



FOWLMERE PARISH COUNCIL

I hereby give you notice that

The ANNUAL MEETING of FOWLMERE PARISH COUNCIL
will be held in the Pavilion Room*, Village Hall, Chrishall Road, Fowlmere
on Tuesday 18th MAY 2021 at 7:30pm

****Please note that anybody attending the meeting in person will need to abide by Covid-19 rules, which include: scanning the QR code or providing name and contact details, using the one-way system when entering and leaving the venue, sanitising hands, wearing a face mask when not seated, sitting in the designated chairs only, and observing social distancing as far as possible.***

The Pavilion Room has seated capacity for 9 council members and up to 8 members of the public; if attendance exceeds this then additional members of the public will be asked to stand outside.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder

Dated 13th May 2021

By Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

1. Election of Chairman & signing Declaration of Acceptance of Office
2. Apologies for Absence
3. Declaration of Interest in agenda items
4. Election of Vice Chairman & signing Declaration of Acceptance of Office
5. Minutes of the Parish Council Meeting of 22nd April 2021
6. Matters Arising not covered in the agenda (*for information only*)
7. Casual Vacancy update [Clerk]
8. County Council Matters (*written report*)
9. District Council Update
10. Village Hall
 - a) Access [DR]
 - b) Representation on VHMC

Meeting to be opened for urgent questions from members of the public and press

11. Road Safety
 - a) Pathways & pavements [SM / PM]
 - b) Traffic Strategy Report – follow up [CH]
 - c) Speedwatch [CH]
 - d) Items reported to CCC Highways

Clerk, Fowlmere Parish Council: Ms K Byrne
Parish Clerk, P O Box 273, Royston, SG8 1ES. Tel: 01763 208901

Email: fowlmerepc@gmail.com, Website: www.fowlmereparishcouncil.com

This notice must be left or sent by post to the usual place of residence of every member of the Council three clear days at least before the meeting.



12. Reports from Meetings attended
 - a) Representation on the IWM Duxford Neighbours Forum
13. Parish Council Meetings venue(s) and dates [Clerk / PB]
14. Review of Annual Parish Meeting
15. Burial Board
 - a) Recent and upcoming burials and memorials [Clerk / SM]
 - b) Progress on works [SM]
16. Planning Committee [PB]
 - a) Chrishall Road development (2001209FUL) – drainage strategy
17. Progress on New Website and PC Email addresses [JH / PC]
18. Trees, Grass and Hedges [PC]
19. Progress on grant-funded projects
 - a) Zero Carbon project – Cycle Stands [JH]
 - b) Round Moat (Pebble) project [PC]
20. Finance & General Purposes
 - a) Audit [Clerk]
 - b) RoSPA report [Clerk]
 - c) Defibrillator [PB]
 - d) Insurance renewal [Clerk]
 - e) Bills to be paid [Clerk]
21. Correspondence – May Correspondence list
22. Action List Update
23. Ideas for Improvements to Village Life
 - a) Street signs [SM]
 - b) An additional village sign [LW]
 - c) 915 Bus [RL]
 - d) Future projects

Finance Committee Meeting	June / July 2021 (TBD)	– TBD
PC Meeting	7:30pm Tuesday 15 th June 2021	– TBD
BB Meeting	7:30pm Thursday 15 th July 2021	– Cemetery
PC Meeting	7:30pm Tuesday 20 th July 2021	– TBD

PLEASE NOTE THAT THE PRESS AND PUBLIC ARE INVITED TO ALL PC MEETINGS

PLEASE E-MAIL THE CLERK **ONE WEEK BEFORE** THE MEETING DATE WITH ANY QUESTIONS YOU HAVE SO THAT THEY CAN BE PROPERLY RESEARCHED BEFORE THE MEETING AND INCLUDED ON THE AGENDA IF NECESSARY

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