

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL HELD**
IN THE PAVILLION ROOM, VILLAGE HALL, FOWLMERE
TUESDAY 16TH OCTOBER 2018 AT 7:30 PM

PRESENT:

Cllr D Roberts (Chairman), Cllr P Burge, Cllr S Mulholland, Cllr M Vinton and Cllr T Bearpark

IN ATTENDANCE:

Ms K Byrne (Clerk), Mrs D Woods and Cllr P Topping (from 8:00 – 8:15pm)

1. APOLOGIES FOR ABSENCE:

There were apologies for absence from Cllr L Wragg, Cllr Sunderland and Cllr Howe.

2. DECLARATION OF INTEREST IN AGENDA ITEMS:

There were no declarations.

3. MINUTES OF THE PARISH COUNCIL MEETING OF 11TH SEPT 2018:

The minutes were agreed as a true record, and were signed by Cllr Roberts.

4. MATTERS ARISING NOT COVERED IN THE AGENDA (FOR INFORMATION ONLY):

No matters were arising.

5. VILLAGE HALL

a) Changing Room Refurbishment

Mrs Woods said regarding the plans for the changing rooms there was one query, one extra drawing was required. Their architect was dealing with this. There are no problems, it is just taking a while to complete.

b) Community Energy Grant

Mrs Woods reported that this work is complete, she has sent reports sent to SCDC. This item can now be taken off the agenda for next month.

ACTION: Clerk to remove this item from November's Agenda.

c) Outdoor Gym Equipment – progress from the working party

The Clerk gave Caloo the go ahead to proceed with supply and installation of the outdoor gym equipment on 30 September 2018. Cllr Burge and Mrs Woods had met with Caloo this morning. The installation should take place in the next 2-3 weeks. It was decided to have the equipment positioned in 2 rows rather than of one long row. Caloo will now liaise with Mrs Woods re dates.

ACTIONS: Clerk to inform James Fisher about the spending on the equipment; Cllr Mulholland to put this on the Fowlmere Facebook.

Regarding the Hallmark quality assurance scheme, Mrs Woods said that Fowlmere Village Hall has passed all 38 sections. The comments were that FVH is a well-run and well-managed Village Hall and in an excellent location. Cllr Roberts thanked Mrs Woods and her team for all their hard work over the last few years.

6. COUNTY COUNCIL AFFAIRS:

Cllr Topping attended the meeting and submitted the following report:

County Councillor report to Fowlmere Parish Council Peter Topping October 2018

Apologies for missing your Sept meeting which took place a week before I had expected it!

School funding

You asked for assurance that the County Council education department fully understood that funding for Fowlmere School was not be confused with any funding for Thriplow School. I have met with the education officer and this has been confirmed to me. The county council has confidence in the new head and governing body at the school, although the site on which the school is located will continue to present challenges.

Railways

Route of the Oxford to Cambridge rail line

The government will be outlining the possible routes to be consulted on next month, with consultation running through till early in the new year (it was going to be Christmas, but the timetable has slipped). It is very likely there will be a northern route, which the pressure group CBBR favours, running past Cambourne, and a southern route, joining the mainline near Shepreth. The southern route is easier and less expensive but would come in across the undeveloped south of the county. The northern route would follow the existing corridor of the A428 but the price tag would be a lot more houses over and above the ones in the Local Plan.

I had a site visit at Shepreth rail station regarding the increased times that the crossing is closed to vehicles and pedestrians.

Roads and drains in the village, and the dead deer

I will be coming round with the new highways manager in late October. If there are repairs and problems that Fowlmere Parish Council would like him to fix/give a view on could you consider and let me have a prioritised list, including locations please. I am chasing up re the pothole outside of 36 Chapel Lane, and the overgrown trees on Long Lane. pothole. I have chased up and arranged for the dead deer to be removed.

The project manager in charge of LHI bids is away and I have contacted his manager, Anna Chylinska-Derkowska (01223 699152) for an update on your bid, unless that have been in touch independently.

Local Plan

I am pleased to say that the Local Plan has finally been adopted and that the new administration at South Cambs now supports the Local Plan which delivers 22,000 jobs and 19,500 homes across the district. I have always been supportive of the Local Plan as it provides for plan led growth as opposed to developer led

growth, and for this reason I voted against the application for houses outside Fowlmere village boundary near the Triangle when the matter came to South Cambs Planning Committee this month.

The Local Plan has sought to protect the Green Belt wherever possible and develop brown field sites. There will be a mini-review of the Local Plan in 2019-20 and so it may well be that land is put forward again. However, the Local Plan has allocated space for over 40,000 houses, which is more than the need estimated by the government. This means that there should not be the need for more land. The only risk is if house building slows and the council falls below its five year land supply – then we could see further speculative developments being put forward.

The large-scale developments that will take place within the District are as follows:

- A new town north of Waterbeach – approximately 8,000-9,000 homes*
- A new village at Bourn Airfield – approximately 3,500 homes*
- An expansion to Cambourne to the west – planning permission has already been granted for 2,350 homes*
- Homes on land north of Cherry Hinton and west of Teversham – 1,200 homes (420 in South Cambridgeshire. The remaining homes are in Cambridge City)*
- Around 900 homes in the better served South Cambridgeshire villages*
- Continue to develop Northstowe – around 10,000 homes*

Community orchard on county council land at Fowlmere

I am told the transfer of the land from the county council by long lease to the parish will be done in November. I don't know why it has taken so long but now it is imminent I recommend that the parish council plans how it will manage the land, and how to secure funding. This is where the school is particularly important because for example the Tree Council's grants guidance specifies:

- Applications must be on behalf of a school or community group which is a charity / not for profit organisation;*
- Children under the age of 16 must be ACTIVELY involved in the planting process;*
- Planting must take place on publicly accessible land, usually in public or charity ownership;*
- The school or community group must be able to raise 25% of planting costs;*
- Fruit-bearing shrubs or hedge plants are not eligible for funding;*
- Apple and pear trees on selected root stocks are the only trees eligible for funding;*
- Planting must take place during National Tree Week (end Nov-early Dec.*

Grant Pot launched to help communities

Voluntary and community groups are being given the opportunity to make a bid for a share of £400,000 of grant funding to the District Council. The Grant Pot replaces the Community Chest Fund with the main changes made by the new Liberal administration at South Cambs being that Parish Councils will now not be able to bid. But I hope Fowlmere's community groups will bid.

In other news

I had a briefing about the county council's plans for young people's mental health. Improvements include reductions in the waiting times for a first referral session, and increased support for young people in crisis. I

was pleased that Centre 33, a counselling service for young people based in Cambridge is helping – I served as a Trustee years ago.

Peter Topping County councillor 07825876582 peterwwtopping@gmail.com

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Cllr Burge asked Cllr Topping about the Orchard. Fowlmere Parish Council may wish to slow this process down a little, as Fowlmere PC will be liable for CCC's costs, therefore before the transfer of the land takes place Fowlmere PC would like to know what CCC's costs might be. Cllr Topping said that he will get figures back to Cllr Burge before the next Finance meeting on 20 November.

ACTION: Cllr Topping to get figures regarding CCC's costs for the transfer of the land.

Cllr Roberts said that there has been quite a lot of flooding on Long Lane recently, and told Cllr Topping that neighbours are concerned about the new building developments and further potential flooding in this area.

Cllr Vinton said that he and others had taken the dead deer to the pet crematorium.

a) Thriplow's claim S106 money should go to their school not Fowlmere

The Clerk had previously asked Cllr Topping if there has been any progress on correcting this misconception. Cllr Topping said in his report above that he has met with the education officer and this has been confirmed to him.

7. DISTRICT COUNCIL UPDATE:

Cllr Roberts said that although the Local Plan has now been adopted, the review of the Local Plan starts next year. SCDC have to have their plans in place by 2022.

Cllr Roberts said that Mr Akhtar of Heydon Grange has had plans drawn up for a housing development. Cllr Roberts showed the drawings for the development to the Parish Council; the areas concerned covers a wide area of Heydon and into Fowlmere near to the Flint Cross junction. The planning officers at SCDC will keep Fowlmere PC abreast of any further developments regarding this.

The meeting was opened for urgent questions from members of the public and press.

There were no urgent questions.

The meeting was then closed to members of the public and press.

8. BURIAL BOARD

a) Cemetery Chapel break in and theft

Regarding the work to replace the broken windows, Cllr Mulholland has received one quote (and possibly another 2 to come) for approximately £2,100. Cllr Vinton asked if this was to replace or restore what was there? Cllr Mulholland said it was for restoration. Cllr Vinton said that we could instead replace with toughened glass which looks the same but is harder to break. This was discussed as an option.

Cllr Mulholland will ask the contractor if he can quote for this as well.

ACTIONS: Cllr Mulholland to ask the contractor for a quote using toughened glass: Cllr Mulholland to send the quotes and photos to Clerk to progress the insurance claim.

b) Contractor Work

Cllr Mulholland is still to hear from the grave digger regarding reputable contractors, and an example of Rules for grave digging.

c) Burial Board Rules update

ACTION: Clerk to carry out an editorial review along with Cllr Roberts.

d) Harmata memorial Stone

The design submitted by Newlings was inspected and there were no objections. The design was approved by the Parish Council.

ACTION: Clerk to inform Newlings.

9. PLANNING COMMITTEE

a) Planning Minutes from 18th September 2018

MINUTES OF A **MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE**
HELD IN **THE SCHOOL ROOM, URC, CHAPEL LANE, FOWLMERE**
on **TUESDAY 18th September 2018 at 7.15pm**

PRESENT: Cllr D Roberts (Chairman), Cllr P Burge, Cllr T Bearpark, Cllr Vinton and Cllr M Sunderland

APOLOGIES: Cllr C Howe, Cllr L Wragg and Cllr S Mulholland

IN ATTENDANCE Ms K Byrne (Clerk) and one member of the public

1. Declarations of interest (if any)

Cllr Bearpark declared an interest in item 4 as an employee.

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.

2. S/2916/18/FL and S/2917/18/LB

Queens Head, Long Lane, Fowlmere, SG8 7SZ

Change of use to former public house to children's day nursery. Internal alterations to the building and, construction of new entrance porch at rear. Relocation of oil storage tank and provision of external play area. Briggs

This application was initially discussed in the PC meeting on 11 September, however since then more information has been received – the comments from the Highways Dept of Cambridge County Council. Cllr Roberts read out the Highways' comments. The Parish Council agreed with the comments that potential traffic issues arising from the change of use have not been addressed.

The traffic survey data and comments from Cllr Howe from last week's PC meeting regarding traffic in this area were read out and considered:

The 7-day surveys commissioned by Fowlmere Parish Council in May 2016 and Sept 2017 showed a high volume of traffic passing Northbound or Southbound along Long Lane, approximately 1200-1300 vehicles per weekday, typically 15-30% of these travelling towards the Queen's Head were recorded as travelling at 36mph or more, in a 30mph zone. Figures for the other roads meeting Long Lane at the War Memorial were similar. In addition, the junction at the War Memorial is complex and dangerous, rights of way are unclear, and some satnav systems are

known to be in error with regards to their implied statement of priorities.

The 2017 survey showed that between 8-9am, there are 159 vehicles in this area, and 94 one hour either side of that. So, traffic doubles around school drop off time.

Regarding losing the building as a pub, the consensus feeling was that the village cannot sustain two pubs and it is better to have one thriving pub than two struggling pubs. Cllr Roberts said that when the building was for sale, the asking price was too high for the village to consider purchasing it and making it a community pub. Cllr Burge said that although there is a lot to be said for having a nursery facility in the village the problem is the traffic issue. Cllr Vinton said that he cannot think of a more unsuitable location to have a nursery, given that this is already a busy junction especially around school drop-off time. Cllr Sunderland thought there might be some duplication with the nursery and the school drop-offs. Cllr Burge said that it would be good to retain the location as an employment site.

Having considered the application, the view of Fowlmere Parish Council is that at present this application cannot be acceptable for the following reasons:

- Fowlmere PC agrees with the view of the Highways Department officer's concerns regarding traffic.
- The area around the site is exceptionally worrying as all the village's through-traffic routes converge here.
- The stated times of day envisaged for dropping off and collecting children are particularly busy, as this would partially overlap with children being dropped off for the Primary school.
- Fowlmere PC can supply its own traffic data statistics on numbers, times etc. (see Traffic Data above).
- There are concerns that parents will park directly in front of the building on Long Lane thereby being a potential traffic hazard on what is already a fairly narrow road.
- Ideally the pub would have been sold as a going concern, however, on taking independent advice the PC is of the view that the asking price was far above its value for a small public house. Fowlmere PC does not feel that after the considerable amount of time that has now elapsed since the pub closure, an argument to retain the previous usage can be sustained, however, it wishes to see the site retained as an employment site.

Given the above issues, Fowlmere Parish Council recommends refusal.

The comments apply to both S/2916/18/FL and S/2917/18/LB.

3. S/2908/18/FL

Nettlefold, Rectory Lane, SG8 7TL

Extension over existing double garage, and refurbishment of existing property to include internal alterations and installation of new windows and weatherboard cladding

Mr David Besley

Cllr Roberts said that the building sits back from the lane and is not imposing, and there are no planning problems with it. All concurred with this view.

Fowlmere Parish council has no objections and recommends approval.

4. S/3048/18/LD

Application for lawful development certificate for existing use not complying with Condition 4 of S/1155/92/F or Condition 4 of S/1156/92/F (occupation restriction)

Apple Acre Park, London Road Fowlmere

Park View Group Ltd

Cllr Bearpark left the room at 19:57 as he had a declared interest.

This application pertains to Conditions 4 of S/1155/92/F and Condition 4 of S/1156/92/F, which say:

Any caravan (and/or tent¹) shall not be occupied on this site for more than 28 days in total in any one calendar year.

(Reason – To ensure that the site is retained for seasonal/tourist use only and is not used for permanent residential accommodation which would be contrary to Approved Structure Plan Housing and Settlement policies)

The areas in question at Apple Acre Park were refused planning permission on appeal in July 2018.

The applicant claims that as council tax has been paid on several touring caravan at the site continuously for more than ten years this means that these were the occupants' permanent dwellings. The applicant also claims that the site operates as a single planning unit and therefore only one caravan would need to breach Condition 4 for the whole site to be in breach of the condition (therefore they do not need to show that a caravan in each of the two sites – Area A and Area D – has breached the condition).

Fowlmere Parish Council feels that it is also important to note that in the wording of condition 4 it states "Reason - to ensure that the site is retained for seasonal/tourist use only and is not used for permanent residential accommodation which would be contrary to Approved Structure Plan Housing and Settlement policies". The rationale of the condition is clearly to act to prevent permanent residential accommodation, and reinforces condition 2 which states that the areas in question shall not be occupied by mobile homes. It remains important to maintain these two conditions to prevent the inappropriate development of the site beyond that envisaged when the permissions for touring caravan and tent use were granted.

Fowlmere Parish Council feel that the recent decision by the planning inspectorate was quite clear for refusal and those reasons still hold true. Fowlmere Parish Council continue to strongly object to the continued attempts to enlarge the occupancy at Apple Acre Park. Furthermore, Fowlmere Parish Council is extremely disappointed that our requests to SCDC to enforce the planning rules (regarding the number of caravans) have not resulted in any action.

Fowlmere Parish Council recommends refusal, and reinforces their request that the SCDC enforce the existing planning rules.

1 S/1156/92/F only

5. S//2757/17/FL

Land to the West of Chrishall Road, Fowlmere - Appeals Hearing

The hearing was held on 05 Sept 2018 at 10.00am at the Council Offices, Cambourne. Cllr Roberts and possibly Cllr Wragg attended the meeting.

Cllr Roberts reported that at the meeting there was an external planning consultant, a QC, the local planning officers, a legal officer and the Section 106 officer, all for a one-day hearing.

The QC stated several times that there is a 5-year land supply and a Local Plan. The Local Plan carries much weight and once it is signed off (imminently) all planning must thereafter be judged on the policies that are in place.

6. Other Matters and Updates

a. S/3233/18/DC

For information only - Discharge of Condition 4 (scheme of biodiversity enhancement) of planning consent S/0502/18/FL for installation of 3m x 4m visitor welcome hut at entrance to Fowlmere nature reserve RSPB Fowlmere Nature Reserve, Mill Road, Fowlmere Beth Aucott, Warden

The discharge of condition was noted.

b. Cllr Roberts wished to make the Parish Council aware that a landowner in the Heydon area has put forward some housing development proposals to the planning officer at SCDC. As part of the land is in the Fowlmere ward this is one to keep an eye on.

The meeting closed at 20:15.

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The minutes were agreed as a true record, and were signed by Cllr Roberts.

b) Feedback from Triangle 2 planning committee meeting - 10th Oct

Cllr Roberts and Cllr Wragg attended the meeting. Cllr Wragg spoke on behalf of Fowlmere Parish Council. Cllr Roberts said that there was a good debate - everybody had their say; arguments on both sides were heard and a considerable number of questions asked. The outcome was a unanimous vote to reject the application, on the basis of the five year land supply and the Local Plan.

c) Adoption of the Local Plan - 27 September 2018

Cllr Roberts said it has been adopted as above.

d) Neighbourhood Plan

Cllr Roberts said that it needs to be led by the village not the Parish Council. It cannot be driven by personal needs, and it will need a good cross section of the community to contribute.

Cllr Mulholland attended the Cambridge ACRE AGM last month, ACRE may be able to advise us on this. Cllr Roberts said that there is also an officer at SCDC who can help. Foxton are currently developing a neighbourhood plan. The Foxton group may allow 2-3 FPC Councillors to attend their next meeting. The Chair is Catherine Cairnes.

Cllr Burge said that when the Local Plan is reviewed, Fowlmere doesn't have to have the plan in place but it will help if the villagers have been consulted on what their requirements are.

ACTION: Cllr Roberts to find out the name of the SCDC officer. And to get contact details for the Foxton group and ask if several Fowlmere councillors can attend their next meeting.

The next step for Fowlmere would be to arrange an open meeting, produce and distribute leaflets advertising it, and hold the meeting in the Village Hall.

10. ROAD SAFETY

a) LHI Application Update

The clerk has arranged a meeting with Josh Rutherford and Cllrs Wragg and Howe to discuss / complete the LHI application; the meeting will be at 9:00am on 14 November outside the Queens Head.

ACTION: Clerk to circulate the outcomes from meeting to PC including costs.

b) Speedwatch update

Cllr Howe was not present so there was no update.

c) Casualty Reduction Support Fund

Nothing to report at this stage.

d) HGVs in village

Cllr Bearpark recently counted one lorry every 8 minutes (soil moving lorries) going through the village.

e) MVAS

The mobile speed indicator device has been moved around the village every 4 weeks by Cllr Wragg; he has also been replacing the batteries every 2 weeks. Thanks to Cllr Wragg for his efforts with this. Cllr Roberts has been very impressed with it. But she would like to see it moved further down Long Lane round the corner where more people are speeding.

f) 30mph wheely bin stickers

Clerk was unable to find cheaper sources, so the 50 stickers will be ordered from Smartwheelie for £62.50.

ACTION: Clerk to order as above.

11. TREES, GRASS AND HEDGES:

a) Village Tree Work - Schedules B and C

Rob Watkins has been commissioned with this work. He has started to apply for the necessary TPOs. SCDC decided that the T47 Beech Tree required a full TPO application for the work which will take 8 weeks for a decision, about 5 weeks from now.

The schedule for cutting is planned approximately as follows:

- Leylandii at the Village Hall – 12th November for approx. 2 weeks;
- Ryecroft Lane – 3rd December for approx. 2-3 weeks;
- Butts Lane Recreation Ground – 3rd Jan for 2 days;
- Dove House Close – 7th Jan for 2 days;
- Cemetery – Jan 14th for approx. 3 days.

b) Community Orchard

This was discussed in item 6 above. The Clerk is still awaiting the third quote from Ashtons.

c) Cllr Roberts reported that the silver birch tree near the slide on the Butts playground (in a group of 3) is dead or dying and poses a danger to children playing on the nearby equipment.

ACTIONS: Cllr Bearpark to inspect this tomorrow and inform the clerk. The clerk will then ask Hardys if they can remove it without delay and to remove the stump. Also let the school know.

d) Cllr Roberts has received a complaint about dog fouling on the Butts playground, with children stepping in it. She proposed for a sign to be put up prohibiting dogs in that area. Cllr Mulholland thought that a sign saying something like, "This area is used by children every day. Please do not allow your dog to foul in this area" might be a better idea. Cllr Burge concurred.

ACTION: Cllr Burge to purchase 2 laminated signs from Amazon and put in Noticeboard.

12. PARISH COUNCIL VACANCY – APPLICATION RECEIVED

An application had been received from Peter Collinson for the Parish Councillor vacancy. The application was considered.

ACTION: Clerk to ask Cllr Wragg to arrange a meeting with Mr Collinson and Cllr Burge.

13. FPC NOTICEBOARD

The wood above the Noticeboard on Swan house is falling down and is in need of repair.

ACTION: Cllr Mulholland to approach the proprietors about the situation.

14. GDPR – PLAN FOR COMPLIANCE

Cllr Burge and the Clerk have developed a strategy for working towards compliance and have produced some documents, which will be circulated to the PC after this meeting.

Cllr Burge and the Clerk have carried out an audit of the personal data the FPC hold, why we hold it and the legal basis for holding it. The documents produced are:

- A Data Protection Policy, for internal Council use to document what the PC should and shouldn't do, and what needs to be recorded or disclosed;
- A Public Privacy Notice, to be published on FPC website to put members of the public and any parties interacting with the PC on notice of how we process their data;

- A Personnel Fair Processing Notice, to be issued to Council employees and Councillors informing them of the data specifically held about them;
- A Data Processing Register, which is the PC's record of what we are doing and how we are doing it.

These documents will be circulated for review, to be adopted at the next meeting.

The Clerk asked if the PC would fund the purchase of a shredder for secure disposal of paper records once they are no longer needed. The PC agreed.

ACTION: Clerk to purchase shredder; Cllr Burge to send spec an appropriate one.

15. STORAGE OF FPC PAPERWORK – BURIAL RECORDS

Cllr Burge said that that the PC should take a look at the old paperwork we hold and decide what to do with it. To be further discussed at the next meeting.

16. PARISH COUNCIL ENERGY SCHEME OPPORTUNITY

Cllr Mulholland had read the letter from Cambridgeshire County Council's about the Energy Investment Unit. He thought that a car charging point might not be advisable for Fowlmere, but there were links to community energy schemes that could help galvanise momentum in the village in combination with a neighbourhood plan as it is something the whole community can benefit from. Cllr Mulholland wondered if it would be worth exploring potential sites in the village where we could have a solar farm e.g. by the old chicken sheds.

This to be discussed further at the next meeting.

17. FINANCE & GENERAL PURPOSES:

a) Completion of audit for 2017-2018

The audit for 2017-2018 has been completed and PKF Littlejohn have issued the Certificate, which is on the Fowlmere PC website, and is available to inspect, along with the AGAR documents at the Clerk's residence.

b) Precept Budget

Cllr Burge reiterated what he had presented in the last finance meeting on 11 September 2018 [these Minutes are incorporated in 06 November PC Minutes], about budgets and actual spend and suggested that Fowlmere PC should increase the precept by 5.4%. All agreed that this was a good idea.

Cllr Bearpark proposed that the precept budget for 2019-2020 should be increased by 5.4%; Cllr Mulholland seconded, and all concurred.

ACTION: Clerk to prepare the 2019-2020 precept proposal for SCDC accordingly.

c) Bills to be paid in October

Unity Trust Bank Account - Bank transfers

Fowlmere Village Hall - Pavilion Room Hire (18-Sept-2018): £12.00

Fowlmere Village Hall - Pavilion Room Hire (16-Oct-2018): £24.00

L Wragg (Petrol & parking refund, 19-Sept): £17.80

L Wragg (Petrol refund, 10-Oct): £15.30

PKF Littlejohn Audit Fee: £360.00

Hardy Landscapes - Grasscutting (September): £1,480.20
CAPALC training (Finance for Clerks): £75.00
Dave Salmons - repairing Butts fence (fire damage): £180.00
Seniorlink Eldercare (September): £96.54
E.on Chapel Electricity (29-Jun to 29-Sept): £49.13
S W Gardens and Landscapes: £30.00
Jo Asquith (Web-site Hosting – 18-Nov-2018 to 17-Nov-2019): £74.25
K Byrne (Petrol refund): £28.80
K Byrne Salary (September): £634.40
K Byrne - NEST (Pension Refund): £28.60
K Byrne - Telecoms refund (September): £27.24
K Isaaks (Wheelie Bin Stickers): £62.50

Santander Account

SCDC Trade Waste Collection (Chapel): £8.00 (DD)
Fowlmere Friendship Club – Xmas Dinner Donation: £250 (cheque)
Fowlmere Parish Council – Transfer money to Unity Trust Account: £18,500.00 (cheque)
Royal British Legion – Donation: £50 (cheque)

Money in (to Santander account)

2nd half of the Precept: £18,405.00

d) Insurance Claim (Butts Fence)

The clerk has written to Zurich insurers to ask whether the claim for the £180 repairs to the fence will be reimbursed to the PC, and is awaiting a response.

e) Butts playground - seesaw / fence / RoSPA recommendations

Dave Salmons has given quotes for the RoSPA work, the wobbly fence at the Butts and work at the cemetery. All the quoted prices were approved by all the councillors.

ACTION: Clerk to ask Dave to carry out the work.

f) Donation to Fowlmere Friendship Club Christmas Meal

A cheque has been prepared for £250, which Cllr Roberts signed.

ACTION: Clerk to ask Cllr Wragg to sign and give the cheque to Mrs Woods.

g) Remembrance Sunday Wreath / British Legion donation

Cllr Bearpark has ordered the wreath.

Cllr Roberts proposed that we donate £50 to the Royal British Legion. All concurred. The clerk prepared the cheque, which Cllr Roberts signed.

ACTION: Clerk to ask Cllr Wragg to sign and give the cheque to Cllr Bearpark.

18. CORRESPONDENCE:

a) Emergency Plan

SCDC have recommended that parishes complete an Emergency Plan and have issued a template. This was noted by the PC.

b) War Memorial – 11 Nov

Cllr Burge proposed that the PC should prepare a wooden board on which will be fixed a panel for each of the fallen soldiers of Fowlmere from World War I containing the details of each soldier. All thought this was a good idea and an appropriate way to commemorate the 100th anniversary of the end of that war.

ACTION: Cllr Vinton will make the wooden board; Cllr Burge will produce the laminated panels for each soldier. This will be put in the Memorial Well in advance of 11 November. Cllr Bearpark will research from the British Legion flower displays what they can provide to go alongside the Memorial Board we are going to be placing there. The cost will be covered by the Parish Council.

c) Parish Planning Forum Agenda 30th Oct

Cllrs Wragg, Burge and Bearpark will attend this forum.

ACTION: Clerk to let Beverly Childs at SCDC know.

d) South Cambs Tree Warden Network

The tree warden network was noted. The clerk had previously filled in the tree survey and informed SCDC that Cllr Bearpark is the tree warden for Fowlmere.

e) Queens Head – email from CAMRA

Clerk to reply to the correspondent that what they say is factually correct, and that the planning application has all the details from the market assessment.

f) Councillors view on correspondence forwarded

All thought that the correspondence forwarded to them by the clerk was adequate.

19. ACTION LIST UPDATE:

a) Ideas for Improvements to Village Life

Nothing new at this stage.

20. OTHER MATTERS (for information only)

Cllr Roberts said for information only, Thriplow Farms have put in an appeal for the grain store. They have asked for it to be done by written representation, and Foxton are keen for it not to be done by written representation. Foxton have employed Philip Kratz and he will write to them asking for it to be via a hearing instead. Fowlmere PC should write in a letter to the inspectorate to support a hearing. The Finance committee should consider at their next meeting what we can contribute to Mr Kratz's costs.

The meeting closed at 21:35pm.

The date of the next PC meeting is Tuesday 20th November 2018 at 7:30pm at the Pavilion Room, Fowlmere Village Hall.