howe about the view from the Police regarding the Cereals event. Cllr Bottrill mentioned the 31 bus will have trouble turning. Cllr Topping will seek assurances that the bus will not be affected. Cllr Roberts said there are several narrow stretched of road which will be affected by cars coming every 5 seconds as predicted and there will be accidents if not adequately patrolled and isn't satisfied that nothing further can be done. The CC should put something in place at the school, to go on the organisers costs, Cllr Wragg supported this. This will affect the future consideration of the event in the future. Cllr Bearpark also said that lorries are to be parked along the London Road and Appleacre have been asked if they can use the facilities at the caravan site.</p> <p>Cllr Topping suggests that the PCSO's need to be advised and he will also go back to the HQ level and pass on the concerns and ask for assurances as required (and what is the contingency is if there is a grid-lock?) Cllr Topping to also pass on the contact to the Clerk.</p> <p>Re Dottrill Hall - they are under the powers of the Crown Court now but the ultimate aim is to get the site cleared. Cllr Wragg asked what happens if the owners are unable to pay the clearing bill? Cllr Topping said County has access to assets in order to do this, through the proper judicial proceedings.</p> <p>The footpath along Chapel Way to Ryecroft Lane needs clearing - this is the responsibility of SCDC, Clerk to contact.</p>	<p>Clerk (Cllr Topping)</p> <p>Clerk Cllr Topping</p> <p>Cllr Topping</p>
11.	<p>PLANNING COMMITTEE: A) PLANNING MINUTES FROM 15TH APRIL 2014:</p> <p>MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE SCHOOL ROOM, UNITED REFORM CHURCH, CHAPEL LANE, FOWLMERE ON TUESDAY 15TH APRIL 2014 AT 7:15PM</p> <p>PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr P Flynn, Cllr E O'Regan, Cllr J Peacock, Cllr M Sunderland and Mrs J Wright (Clerk)</p> <p>APOLOGIES: There were apologies from Cllr Wragg</p> <p>IN ATTENDANCE: There was no one in attendance.</p>	

1. Declarations of interest (if any)

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.

2. S/0544/14/FL

Rear single storey extension

26 Ryecroft Lane, Fowlmere, Royston, Cambridgeshire, SG8 7TT

Mr Roy Bowron

The Parish Council has no objections and support approval. Although it will be a large bungalow there is the room to accommodate the extension and will not be overbearing on the nearby neighbours.

3. S/0625/14/FL

Rear roof extension (forming new west gable)

Home Cottage, Thriplow Road, Fowlmere, Royston, Cambridgeshire, SG8 7QT

Mr Grant Bage

The Parish Council has no objections and recommend approval as will not be detrimental to neighbouring properties or the area.

4. C/11/40/029

Application to undertake work on trees within a Conservation Area

Charity Hall, Long Lane, Fowlmere, Royston, Cambridgeshire,

Mrs Z Kenworthy

The Parish Council would ask for the minimum amount of trees to be removed, only those that are diseased or to near the building area. And as ever, refer to the Tree Officer at SCDC for decision but would definitely like to see any removed trees replaced.

Other Matters and Updates

Other Matters and Updates (*for information only*)

It was agreed to have a separate table to house the plans before each item on future planning agendas.

Cllr Roberts mentioned the problem with the lighting at The Triangle, brought to her attention by Mr Teasdale, which should be lower level but high standard lamps are being put in instead. Cllr Roberts has already sought to intervene and reach a better conclusion via SCDC, keeping the neighbouring resident Mr Teasdale fully briefed

The Clerk to thank Schuyler Newstead at SCDC for her help with the lighting issue and to remind her that the PC are categorically asking for low-level lighting which is the only satisfactory conclusion, which is not detrimental to neighbouring properties etc (cc Christine Steele at BPHA). Clerk to also suggest that the marketing meeting is made longer and extends into the evening ie between 5 and 8. Clerk to mention the date on Facebook residents page. It was also noted that the pathway has been started, the gap in the hedge has also been closed. Unfortunately the Millennium tree looks quite dead, Cllr Bearpark to take a look before the PC requests a replacement tree if necessary.

	<p>The meeting closed at 7:40pm</p> <p style="text-align: center;">*****</p> <p>The minutes were agreed and signed.</p> <p>B) THE TRIANGLE</p> <p>Cllr Roberts mentioned Item 5 regarding the problems of the lighting at The Triangle. The PC always asked for lower level lighting but it wasn't installed initially and 5 very tall lights went in. The neighbouring property suffers from excess light and there have been many discussions with SCDC and the HA and the matter is nearing resolution. BPHA have agreed to remove 3, to be replaced with low level lighting which will not be above the height of the fence. The plans for the replacement lights will be circulated for prior agreement this time - this has taken a lot of effort. Cllr Wragg thanked Cllr Roberts for her help and asked her to check they comply and have no light 'scatter'.</p> <p>The Meeting was then opened to members of the public.</p> <p>The Clerk read out the reply from SCDC concerning pre-determination and Mr Neal wanted it minuted, he would like to see the Council seek out more views from the public and listen to all views. Cllr Wragg presumed that Mr Neal would get a proper reply from SCDC if he hasn't already done so.</p>	
12.	<p>BURIAL BOARD: There has been a plot purchase from Mr and Mrs Burbidge, whose mother is buried in the cemetery, and a memorial stone for Mr Boutell.</p>	
13.	<p>TREES, GRASS AND HEDGES: A) THE MOAT The tree work has been completed and the centre area will be strimmed next week. The Cllr's are happy to progress with strimming monthly in the Summer months. the Clerk to look into Section 106 money being used, as this is a village amenity,</p> <p>B) SAVILE WAY PLANTING Clerk explained the situation and is awaiting for a quote from Lamorna. The PC will need to meet the cost of removing the tree scrub and compost etc.</p> <p>C) MILLENNIUM TREE Acacia are going to check the situation regarding the Oak which seems very dead. BPHA will need to be contacted and asked for a like-for-like replacement if it is deemed to be dead.</p> <p>Protected verges - Mr Ricketts has consulted the Wildlife Trust and although the right time for the first cut is April, it is still better to cut now than not at all as it'll give the wildflowers a chance to grow. It should then be left till the Autumn. It was agreed the Clerk should contact Rob McGovern (Ecology Officer at SCDC) to ask advice</p>	<p>Clerk</p> <p>Clerk</p>
14.	<p>FINANCE AND GENERAL PURPOSES: The Clerk to sign off the final paperwork re the audit the following day and needs to take in copies of identification for herself and Cllr O'Regan. The PC battery is still to be purchased and the Chapel Cupboards to be carried over to the next meeting.</p>	
15.	<p>CORRESPONDENCE The correspondence list was noted</p>	

	<p>The ROSPA has been received and there is nothing untoward - Dave Salmons will quote for the small amount of repair work.</p> <p>The Clerk notified the PC of the dates of the Playgroup Sports Day and the School Summer Fair, for use of The Butts.</p> <p>Cllr Wragg to look into the issue of the Community Infrastructure Levy Draft Charging Schedule Consultation, sent in by SCDC.</p> <p>Clerk to reply back to Mrs Winstanley regarding the problem of higher household insurances in Fowlmere due to the floodplain but do not see that they can do anything further as Mrs Winstanley has already been in direct contact with the Environment Agency.</p> <p>Cllr Roberts commented on the marketing event held at the Triangle and commented that the PC had been concerned about the lack of marketing but intervened in order to hopefully reach as many people as possible. Cllr Bottrill who attended the event said the houses looked very good and were very well equipped.</p> <p>The Clerk to put further information on the resident's page of Facebook re The Triangle houses coming up for bidding on the Home-Link web-site</p>	<p>Cllr Wragg</p> <p>Clerk</p> <p>Clerk</p>
16.	<p>ACTION LIST UPDATE: The action list was updated accordingly.</p> <p>A) VILLAGE MAP The Clerk updated the situation and has met with Mrs Wittering who is progressing the map.</p> <p>B) VILLAGE HALL The Village Hall have been offered some free advice from the CEO of the Cambridgeshire and Peterborough Association of Local Councils who has mediated in a similar situation in Over. The VH is currently using Cambridgeshire ACRE for advice and the Chairman is aware of the CAPALC offer.</p> <p>There are a number of outstanding loose ends and Cllr Wragg will suggest that he meets with Mr Bates to sort these out. Cllr O'Regan and Cllr Roberts do not wish to be the representatives on the VH and this means that there is currently no representation at present. Decision to be taken over representation after the meeting with Mr Bates. Clerk to make sure that the paperwork is addressed to her in the meantime.</p> <p>C) PC VACANCIES There are currently two vacancies which have been advertised in the FATN. Cllr Roberts asked if Fiona McMillan at SCDC could be asked if a Cllr <i>has</i> to be taken on so close to an election, to seek best practice on this matter and then decide on a leaflet drop as necessary.</p>	<p>Cllr Wragg</p> <p>Clerk</p> <p>Clerk</p>
17.	<p>OTHER MATTERS: The date of the next PC meeting is Tuesday 17th June at 7:30pm at the Chapel.</p> <p>Several Cllr's commented about the current state of the holes in the road.</p> <p>Mr Rowley mentioned that Bury House in Long Lane needs the hedge cutting and it's a CCC responsibility.</p> <p>The annual meeting was missing a lot of reports which will be distributed as soon as possible. The 2014 minutes from the annual meeting can be released on the web-site as 'draft' as the annual village meeting is not a formal PC meeting - this was the advice from SCDC. Cllr Roberts said it's the first meeting she'd ever missed and both Cllr O'Regan and Cllr Roberts</p>	

	will endeavour to produce reports although this is not a requirement. The meeting closed at 21:05pm	
--	--	--