

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL** HELD  
IN THE PAVILLION ROOM, VILLAGE HALL, FOWLMERE  
**TUESDAY 21<sup>ST</sup> NOVEMBER 2017 AT 7:00 PM**

**PRESENT:** Cllr L Wragg (Chairman), Cllr P Burge, Cllr M Sunderland, Cllr M Vinton and Mrs J Wright (Clerk).

**IN ATTENDANCE:** Bonnie Kwok, Miriam Hill, Peter Stocking, Chris Jackson, Will Nichols, Dorothy Woods, Robin Barker

		<b>Actions</b>
1.	<b>APOLOGIES FOR ABSENCE:</b> Cllr C Howe, Cllr S Mulholland, Cllr Roberts, Cllr Bearpark	
2.	<b>DECLARATION OF INTEREST IN AGENDA ITEMS:</b> None were declared	
3.	<p><b>PRESENTATION BY STRUTT AND PARKER RE REMAINING LAND AT THE TRIANGLE</b> Mr Nichols explained the background to the project – pre-application and consultation/exhibition event. Bonnie Kwok is the planner responsible for this application at SCDC and was present at the meeting.</p> <p>Mr Jackson explained the revised road layout to maintain a central green with a circular road. Work has been done to withdraw further from the tree canopies. The Headteacher at Fowlmere Primary has been approached and some children were asked about play equipment (the Head has yet to provide a formal response). Mr Nichols said they will also address speeding and a lack of play equipment at this end of the village. Mr Stocking – there is a lot of parking but we have tried to soften this with the landscaping. The tightest corner has been verified that it can be traversed by the largest of vehicles. The SCDC Design Panel had said the scheme had merit.</p> <p>Cllr Wragg – are there any points raised by SCDC that you haven't been able to address? Bonnie Kwok - another pre-app is required. The parking forms the heart of the development. Trees are what distinguishes this site (and the trees are protected and are important to the village).</p> <p>Mr Nichols - what are the Parish Concerns? Cllr Wragg - we have not expressed a view on this scheme. We have raised questions and sought answers but not had the formal planning application yet to discuss.</p> <p>Need to create a back-to-back relationship with the existing houses and then the houses can be moved back from the Cambridge Road site. Miriam Hill – the issue is the relationship between the trees and the future residents as the trees are large and will dominate and get 'worse' each year. Residents will want to prune the trees, and a whilst a certain amount is allowed, too much work would not be.</p> <p>Cllr Wragg -To conclude, we are waiting the planning application before a formal decision can be made – in the meantime, the concerns raised by SCDC are likely to be shared by FPC. The next discussions on this proposal need to focus on the concerns raised by SCDC.</p>	
4.	<b>MINUTES OF THE PARISH COUNCIL MEETING OF 17<sup>TH</sup> OCTOBER 2017:</b> The minutes were agreed and signed as a true record.	
5.	<b>MATTERS ARISING:</b> There were no matters arising.	
6.	<b>VILLAGE HALL</b> <b>A) CHANGING ROOM REFURBISHMENT</b> Nothing to report as the application is with SCDC.	

	<p><b>B) LAND REGISTRATION ISSUES</b> The VH site situation needs to be sorted (the Clerk and Cllr Burge to progress) – there are also two Clunch Pits to register.</p>	Clerk / Cllr Burge
7.	<p><b>COUNTY COUNCIL AFFAIRS:</b> Cllr Topping was unable to attend the meeting, and had not submitted a report before the meeting.</p> <p><b>A) CLEARANCE OF CCC LAND NEAR SCHOOL CAR PARK/BUTTS PEDESTRIAN GATE</b> This was therefore not discussed</p> <p><b>B) A505 WORKING PARTY</b> This was therefore not discussed</p>	
8.	<p><b>DISTRICT COUNCIL UPDATE:</b> Cllr Roberts sent her apologies due to illness.</p> <p><b>The meeting was opened for urgent questions from members of the public and press.</b></p> <p>No questions had been notified to the Clerk and there were no questions from those present.</p> <p><b>The meeting was then closed to members of the public and press.</b></p>	
9.	<p><b>BURIAL BOARD</b></p> <p><b>A) COMMUNICATION WITH MR WARD RE PROPOSED BENCHES.</b> Mr Ward has relatives buried in Fowlmere but lives in Yorkshire now. He would like to donate and have installed 2 benches in the cemetery. It was agreed that one could go along the external Chapel wall but another was not really needed in the village – perhaps Mr Ward would be interested in contributing to a new cemetery shed? Clerk to approach the idea with Mr Ward and thank him very much for his very generous offer.</p> <p>Cllr Mulholland would like the idea of a list of approved contractors for working in the cemetery discussed and this was warmly received in his absence - further discussion to be had at a later date.</p> <p><b>B) REVISED DATE FOR BURIAL BOARD MEETING</b> A suggested date of 16<sup>th</sup> January 2018 prior to the PC Meeting – assuming Cllr Roberts and Cllr Mulholland are available.</p>	<p>Clerk</p> <p>BB Agenda</p> <p>BB Agenda</p>
10.	<p><b>PLANNING COMMITTEE</b></p> <p><b>A) PLANNING APPLICATION – FOR INFORMATION ONLY:</b> <b>S/3820/17/NM</b> <b>NON MATERIAL AMENDMENT OF PLANNING PERMISSION S/3249/16/FL</b> <b>LAND TO THE REAR OF 80 - TO 86 CHAPEL LANE, FOWLMERE</b> <b>MR ROBERT MILL</b></p> <p>There were no residents who are affected by this at the meeting – Fowlmere PC has no comment</p> <p><b>B) GOOD PRACTICE FOLLOWING CPRE PLANNING SESSION</b> Cllr Burge reiterated the advice gained at the CPRE training event regarding discussions about planning pre-applications – if you fail to engage at all it can be construed that you are not open to that consultation and it could be played against you. Good practice is to be willing to engage and listen but make sure you have a planning officer from SCDC present. These meetings should also be minuted, and the minutes shared. FPC thinks this is what we should be doing, albeit on a case-by-case basis.</p>	

Cllr Burge added that when making comments on applications – evidence will add weight ie referring back to policy documents etc.

**C) PLANNING MINUTES FROM 17<sup>TH</sup> OCTOBER AND 14<sup>TH</sup> NOVEMBER 2017**

**MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE PAVILLION ROOM, FOWLMERE VILLAGE HALL, FOWLMERE ON TUESDAY 17<sup>TH</sup> OCTOBER 2017 AT 7:15PM**

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr P Burge, Cllr C Howe, Cllr S Mulholland, Cllr M Sunderland, Cllr M Vinton, Cllr L Wragg and Mrs J Wright (Clerk).

APOLOGIES:

IN ATTENDANCE 8 Members

**1. Declarations of interest (if any)**

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.

Cllr Bearpark declared an interest in item 3 & 6 and he would leave the room for both as necessary.

**2. S/3266/17/TC**

Applications to carry out tree works subject to a tree preservation order or situated within a conservation area.

**Sextons Cottage, High Street, Fowlmere, SG8 7SJ**

**Barrie Perkins**

Fowlmere Parish Council noted that this application was passed yesterday.

**3. S/3324/17/LD - For Information Only**

Lawful development certificate for the proposed siting of eight static caravans.

**Appleacre Lodge, London Road, Fowlmere, Royston, Cambridgeshire, SG8 7RU**

**Park View Group Ltd**

Cllr Bearpark left the room at 19:43.

Cllr Roberts explained the location and has requested a meeting with SCDC Planning Officers asap to discuss this. She is very concerned to know what the situation is at The Lodge and the site as a whole. FPC asked for the last application to go to the Planning Committee, not to be decided under delegated powers, and this has not happened.

Cllr Vinton – a gated community is not in keeping with the village. It already has more caravans on site than are allowed. Appleacre Lodge and Park seem to be the same piece of land – do officers at SCDC know this?

Cllr Roberts is very concerned about the lack of following normal criteria on the site by a planning officer at SCDC, who has now left.

Clerk to email the relevant planning officer to say that FPC have orally agreed a meeting, and we do require a date at their very earliest convenience – we need 2 or 3 dates.

Any other development of this size would also require a Section 106 contribution and a 40% proportion of affordable housing, and this includes neither.

Cllr Bearpark returned to the room at • ++++++

4. S/2255/17/FL - For Information Only – Permission Granted

Proposed extension over existing double garage and refurbishment of existing propoert to include internal alterations and installations of new windows and weatherboard cladding.

**Nettleford, Rectory Lane, Fowlmere, SG8 7TL**

**David Besley**

Fowlmere Parish Council noted the decision.

5. S/0872/17/FL - For Information Only – Permission Granted

Single storey garage / workshop at bottom of rear garden 6.1m depth x 7.5m wide x 3.73m high

**21 Pipers Close, Fowlmere, SG8 7RX**

**Kevin Marlow**

Fowlmere Parish Council noted the decision and again this is an example of the officers making a decision under delegated powers.

6. S/2449/16/LD - For Information Only – Proposal Approved

Certificate of Lawfulness Development – Application for the siting of 15 static caravans for the purposes of permanent residential occupation.

**Appleacre Park, London Road, Fowlmere, SG8 7RU**

Fowlmere Parish Council noted the decision

7. S/1966/16/FL - For Information Only – Permission Granted

Erection of nitrate disinfection building, 2no tanks, refurbishment of the Heydon booster, extension to internal access road and associated works.

**Fowlmere Pumping Station, Chrishall Road, Fowlmere, SG8 7RT**

**Mrs L McHale**

Fowlmere Parish Council noted the decision.

## **8. Other Matters and Updates**

### **a) Query re Pipers Close / SCDC**

This was discussed and it was Cllr Roberts as District Cllr acting upon a concern from a resident.

The Clerk queried some discharge conditions that appear on the SCDC web-site.

Cllr Roberts opened the floor to residents but there were no questions.

The meeting closed at 20.07pm

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**MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING  
COMMITTEE HELD IN THE PAVILLION ROOM, FOWLMERE VILLAGE HALL,  
FOWLMERE ON TUESDAY 14<sup>TH</sup> NOVEMBER 2017 AT 7:00PM**

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr P Burge, Cllr S Mulholland,  
Cllr M Sunderland, Cllr L Wragg and Mrs J Wright (Clerk).

APOLOGIES: Cllr C Howe, Cllr M Vinton

IN ATTENDANCE 8 members of the public.

**1. Declarations of interest (if any)**

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.

Cllr Bearpark declared an interest in item 2 (as a neighbour) and 7 (as it affects the land where he lives). The PC will not view items 4 or 5. Fowlmere PC has been involved in item 4 and will all declare an interest. The PC will not look at item 5 because it is in relation to a Councillor, Cllr Sunderland.

**2. S/2757/17/FL**

Application for 15 dwellings to include 6 affordable dwellings, construction of access and provision of open space

**Land to the West of, Chrishall Road, Fowlmere, Royston, SG8 7RY  
Colegrove Estates Ltd**

Cllr Roberts read out the previous submission from FPC to SCDC.

The Council will discuss this in terms of principle and also consider the actual design.

Fowlmere Parish Council supports SCDC and the past and emerging local Plan and do not wish to support speculative applications which are outside of the village envelope, in a Group village.

FPC notes however that some points have been improved but there are still the following comments to take into consideration:

- The road placement is improved.
- Number 12 is too high and large.
- Numbers 3 and 4 could be further reduced by having a dormer style roof to reduce the roof-line height.
- Social 'rented' housing is more desirable for this village, because it more closely meets the housing need in the village.
- 2 of the 3-bedroom houses should be included in the Social Housing mix, to meet the needs of families (which also benefits the school).

James Fisher needs to ensure that Section 106 money is obtained.

There is provision for play-space – this is in line with guidance – (which needs to have good access). Cllr Burge to send the Clerk the information about play-space for Section 106.

Is the Freehold of the play-space to be transferred to FPC? This needs to be made clear.

The proposed use of renewable energy technologies needed to be further explained. The proposal must exceed the minimum requirement for renewable energy for all the of properties on the site.

Public Art FS6 - it would be appropriate for this to be employed (community art / gate into play space)

Contractors parking / deliveries need to be considered and hours of working need to have conditions attached.

If the officers are minded to approve it against the Parish Council's recommendation of refusal, we will require the application to go to the SCDC Planning Committee, and not to be decided under delegated powers.

Ms Wood – (Agent for Pegasus) had some comments – scaled down in terms of height or overall size? Number 12 has a single-storey element. The 6 affordable housing break-down has been advised by SCDC. Play equipment – they could offer adult gym equipment but this needs further discussion.

Clerk to prepare a response to SCDC for circulation and agreement.

3. S/3566/17/FL

Construction of a new grain store and creation of an access from Fowlmere Road together with planting and formation of an acoustic bund.

**Land East of Fowlmere Road, Foxton  
Thriplow Farms Ltd**

Cllr Roberts - Fowlmere is an adjoining parish to Foxton, and has been invited to comment. Foxton Parish Council has recommended refusal. The proposed site is greenbelt land and often agricultural buildings are acceptable for Green Belt but there is concern over the height (18m). It will change the character of that part of the countryside, which is currently very 'open'.

Cllr Wragg - if an activity becomes redundant it is legitimate to consider change of use for the site on which it used to operate, but if the activity is continuing then that argument falls away.

We can question the need for a new site for the facility, which could be fitted on the existing site in Thriplow. There is no obvious necessity to move away from that site.

The new site will have an impact in terms of more traffic in or nearer to Fowlmere and the application needs more clarification in terms of routes entering and exiting, which will presumably go via Fowlmere to the A505. This will adversely affect the tunnel in Fowlmere High Street, by the War Memorial.

There will be some noise pollution when the driers are in operation. When used, driers tend to be in operation for 24 hours a day.

The choice of location is unsound when the farm owns other suitable sites (nearer to the A505), with good access from a major road.

Mr Frost (lives in Foxton but is the nearest house to the proposed site) – he does not think the suggested traffic figures are accurate. The area in question is the same size as Royston Tesco and car-park. The last application was 8.5m and that was refused previously.

Mrs Frost – access and noise – there is nothing to absorb the ‘noise’ and neighbouring houses are missing from the graphics in the paperwork.

There will be a loss of tranquillity and is an inconsiderate application.

Fowlmere Parish Council recommends refusal for this application (unanimous decision). The key factors include there being no obvious necessity to move away from that site; the sheer scale of the proposed building (18m in height); the increased traffic through Fowlmere: the effect on the tunnel in Fowlmere; the loss of tranquillity (it is an inconsiderate application) and the impact of noise.

FPC would request the Council does an appraisal of the safe working load in relation to the Fowlmere tunnel (Highways).

The agreed response to SCDC:

Fowlmere Parish Council recommends refusal for this application (unanimous decision).

The key factors include the following:

(i) No obvious necessity to move away from the current site. The new site footprint is equivalent or smaller than the existing site and the operations of this are well integrated into the existing community. The proposal suggests a reduction in total vehicle movements under the revised site configuration and a reduction in the dust produced, so if incorporated through a redevelopment of the storage provision on the current site would still bring a net benefit to the local community.

(ii) The scale of the proposed building on the new site is significant and disproportionate to all buildings within the vicinity. We note that a previous application for a grain store on this stretch of road (S/0374/06/F) was refused on the basis of its visual intrusion, and the buildings under consideration in this new application are significantly larger in scale and height. These will be visible from areas of Fowlmere that have previously looked across open countryside vistas.

(iii) The increased heavy vehicle traffic through Fowlmere. We note that the supporting transport statement acknowledges the beneficial impacts of the reduction of traffic within Thriplow but makes no assessment of the routes to which this traffic is displaced. It is our belief from an examination of the road network that much of the heavy vehicle traffic collecting grain from storage for transportation outside of the area will either pass through Foxton or Fowlmere villages. A fuller assessment of this impact and associated traffic planning needs to be undertaken. We believe that increased heavy vehicle traffic passing through Fowlmere will be detrimental to the village atmosphere, may have local environmental impacts, and could introduce additional safety concerns.

(iv) We also have specific concerns that an increase in heavy vehicles passing through Fowlmere could have a detrimental impact on the tunnel that is located under the B1368 in Fowlmere in the vicinity of the war memorial (a description of this is available at: [http://www.cantab.net/users/michael.behrend/repubs/j\\_geomancy/v4n2/pages/pennick\\_fowlmere.html](http://www.cantab.net/users/michael.behrend/repubs/j_geomancy/v4n2/pages/pennick_fowlmere.html)). We believe that under increased heavy traffic there may be both a risk of collapse of the road and the loss of an important historic feature.

(v) We also believe that the traffic to and from the site, along with the noise

associated with loading/unloading and drying operations, will lead to the loss of tranquillity in the vicinity of the village.

FPC would request the District Council (Highways) undertakes an appraisal of the safe working load of the roadway in the vicinity of Fowlmere tunnel to determine whether concerns over the potential impact of heavy vehicles on the physical roadway are justified.

4. Cllr Mulholland left the meeting and gave his apologies for the remainder of the meeting.

S/3849/17/FL

Alteration and Extension to Village Hall

**Fowlmere Village Hall, Chrishall Road, Fowlmere, Royston, Cambridgeshire, SG8 7RY**  
**Fowlmere Village Hall**

Fowlmere Parish Council will declare a unanimous declaration of interest as it has been part of previous discussions and expressed support (including financial) towards this project.

5. S/3642/17/TC

Applications to carry out tree works subject to a tree preservation order or situated within a conservation area

**1 New Farm Close, High Street, Fowlmere, SG8 7SW**  
**Mr Sunderland**

Fowlmere Parish Council will not consider this application, as the applicant is a Councillor, although it has already been decided by SCDC.

6. S/3336/17/FL

New accommodation above garage

**Vine House, High Street, Fowlmere, Royston, Cambridgeshire, SG8 7SU**  
**David and Sarah Brock**

Fowlmere Parish Council recommends approval, as it is not detrimental to the area or neighbouring properties.

7. S/3324/17/LD - For Information Only

Lawful development certificate for the proposed siting of eight static caravans.

**Appleacre Lodge, London Road, Fowlmere, Royston, Cambridgeshire, SG8 7RU**  
**Park View Group Ltd**

Fowlmere Parish Council have requested a meeting with SCDC to further discuss this.

8. S/3744/17/DC - For Information Only

Discharge of condition 3 (Construction management plan), 4 (hard and soft landscaping) and 6 (Preliminary ecological assessment) of planning permission S/1966/16/FL

**Fowlmere Pumping Station, Chrishall Road, Fowlmere, SG8 7RT**  
**McHale, South Staffordshire Water Plc**

Fowlmere Parish Council noted the information.

9. S/1213/16/OL - For information only – Permission refused

Outline application for residential development of up to 45 dwellings and offices

	<p><b>Welding Alloys Ltd, The Way, Fowlmere, Royston, SG8 7QS</b>  <b>Mr Simon Dazeley, Hawkstar Developments</b></p> <p>Fowlmere Parish Council noted the decision.</p> <p><b>10. Other Matters and Updates</b>  <b>a) Latest on meeting with SCDC.</b></p> <p>There has been an email from Will Nichols of Strutt &amp; Parker re the development of the remainder of the land at The Triangle. There had been misleading information that FPC supports the application, but this is not the case as no decision will be made until a formal application has been submitted for FPC to view. The SCDC officers were unhappy with the layout/number/trees. The Tree Preservation Orders (TPOs) have now been processed at SCDC. Cllr Roberts will reply back to Mr Nichols, copying in the FPC.</p> <p>Cllr Burge asked CPRE at a recent planning training session – what is good practice in such a situation as this – re pre-application consultation? He was advised that one needs to be careful but invite a planning officer to a pre-meeting to bear witness, fully minuted. Questions can be asked but decisions cannot be taken.</p> <p>This point needs repeating at the next PC Meeting.</p> <p>FPC can meet, providing a SCDC Officer is present. Clerk to reply saying that Cllr Roberts will be responding however FPC is willing to meet for a short presentation however this will only be if the assigned SCDC Case Officer (or superior) is available to attend too. Suggest 7:00pm on 21<sup>st</sup> November.</p> <p>The meeting closed at 9:30pm</p> <p style="text-align: center;">*****</p> <p>The minutes were agreed and signed.</p> <p><b>D) UPDATE ON RECENTLY SUBMITTED PLANNING APPLICATIONS</b>  There was nothing further for discussion.</p>	
11.	<p><b>ROAD SAFETY</b>  <b>A) SPEEDWATCH UPDATE</b>  Cllr Howe has been asked for further dates and then the Clerk will progress with some more sessions.</p> <p><b>B) TRAFFIC SURVEY UPDATE (REQUEST FOR THE DATA)</b>  Cllr Wragg to circulate so the Clerk can pass it onto interested parties.</p> <p><b>C) CASUALTY REDUCTION SUPPORT FUND</b>  There is nothing for discussion at present</p>	<p>Cllr Howe / Clerk</p> <p>Cllr Wragg / Clerk</p>
12.	<p><b>TREES, GRASS AND HEDGES</b>  <b>A) TREE PRESERVATION ORDERS</b>  These will be granted by 26<sup>th</sup> November</p>	
13.	<p><b>FINANCE &amp; GENERAL PURPOSES</b>  Cllr Vinton declared an interest  <b>A) CHEQUES PAID</b>  SW Gardens (Savile Way) - £30.00</p>	

<p>J Wright expenses - £12.88 (thank you to Glen the builder) and £15.60 (stamps)  Hardy – Oct 17 - £718.54 and Cemetery work - £360.00  Village Hall hire x2 - £48.00  Donation towards Fowlmere Playgroup - £100.00  Seniorlink Oct 17 - £85.64 and June 17 (prev unpaid) £76.02  J Wright Telecoms - £31.16  HMRC - £1.80  Nest Pension refund - £3.26  J Wright salary - £667.79  Village Sign – Fairholm Associates - £1461.60</p> <p><b>B) FOWLMERE SCHOOL AFTER-SCHOOL PROVISION/MEETING WITH MR ATKIN</b>  Peter Burge declared an interest on the first part</p> <p>The Clerk reported that the Fowlmere Primary After-school Club is going well and is well used and read out the report from Andrew Page (Governor).</p> <p>The PC is not unsympathetic to a contribution and the door is not shut but as it is an undefined figure at present then they would need to know the planning costs involved before committing? Clerk to report back.</p> <p>Cllr Burge had an action point to talk to the school about sustainability – he and the Clerk spoke to Mr Atkin last week. The Pupil Admission Number (PAN) is 17 and the total capacity of the school is 119. The school currently has 96 pupils (so there are 23 additional spaces – and they are not evenly spread). Funding works out on a per pupil basis, so they have a potentially £100,000 shortfall on full capacity. The school would welcome additional pupils. Staff is the biggest proportion of costs. Additional families to the village would assist the sustainability of the school.</p> <p>Cllr Sunderland and Cllr Vinton declared an interest in:  Lights at St Mary’s – the meeting was then not quorate – take to the next meeting.</p> <p>Cllr Burge - Section 106 money needs to be spent – there can be up to 5 pots of money once allocated. If we want freedom of movement, we should spend out the smaller pots. Clerk to check what pots of funds James Fisher thinks we have.</p> <p><b>C) FINANCE MINUTES FROM 17<sup>TH</sup> OCTOBER 2017</b></p> <p>Minutes of the meeting of <b>Fowlmere Parish Council Finance and General Purposes Committee</b> held in the Pavillion Room, Village Hall, Fowlmere  <b>Tuesday 17<sup>th</sup> October 2017 at 7:00 pm</b></p> <p><b>Present:</b>  Cllr M Sunderland, (Chair), Cllr T Bearpark, Cllr P Burge, Cllr C Howe, Cllr S Mulholland, Cllr D Roberts, Cllr M Vinton, Cllr L Wragg and Mrs J Wright (Clerk).</p> <p><b>Also in Attendance:</b> Several Fowlmere residents</p> <p><b>1. Apologies for Absence:</b>  Cllr Howe said he would be late to this evening’s meetings. Cllr Wells had recently resigned.</p> <p><b>2. Minutes of the Previous Meeting/Matters Arising:</b>  The Minutes were agreed at a previous PC Meeting.</p> <p><b>3. Review of Income and Expenditure</b>  <b>a) Section 106 Update (SCDC Request for information)</b></p>	<p>Clerk</p> <p>Agenda</p> <p>Clerk</p>
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The Clerk explained that SCDC has asked FPC to review their Section 106 bid – the Clerk to send through the same figures as were proposed for the Welding Alloys application.

#### **4. Precept**

##### **a) Draft Budget Proposal**

The proposed budget with an increase of 2% was agreed – Cllr Sunderland proposed, Cllr Roberts seconded, all agreed. Clerk to send off.

#### **5. Trees, Grass and Hedges**

##### **a) Village Sign Repair Work**

Thanks to Cllr Vinton for offering to take on the work. It was proposed by Cllr Sunderland, seconded by Cllr Burge and all agreed to go ahead with the necessary work. The sign is currently in Cllr Vinton's workshop, it was badly weather-damaged. A silicon mould has been produced and he will either do the work with a resin or fibreglass.

##### **b) Butts Noticeboard Repair Work**

The work had taken place (£60 invoiced and paid -Fowlmere Joinery).

##### **c) Fire Engine Shed and Chapel Work Update**

The work had taken place by Glen Johnson and has been invoiced and paid for (£695 and £1950 respectively). Cllr Roberts - a working party needed to clear the weeds at the Fire Engine Shed. The walls will need to be painted (like the Melbourn shed). Clerk/Cllr Roberts to investigate.

Clerk to commission one more cut of the village grass as the warm weather had helped growth!

The Clerk read out the apology for the delay in the weeding of Savile Way but they have completed it now – a watching brief to be kept on the area and further discussions next year as to continue with it planted or revert to grass.

#### **6. Future Projects**

##### **a) Water Fountain for The Butts**

No finances at present to proceed – Cllr Mulholland will still speak to the school.

##### **b) Replacement Matting for the Roundabout**

Clerk to progress.

##### **c) Outdoor Gym Equipment**

To keep on the agenda – a poll can be run on Facebook/FATN.

##### **d) Request for a donation from Fowlmere Playgroup**

Cllr Roberts, Cllr Mulholland, Cllr Burge will not take part as they have/have had recent links to Playgroup Committee.

Fowlmere Playgroup are asking for a donation of £50-£100 towards their half-term magic show. FPC agreed to donate to the Playgroup, not to be seen as a precedent. Cllr Vinton proposed, Cllr Howe seconded and all agreed for £100.00 as a straight forward donation. Clerk to reply.

#### **7. Other Matters**

Rachel Collins- St Mary's are looking to replace the lights (sodium to LED). An initial quote of £3500 was made, so a revised cost has been asked for (110W LED) – a 'warm' light with estimated running costs at about £15 per month. The lights are in a poor state of repair. Can Section 106 be used? Clerk to ask James Fisher (mentioning it's a village facility / lead deterrent). Community Chest funding at SCDC could also be used. FPC agreed that in principal that there is merit in granting some money towards it and the work needs doing very soon.

	<p><b>8. Date of Next Meeting</b>  Tuesday 16<sup>th</sup> January 2017 (presumably at 7:00pm, prior to the PC Meeting at the Pavilion Room, Fowlmere Village Hall)</p> <p>The meeting closed at 19:40pm</p> <p style="text-align: center;">*****</p> <p>The minutes were agreed and signed</p>	
14	<p><b>CORRESPONDENCE:</b>  Cllr Wragg reported that two letters of complaint had been received, one from Mr and Mrs Miller and the other from Mr and Mrs Marlow, both of Pipers Close. The Clerk read both letters out. A reply will be drafted to Mr Miller asking what parts of the Code of Conduct he feels have been breached. It was proposed that a sub-committee should work on this - Cllr Burge and Cllr Mulholland volunteered.</p> <p>Clerk to acknowledge both letters and put on the website once up and running.</p> <p>Dorothy Woods requested that the Clerk ask Mr Miller to not contact her further unless it is concerning the Village Hall access road.</p>	<p>All for consideration</p> <p>Clerk</p> <p>Clerk</p>
15	<p><b>ACTION LIST UPDATE:</b>  The action list was updated accordingly.</p> <p>Meeting with Paul Earnshaw re Daffodil Weekend – Clerk to reply to ask what proposals have been developed re the entrance issues and also to say that we would be interested in the views of the other neighbouring villages following his meetings with them and suggest meeting informally again in January.</p> <p>New swings – Clerk to seek advice from ROSPA about climbing deterrents.</p> <p><b>A) IDEAS FOR IMPROVEMENTS TO VILLAGE LIFE</b>  Outdoor gym options need further discussions and will go on the next agenda.</p> <p><b>B) WEBSITE UPDATE</b>  The web-site is up and running and the Clerk to finalise changes and get herself kitted out with access!</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
16	<p><b>OTHER MATTERS:</b></p> <p>The meeting closed at 21:35.</p> <p>The date of the next meeting is Tuesday 19<sup>th</sup> December 7:30pm at the Village Hall (Pavillion Room).</p>	