

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL** HELD  
IN THE PAVILION ROOM, FOWLMERE VILLAGE HALL, FOWLMERE  
**TUESDAY 21<sup>ST</sup> FEBRUARY 2017 AT 7:30 PM**

PRESENT: Cllr L Wragg (Chairman), Cllr T Bearpark, Cllr C Howe, Cllr D Roberts, Cllr M Sunderland, Cllr M Vinton, Cllr S Wells and Mrs J Wright (Clerk).

IN ATTENDANCE: Residents of Fowlmere

		Actions
1.	<b>APOLOGIES FOR ABSENCE:</b> There were no apologies for absence	
2.	<b>DECLARATION OF INTEREST IN AGENDA ITEMS:</b> There were no declarations	
3.	<b>MINUTES OF THE PARISH COUNCIL MEETING OF 17<sup>TH</sup> JANUARY 2017:</b> The minutes were agreed and will be signed as a true record.	
4.	<b>MATTERS ARISING:</b> There were no matters arising not covered in the agenda	
5.	<p><b>COUNTY COUNCIL AFFAIRS:</b> Cllr Topping attended the meeting and gave the following report:</p> <p><b><u>“County budget</u></b> Last week saw the annual budget setting debate at the county council which was long, lasting from 10.30 through to 5.30. There was agreement that the council tax should go up by 2% to fund adult social care which is under huge strain, partly because of the costs and difficulties in recruiting careworkers. The budget for the rest of the council has been frozen. However, road improvements including <b>pothole filling and verge cutting</b> will have more money spent on them.</p> <p><b><u>Housing White Paper</u></b> – the housing white paper proposes giving councils some powers that they have been pressing for such as reducing the time allowed between the grant of planning application and when the first houses have to be built on a site, from 3 to 2 years. Whether it is enough to stop the landbanking of land by developers to keep prices high is another matter. I am meeting the housing minister tomorrow and will report back next month on this.</p> <p><b><u>Closer to home</u></b></p> <p><b><u>Speedwatch</u></b> Whittlesford have been operating speedwatch for about 8 months – the person on the Parish Council to contact is (jude) <a href="mailto:judithtownley@hotmail.com">judithtownley@hotmail.com</a>. Special Constable Paul Jenkins is the trainer for villages teams here – contactable via ecops. More info and general email address <a href="mailto:Speedwatch@cambs.pnn.police.uk">Speedwatch@cambs.pnn.police.uk</a></p> <p><b><u>Land near school.</u></b> I asked the county to conclude clearing away the materials on the land and I visited the site myself and spoke to local people to ensure it has been done. I suggest the next step is a meeting to discuss options such as a community orchard and with the school involved. I will arrange if the PC agrees.</p> <p><b><u>Gate near the Butts</u></b> I have arranged for the county footpaths officer to come out and have a site visit with the PC re the pedestrian gate to the industrial area</p> <p><b><u>Affordable homes</u></b> I am leading on work to accelerate building of affordable houses across the county and we have won the first £20m from government this month. Some of the affordable homes could be built on sites already identified in Whittlesford. Some of the houses would be social rent, some joint ownership with a housing association.</p>	

	<p><b>Roads</b> I have met with the Highways team at the depot in Whittlesford. At the beginning of the financial year would be a good time to put in some requests for minor improvements such as white lines reprinting etc, and also if there are any things that the council wants to fund itself, but wants the county to carry out, we should discuss that with the depot team.</p> <p><b>Rural crime</b> I have had a meeting with the Cambridgeshire police rural crime unit inspector following a significant increase in hare coursing in the area, and related rural crime. I am arranging for our PCSO to have some training with the unit and would also encourage the reporting of suspicious activity to the police such as vans and cars parked up in fields, or lights seen in fields at night, using 999. The police are very keen to re-iterate that rural crime is higher on their agenda than perhaps it was some years ago.”</p> <p>Cllr Topping reported that the SCDC Footpaths Officer is coming out re the Butts Pedestrian Gate – Cllr Roberts and Wragg would like to attend too, so please can he keep the Clerk in contact with arranged dates.</p> <p>.</p> <p><b>A) CLEARANCE OF CCC LAND NEAR SCHOOL CAR PARK</b> Cllr Topping has been told that there has been a secondary clear up. Cllr Roberts to report back to Cllr Topping and the Clerk what has happened once she has inspected the site again. The next stage is to move towards a possible community orchard which will require a meeting with CCC. The school should be involved and also Rob Mungoven (Environment Officer)</p> <p>Cllr Wragg informed Cllr Topping of the recent fatal traffic accident in the village and reiterated Fowlmere has a very serious problem and it is with great regret that the LHI panel has not helped in the past.</p> <p>Cllr Roberts reported that another fatal accident on the A505 resulted in diverted traffic going through Fowlmere which caused a lot of concern in the village.</p> <p>Cllr Howe – by making the A505 a more attractive road will result in more people accessing it through Fowlmere, which needs to be restricted.</p> <p>Cllr Howe and Cllr Wragg went around the village with PC Jenkins on Monday and witnessed the Number 31 bus speeding which is not acceptable and a letter has been sent.</p> <p>Cllr Sunderland - The Foxton crossing slows traffic on the A10 and in particular the trains going to Barrington are hugely acerbating this as it increases traffic going through the village. Cllr Topping has a meeting with network rail later this week. It was asked what are the Police traffic plans, which could avoid traffic being rerouted through Fowlmere? What is it that Melbourn has to allow it to have the 'no access to' signs from the A10?...</p> <p>Cllr Wragg – this will lead to 'induced demand'...</p>	<p>Cllr Topping / Clerk</p> <p>Cllr Roberts</p>
6.	<p><b>DISTRICT COUNCIL UPDATE:</b> Cllr Roberts has concerns over the Welding Alloys site application which still has not yet been decided at SCDC and is seeking an explanation as to why this is the case. It could be challenged for non-determination.</p> <p>Cllr Wragg explained the Cemetery Consultation, 10 replies were received and copies have been made available. The Clerk added that Mr Kenzie's concerns had been received verbally.</p>	

	<p><b>The meeting was opened to members of the public and press</b></p> <p>Mr Mulholland - Given what appears to be quite a defensive response, what is the catalyst for the wholesale change? Cllr Roberts will explain this under item 7 of the agenda.</p> <p>Mrs Tokley – What happens after this process? Again, Cllr Roberts to expand on this under item 7.</p> <p>Mr Davis – “The existing commitments will be honoured...” can be taken in two ways. Cllr Wragg – the intention of the PC is that existing commitments will be honoured to people who have bought plots. These T&amp;C’s have and can change. Mr Davis – ‘Contract Law says otherwise and this is a very defensive document’.</p> <p><b>The meeting was then closed to members of the public and press</b></p>	
7.	<p><b>BURIAL BOARD</b></p> <p><b>A) CONSULTATION ON THE CEMETERY T&amp;C’S</b></p> <p>Cllr Roberts (Chair of the Burial Board) gave an opening presentation:</p> <p><i>“The last review was in 2014. The PC is responsible for the cemetery and from time to time needs to review and/or change the T&amp;C’s. There is mounting pressure for more space (and Fowlmere has looked forward and purchased the extension). A piece of work has been undertaken in SCDC which shows there are relatively few burial places in the District.</i></p> <p><i>In the present cemetery, there are 63 spaces reserved spaces, plus 12 full and 4 half unreserved plots remaining in the main part of the cemetery. The side spaces are reduced (45 on LSH, 35 on RHS) and difficult to utilise due to tree roots – test digs will be required. The extension will need to be used sooner than anticipated.</i></p> <p><i>Looking at T&amp;C’s is very difficult and we have tried to be flexible in the past, especially with the memorials. However this has meant requirements from people that haven’t fitted the regulations but being flexible has resulted in serious complaints which has caused upset. Having had that experience, some memorial stones have had to be re-thought. It is a public space and one person’s way of expressing their emotions may detract from another’s.</i></p> <p><i>The PC had refused writing on the back but another application came in which would allow a design which was allowed, but other users of the Cemetery then harangued the Chairwoman for this decision. The PC cannot have the situation where they try to be compassionate but get criticised for it, so the only way forward was to review the T&amp;C’s to see if they’re fit for purpose and come to a conclusion and then stick to it – everyone will be treated the same and there can be no criticism, complaint or charges that the PC is being unfair to some families as that has never been the PC’s intention.</i></p> <p><i>Nov/Dec 16 – the final draft was put to the Committee before the document was put forward for a public consultation, which has now been slightly in excess of a full month. The PC looked at all views expressed and this has been incorporated into a document which all the PC have seen (and thanks to Cllr Wragg for his work on the computer). We have also looked at other Cemeteries in the district for comparison and ours compares very well.”</i></p> <p>Cllr Roberts went through the document in detail. Additional items from this, not listed in the consultation document are as follows:</p> <p>Mrs Tokley asked if they could be recognised for the clearance work they have done?</p>	

	<p>Cllr Roberts - a notice-board would be useful but won't have details of funerals. The shed could be taken down in the future for more space if required.</p> <p>The PC has legal obligations and so needs to lead the tidy up sessions. Cllr Roberts does not think social media is the right vehicle for promoting clear-up days etc.</p> <p>Cllr Wragg thanked Cllr Roberts for going through the responses and addressing colleagues (clause 81 is to be removed).</p> <p>Cllr Howe - Item 10 'For example, in cases where the move was caused by health or medical reasons....' should be added.</p> <p>Cllr Roberts moved the recommendation to accept the proposed updates to the terms and conditions. Cllr Bearpark seconded and all agreed.</p> <p>Cllr Bearpark would like to thank those who have helped to maintain the cemetery.</p> <p>Is there any scope for an onward working party to be formed – to create a better relationship – this will go onto the agenda for the next meeting.</p>	(Clerk)
8.	<p><b>VILLAGE HALL:</b></p> <p><b>A) CHANGING ROOM REFURBISHMENT</b> This is moving slowly, but there is now a sub-committee running this and there is to be a meeting with the architect this week.</p> <p><b>B) PLAY EQUIPMENT</b> The play equipment has come out to just under £15,000.00 which needs to go to the Finance Committee at their next meeting. Cllr Wragg thanked Mrs Woods.</p> <p>Unfortunately there has been some vandalism at the Village hall, a picnic bench has been destroyed and litter has been thrown about. Cllr Wragg says it should be reported to the Police.</p>	(Clerk)
9.	<p><b>PLANNING COMMITTEE</b></p> <p><b>A) PLANNING MINUTES FROM 17<sup>TH</sup> JANUARY &amp; 9<sup>TH</sup> FEBRUARY 2017</b></p> <p><b>MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE PAVILION ROOM, FOWLMERE VILLAGE HALL, FOWLMERE ON TUESDAY 17<sup>TH</sup> JANUARY 2017 AT 7:10PM</b></p> <p>PRESENT: Cllr D Roberts (Chairman), Cllr C Howe, Cllr M Sunderland and Mrs J Wright (Clerk).</p> <p>APOLOGIES: Cllr T Bearpark (arrived 19:36), Cllr S Crowther, Cllr J Houghton, Cllr S Wells, Cllr M Vinton, Cllr L Wragg</p> <p>IN ATTENDANCE Mr Bottrill</p> <p><b>1. Declarations of interest (if any)</b> Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.</p> <p><b>2. S/3621/16/FL</b> <b>Part Conversion of existing outbuilding, including raising of existing roof, to be used for a</b></p>	

**purpose ancillary to the main dwelling.**

Seven Elms, Long Lane, Fowlmere, SG8 7TG  
M McAvoy

Fowlmere Parish Council would like an immediate response please to answer what the actual ancillary use will be – is it going to be tied to Seven Elms house or will it be a separate dwelling with access from the previous joint/shared access. There are concerns over other development in the adjoining land which will have an effect on traffic. FPC will then need an extension for this please in order to hold another meeting, so that a proper judgement can be made.

**3. S/3620/16/FL**

**Proposed two storey front and side extension, first floor side extension, single storey porch and infilling of existing covered porch areas**

Seven Elms, Long Lane, Fowlmere, SG8 7TG  
M McAvoy

Fowlmere Parish Council feel that although this is a doubling up of the building, there are no material reasons for refusal and so support this application as there are no detrimental effects on the next-door property.

**4.S/1966/16/FL**

**Erection of Nitrate/Disinfection building, 2no. tanks: refurbishment of the Heydon Booster; erection of flood perimeter fence; extension to internal access road and associated works**

Fowlmere Pumping Station, Chrishall Road, Fowlmere, SG8 7RT  
Mrs L McHale

Cllr Bearpark arrived at 19:36

Fowlmere Parish Council supports the application and has no objections.

**5. S/3317/16/FL**

**Two storey front, side and rear extension**

1 Dottrell Bungalow, Newmarket Road, Fowlmere, SG8 7PD  
Mr and Mrs Padayachee

Fowlmere Parish Council supports the application and has no objections as this will not be detrimental to neighbours.

**6. S/2692/16/DC**

**- For Information Only – Permission Refused**

**Discharge of Condition 3 (contamination) of planning ref S/2829/14/FL**

Rear of Lanacre, Chrishall Road, Fowlmere, SG8 7RY  
Ian Purkiss, Blues Property

Fowlmere Parish Council noted the decision. Cllr Roberts has seen the build but will speak to SCDC about the overall length.

**7. Other Matters and Updates**

The meeting closed at 19:50

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MINUTES OF A **MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE** HELD IN  
THE DOROTHY PLUCK ROOM, ST MARY'S CHURCH, FOWLMERE ON **THURSDAY 9<sup>TH</sup>**  
**FEBRUARY 2017 AT 7:00PM**

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr C Howe, Cllr M Sunderland,  
Cllr M Vinton and Mrs J Wright (Clerk).

APOLOGIES: Cllr J Houghton, Cllr S Wells, Cllr L Wragg

IN ATTENDANCE There was no one in attendance

**1. Declarations of interest (if any)**

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh

**2. S/3621/16/FL**

**Part Conversion of existing outbuilding, including raising of existing roof, to be used for a purpose ancillary to the main dwelling.**

Seven Elms, Long Lane, Fowlmere, SG8 7TG

M McAvoy

Fowlmere Parish Council supports the application however SCDC must include the condition they stated they would in their email to Fowlmere Parish Clerk on 18<sup>th</sup> January 2017 *'to limit the use of the outbuilding to use by immediate family or any dependent living with the occupiers of, and for purposes ancillary to the residential use of the main dwelling, as is usual with an outbuilding/annexe application'* and Fowlmere Parish Council would also require the added condition of *'not for commercial use (including B&B or similar)'*.

**3. S/3620/16/FL**

**Proposed two storey front and side extension, first floor side extension, single storey porch and infilling of existing covered porch areas**

Seven Elms, Long Lane, Fowlmere, SG8 7TG

M McAvoy

Left on the agenda in error from the previous agenda.

**4. S/0086/17/PA**

**Prior approval for a proposed change of use of an agricultural building to two dwellings**

Barns 1/2, Cherry Tree Field, Shepreth Road, Fowlmere, Royston, Herts, SG8 6QU

Mr Albert Neal

Fowlmere Parish Council recommends refusal primarily because the application does not comply with the previous and emerging Local Plan - Policy H/16: Reuse of Buildings in the Countryside for Residential Use.

The Plan states the change of use and adaptation of redundant or disused buildings in rural areas to residential use will only be permitted where:

- a) *The buildings are unsuitable for employment use, or it being demonstrated through marketing the development opportunity for at least 12 months at a realistic price, that there is no demand for their development for employment use.*

**The building is neither redundant, neither has it been marketed**

- b) *The buildings are structurally sound, not makeshift in nature and are of permanent, substantial construction.*  
**This is essentially a 'new build' which is not allowed, it is not diversification – it is a speculative application**
- c) *There will be an enhancement to the immediate setting of the buildings;*  
d) *The form, bulk, design, landscaping and materials used in the change of use and adaptation and any associated extensions are sensitive to the character and appearance of the building and locality;*  
**The plans are poor so nothing can be usefully determined in support of c) or d)**
- e) There is a safe vehicular site access  
**Safe vehicular access cannot be proven, as the site is on a bend.**

**There is not the apparent intention to use the dwellings for agricultural purposes, ie as tied houses and of more importance, the site is a long way outside of the village envelope, being very much in open countryside, where development should be resisted.**

**If SCDC disagrees, Fowlmere Parish Council requests the application has a site visit and is viewed by the SCDC Planning Committee.**

#### **5. Possible additional BT Box in Fowlmere**

Mr and Mrs Roskilly have become aware of plans for an additional BT Box alongside the existing one in the footpath by Jacksons Way.

The Clerk to ask Mrs Roskilly if she has a contact which the PC can ask about their intentions?

#### **6. Parish Councillor Planning Training**

Clerk to circulate and find out suitable dates

#### **7. S/3161/16/FL & S/3162/FL/LB - For Information Only – Applications Approved Glass Link Extension**

Perks Close, 4 Chapel Lane, Fowlmere, Royston, Cambridgeshire, SG8 7SA  
Maddin

Fowlmere Parish Council noted the decisions

#### **8. S/3285/16/FL - For Information Only – Application Withdrawn Detached double garage**

Oak Lodge, Long Lane, Fowlmere, SG8 7TG  
Mr Martin Hardy

Fowlmere Parish Council noted the withdrawal

#### **9. Other Matters and Updates**

The Clerk reported that work to the War Memorial had been done today and the haulage firm were settling the bill directly with the stone mason.

Bus shelter – The Clerk reported that the bus shelters had been looked at by Dave Salmons and two need some maintenance work (Thriplow Road/near Village Hall) which he will quote for. The third will require replacement and the Clerk has been in touch with Martin Sheldrick as it sits on this land.

The Clerk to contact SCDC Conservation and seek costs of an 'in keeping' replacement. Cllr Roberts said Whaddon has a good new bespoke bus shelter to look at.

Mr Walston – Clerk to thank Mr Walston and say that FPC will wait until an application, as we will be asking to be a consultee, as it could affect Fowlmere.

The meeting closed at 19:40

**The minutes were signed as a true and accurate record.**

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**B) PLANNING APPLICATIONS:**

Cllr Roberts declared a non-pecuniary interest in the first application (as she lives reasonably close and had been 'carded' by SCDC about it) and so left the room at 21:07

S/0514/17/FL

Insertion of 4 no. roof lights into rear (south facing) roof slope

**Lower Thatch Barn, Lower Farm, Long Lane, Fowlmere, SG8 7TG  
Dr Brian Shine**

Fowlmere Parish Council has no objections. Cllr Roberts returned to the room at 21.10

S/0336/217/DC

Discharge of conditions 4 (Materials), 5 (Drainage), 6 (Traffic), 8 (Archaeology) and 10 (Remedial) for Application S/1506/15/FL

**The site comprises the curtilages of The Willows & Highbank, Long Lane, Fowlmere, SG8 7TG  
Identified Developments (Fowlmere Ltd)**

Fowlmere Parish Council has no comment on this application.

S/0419/17/VC

Variation of condition 2 (approved plans) to planning permissions S/1506/15/FL

**The Willows, Long Lane, Fowlmere, SG8 7TG  
Identified Developments (Fowlmere)**

Fowlmere Parish Council has no comment on this application.

S/0530/17/FL

Front porch and loft conversion including removal of the existing roof, building up the current external walls and replacing roof structure

**16 Savile Way, Fowlmere, SG8 7TU  
Mr & Mrs Schonken**

Cllr Roberts declared a non-pecuniary interest as Mr Schonken had previously served as a Parish Councillor but did not need to withdraw from viewing the application.

Mr Bircham (neighbouring resident) explained some reservations he has, whilst having a good relationship with the applicants, including extra ridge height (by 1metre), making it three storey and introducing dormer windows. Mr Schnoken has offered to obscurely glaze the glass. Cllr Roberts cannot see any material reasons for a refusal, given the full garden width between them. Cllr Schnoken wondered if the Dormer would be part of permitted development rights, it seems to be within, it's the height of the ridge which is the planning consideration.

	<p>Fowlmere Parish Council recommend approval – the plans say that the ridge height should be a maximum of 1m in height and we expect this to be strictly adhered to. Glass in the rear dormer windows should be opaque/obscured.</p>	
10.	<p><b>ROAD SAFETY</b></p> <p><b>A) ANPR CAMERA</b> The camera was purchased for £5000, not £8000 in Gloucestershire. Cllr Wragg has been quoted that the camera could be obtained for £5600.00</p> <p><b>B) SPEEDWATCH / CCC BID</b> Cllr Howe reported on the training session – 14 people are signed up and 9 sites have been identified in the village – these need to be ‘approved’ and we may share equipment with Whittlesford. The PC should keep ownership of the scheme. Cllr Sunderland volunteered as a ‘second’ and the PC thanked both Cllr Howe and Sunderland.</p> <p>The LHI bid has now taken place but the outcome will not be until March.</p> <p><b>C) LETTER FROM CHARLES KITCHIN</b> Cllr Wragg has drafted and circulated a reply for comment which he will send off once completed.</p>	Cllr Wragg
11.	<p><b>TREES, GRASS AND HEDGES:</b></p> <p><b>A) VILLAGE TREE WORK</b> Tree work to commence 15<sup>th</sup> March in Dovehouse Close and the Round Moat.</p> <p><b>B) RYECROFT LANE TREES ON ROAD EDGE OF MOAT</b> Left on in error</p> <p>Clerk to contact Martin Hardy and for him to give some dates to meet on site at the Cemetery to discuss hedge work.</p> <p>Savile Way maintenance work has now happened and it looks very good. The big bush opposite Number 1 to be removed, with the aim that 2 hours of work per month takes place in summer months. Clerk to report back</p>	Clerk  Clerk
12.	<p><b>FINANCE &amp; GENERAL PURPOSES:</b></p> <p><b>A) CHEQUES PAID</b> J Wright – telecoms refund: £33.34 J Wright – Nest Pension Refund: £3.15 J Wright Jan 17 Salary: 659.56 CCC Streetlighting 1 Oct 15 – 30 Sept 16: £1757.38 Fowlmere United Reformed Church Room Hire Jun-Dec 16: £140.00 Fowlmere Village Hall Room (2 Meetings): £48.00 Seniorlink Eldercare (Jan 17): £85.64 J Wright Morrisons Refund (Stamps and Refreshments for Speedwatch): £27.74 Stationery Cupboard Toner: £79.55 L Wragg Mileage Expenses (Whittlesford 12 x 45p): £5.40 Information Commissioners Office Data Protection Registration Annual Fee (Direct Debit): £35.00 Money in – VAT July-Dec 2016: £1534.56 Into Cambridge Building Society (Annual Interest): £154.30</p> <p><b>B) CONTRIBUTION TO SCHOOL GRASS CUTTING</b> As per last year, a 3% raise on the contribution was agreed. Clerk to let the school know.</p> <p><b>C) FIRE ENGINE SHED AND BUS SHELTER REPAIRS</b> The Clerk explained that 2 out of the 3 Bus Shelters needed maintenance and a quote was received from Dave Salmons for £680 (to clear up and paint inside and out – 2 coats on 2 bus stops and providing all paint materials). This was agreed. Clerk to commission Dave Salmons</p>	Clerk  Clerk

	<p>The Clerk reported that the third Bus Shelter (by the War Memorial) had completely rotted at the back and Dave Salmons advised that maintenance was not worth it. The Shelter is actually on Martin Sheldrick's land and he is aware of the issue and is supportive of a like-for-like type of replacement. This may be a bit of a process though as it's situated by a listed building in the Conservation Area. The Clerk has looked into a replacement but it is very expensive. It was suggested that one be built by someone local and Fowlmere Joinery, Mr Jelley and Dave Salmons were suggested for the Clerk to approach. Clerk to also find out if Section 106 money can be used. Cllr Roberts to seek a contact in the SCDC Conservation Dept for advice. The Clerk has made Dave Salmons aware that birds may be nesting in the Thriplow Road shelter so to avoid doing work in April-August.</p> <p><b>D) BUTTS VIEW CONSULTANT FEES</b> Nothing to report at this stage,</p> <p><b>E) PEDESTRIAN ACCESS TO BUTTS</b> This has already been discussed.</p> <p style="text-align: center;">*****</p> <p style="text-align: center;">Minutes of the meeting of <b>Fowlmere Parish Council Finance and General Purposes Committee</b> held in the Pavilion Room, Fowlmere Village Hall, Fowlmere <b>Tuesday 17<sup>th</sup> January 2017 at 7:00 pm</b></p> <p><b>Present:</b> Cllr M Sunderland (Chairman), Cllr C Howe, Cllr D Roberts and Mrs J Wright (Clerk).</p> <p><b>Also in Attendance:</b> Mr Bottrill</p>	Clerk Cllr Roberts
F1	<b>Apologies for Absence:</b> Cllr T Bearpark, Cllr S Crowther, Cllr J Houghton, Cllr M Vinton, Cllr L Wragg, Cllr S Wells	
F2	<b>Minutes of the Previous Meeting/Matters Arising:</b> The Minutes were agreed at a previous PC Meeting	
F3	<b>Review of Income and Expenditure</b> Hardys informed FPC this week that they will increase their charges this year by 3% re village Grasscutting – all Cllrs agreed to continue with the contract on that basis and Clerk to pass on that they are pleased with the work last year. The Cllrs have said they do not wish to have the leaves removed from the Savile Way green space but will keep an eye on the condition of the grass.	Clerk
F4	<b>Precept</b> This has been received at SCDC but not yet agreed.	
F5	<b>Trees, Grass and Hedges</b> <b>a) Tree work</b> Clerk passed on the costs from two quotes (a third has declined to quote) – Cllr Sunderland is to be able to delegate when further information has been received from one of the quotes to check they will be removing the arisings from the work. The work needs to be underway before the nesting season.	Clerk (Cllr Sunderland)

	<p><b>b) Repair work to bus shelters</b> Dave Salmons to quote soon for any necessary maintenance.</p>	
F6	<p><b>Future Projects</b> <b>a) Village Hall Play Equipment</b> Please can this be carried onto the Feb agenda and Dorothy Woods has had trouble obtaining the quote via e-mail in time for this meeting.</p>	(Agenda)
F7	<p><b>Other Matters</b> The War Memorial work is still outstanding, should be completed by the end of February.</p> <p>The Fire Engine shed has been informally assessed by a local engineer and it doesn't seem to have moved since the initial shift but the lintel does need to be replaced (with hard wood). Clerk to approach Meads and Wetzl builders and to ask Dave Salmons for a suggested third builder.</p>	Clerk
F8	<p><b>Date of Next Meeting</b> Tuesday 18<sup>th</sup> April 2017 (presumably at 7:00pm, prior to the PC Meeting at the School Room, URC, Chapel Lane)</p> <p>The meeting closed at 7:18pm</p> <p style="text-align: center;">*****</p> <p>The Finance Minutes were signed as a true and accurate record</p>	
13	<p><b>CORRESPONDENCE:</b> Parish elections are set for 2018, and then every 4 years.</p>	
14	<p><b>ACTION LIST UPDATE:</b> The action list was updated accordingly.</p> <p><b>A) IDEAS FOR IMPROVEMENTS TO VILLAGE LIFE</b> Nothing to report</p> <p><b>B) PARKING SPACE AT THE TRIANGLE</b> The Clerk to acknowledge the letter from KSH which says work should still take place.</p>	Clerk
15	<p><b>RESIGNATION OF COUNCILLORS</b> We have had two resignations since the last meeting - Cllr Houghton and Cllr Crowther - Clerk to send two cards of thanks. Clerk to advertise the positions.</p>	Clerk Clerk

16	<p><b>OTHER MATTERS:</b></p> <p>Cllr Wragg to write back to Whippet re the speeding bus through the village as their response was not satisfactory.</p> <p>Cllr Wragg thanked Cllr Roberts for her Cemetery presentation this evening which was very difficult, especially given that there were many strong emotions involved.</p> <p>Cllr Sunderland – social media <i>can</i> be used more effectively but it needs to be managed. He also suggested that pictures and profiles on the PC web-site needed updating on the web-site and these changes can be billed for.</p> <p>Cllr Howe to prepare an update on Speedwatch as part of the next piece in the FATN (and FB) – deadline 14<sup>th</sup> March.</p> <p>Cllr Vinton – Angela Melaniphy has asked for the ‘Christmas’ lights in the Church to be left on for longer, for added security reasons. These cost £35 a month to run which <i>can</i> be reduced by using LED lights, which are bright white sterile lights but the older yellow sodium lights are thought to be more acceptable in colour. This is important for village safety so the PC offered to pay for 6 months at a total of £210.00, proposed by Cllr Roberts, seconded by Cllr Bearpark and all agreed.</p> <p>The Clerk reported that there had been several deaths of residents in the village recently and some funerals were being arranged which would use the new terms and conditions.</p> <p>The Clerk to circulate dates for a Burial Board meeting in 2/3 weeks’ time. Newlings to recommend a grave digger for test digging.</p> <p>The date of the next meeting is 7:30pm on Tuesday 21<sup>st</sup> March 2017 at the Pavilion Room, Village Hall.</p> <p>The meeting closed at 22:20pm</p>	<p>Cllr Wragg</p> <p>Clerk</p> <p>Cllr Howe</p>    <p>Clerk</p>
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