

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL** HELD
IN THE PAVILLION ROOM, VILLAGE HALL, FOWLMERE
TUESDAY 20TH FEBRUARY 2018 AT 7:30 PM

PRESENT: Cllr D Roberts (Deputy Chairman), Cllr P Burge, Cllr C Howe, Cllr M Sunderland, Cllr M Vinton and Mrs J Wright (Clerk).

IN ATTENDANCE: Mrs D Woods

		Actions
1.	APOLOGIES FOR ABSENCE: Cllr T Bearpark, Cllr S Mulholland, Cllr L Wragg	
2.	DECLARATION OF INTEREST IN AGENDA ITEMS: There were none declared.	
3.	MINUTES OF THE PARISH COUNCIL MEETING OF 16TH JANUARY 2018: The minutes were agreed and signed as a true record.	
4.	MATTERS ARISING: There were no matters arising.	
5.	<p>VILLAGE HALL</p> <p>A) CHANGING ROOM REFURBISHMENT The architect is getting the documents done for Building Control, to be completed by the end of February. The building quotes will then need to be sought, and the funding.</p> <p>B) CAR PARK LINES 45 spaces have been painted, plus 2 disabled spaces. External lighting is to be looked at next.</p> <p>C) DEFIBRILLATOR AT VH The Clerk shared the information about the one at the VH that Dorothy Woods had kindly supplied. Could the Chequers be approached about housing an additional one? Cllr Burge to speak informally with them.</p> <p>D) OUTDOOR GYM EQUIPMENT The VH would support this idea and there is a good space available – a cross trainer would be preferred as one of the items. Cllr Mulholland to look into this for the next meeting and to come with some costs/brochures to the next meeting.</p>	<p>Cllr Burge</p> <p>Cllr Mulholland</p>
6.	<p>COUNTY COUNCIL AFFAIRS: Cllr Topping attended the meeting.</p> <p>Precept to be increased by 5% (3% to adult social care). Cllr Topping to send FPC how much this will generate.</p> <p>A) CLEARANCE OF CCC LAND NEAR SCHOOL CAR PARK/BUTTS PEDESTRIAN GATE Nothing further to be reported at this stage. The letter has been sent to the surveyor – Cllr Topping to chase. Cllr Topping has a meeting with the school to talk about school numbers amongst other things - possible date of Fri 2nd March. Re pedestrian gate – Footpaths Dept at SCDC – this isn't something they could resolve as it was a permitted path, not a right of way. Either speak to the land</p>	<p>Cllr Topping</p> <p>Cllr Topping</p>

	<p>owner again or formally apply for change. Cllr Wragg to write to the landowners for re-consideration.</p> <p>CCC - Peter Taylor has left - Evan Laughlin is now the point of contact for pot-holes.</p> <p>B) A505 WORKING PARTY Cllr Topping reported that this is in its infancy. Cllr Howe – they need to consider what the influences are on the surrounding villages at the same time as decisions are taken on the A505. We have concerns over the scope of a recent road closure (A10/A505) application, including the unspecified diversion, with an 18 months duration, routes were mutually incompatible. Concerns over amount of traffic and the tunnel. We would like assurances over signage etc. Clerk to share with Cllr Topping.</p> <p>Reflective posts on Long Lane (by Tony Deans house) – they are now non-existent, this is resolved at SCDC via Evan Laughlin (Cllr Topping will speak to him) – it’s near where the fatality occurred.</p> <p>Cllr Howe reminded Cllr Topping about finding the justification for weight/traffic limits in Melbourn so perhaps we can apply it in Fowlmere.</p> <p>C) TRAFFIC CONCERNS IN FOWLMERE (CLLR TOPPING) As discussed above.</p>	<p>Cllr Wragg</p> <p>Clerk</p> <p>Cllr Topping</p> <p>Cllr Topping</p>
7.	<p>DISTRICT COUNCIL UPDATE:</p> <p>A) DISTRICT COUNCILLOR ENGAGEMENT LETTER (SCDC) Cllr Roberts mentioned the changes in boundaries, which takes in some additional Parish Council meetings.</p> <p>The meeting was opened for urgent questions from members of the public and press.</p> <p>Dorothy Woods checked that the registration of land is still on the action list (which it is).</p> <p>The meeting was then closed to members of the public and press.</p>	
8.	<p>MEMORIAL TREE POLICY To be carried over to the next agenda. Cllr Burge to liaise with Cllr Mulholland to move this forward prior to the next meeting.</p>	<p>Cllr Burge / Mulholland</p>
9.	<p>DAFFODIL WEEKEND DISCUSSIONS A meeting happened during the month with Paul Earnshaw from the Thriplow Daffodil Committee.</p> <p>FPC feels they are still being unneighbourly and these issues could be resolved with the addition of ‘and Fowlmere’ on the document which has been posted (or show a utility bill or similar as proof of entry.) We need to pass on that we have already received comments from concerned residents and it doesn’t seem very neighbourly.</p>	<p>Clerk</p>
10	<p>BURIAL BOARD</p> <p>A) MINUTES FROM 16TH JANUARY 2018</p> <p>Minutes of the meeting of Fowlmere Parish Council Burial Board held in the Pavillion Room, Village Hall, Fowlmere, Tuesday 16th January 2018 at 7:15pm.</p>	

Present:

Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr P Burge, Cllr C Howe, Cllr S Mulholland, Cllr M Sunderland and Mrs J Wright (Clerk).

In attendance:

1. Apologies for absence

Apologies were received from Cllr Wragg and Cllr Vinton.

2. Minutes from previous Meeting

The Minutes of the last meeting had been agreed at a previous Parish Council meeting.

3. Update on Tidy Up Days – 14th & 15th October 2017 (Cllr Mulholland)

They went very well and there was a lot of positive feedback – a Spring one would be good to follow on. The extension could be used as a compost area temporarily. This will allow a path to the new extension to become established. A pathway would need to be put in and the old fire-pit to be dismantled. Possible dates of 14th / 15th April

4. Update on Cemetery Working Party / Friends of Fowlmere Cemetery Group (Cllr Vinton).

The tidy up days have replaced this initiative.

5. A Review of Cemetery Charges (Cllr Roberts)

Cllr Roberts to find out what these charges are for some local cemeteries and circulate.

6. Fencing and Tree Work

a) To Propose a Policy Relating to Tree Planting

To be covered in the main PC Meeting

Clerk to ask Hardys to quote for reinforcing the gaps on the Mill Road side of the Cemetery, with a quote for the fencing and hedging as per the Shepreth Road side.

Tree trimming needs to happen too – on the Mill Rd hedge trees. Clerk to ask Hardys to do this too.

7. Approved Contractors (Cllr Mulholland)

There is a lack of consistency with the grave digging. The chalky soil and the settlement is a problem. There is an argument to set aside the top 18 inches to go back on as topsoil, and to determine a maximum amount of height for 'mound'. Cllr Roberts and Cllr Wragg to put something together for further discussion – to be fed back into the main t&c document.

Cllr Roberts raised the possible idea of asking Hardys to offer to provide a costed for turfing service for users of the cemetery who are unable to do it themselves.

8. Work on Water Butt / Tap (Cllr Mulholland / Cllr Vinton)

The Clerk read out the email from Cllr Vinton for the work to be done. Cllr Mulholland proposed, Cllr Roberts seconded and all agreed to progress with the work at a cost of £300 (incl VAT) and thanked him for his efforts on this.

9. Benches (Clerk)

The Clerk is keeping in touch with Mr Ward. A new shed would be welcome.

10. Bore-holes to Test Depth Options (Cllr Bearpark)

The Clerk has asked the contractors for this to now take place.

11. Other Matters

	<p>Cllr Mulholland kindly provided the Clerk with a scan of the Cemetery plots.</p> <p>12. Date of Next Meeting The next meeting will be 20th March at 7:00pm</p> <p>The meeting closed at 19.55pm</p> <p>The minutes were agreed and signed.</p> <p style="text-align: center;">*****</p> <p>B) HEDGE WORK TO MILL ROAD SIDE / MOLES The work has been done - Clerk to respond and thank them for an excellent job. Re moles – if the problem continues, it will need sorting professionally.</p> <p>C) UPDATE ON TAP WORK Cllr Vinton has done an excellent job and the Council thanked him for his efforts.</p> <p>D) DATE OF NEXT CLEAR UP For Cllr Mulholland to advise. Since the last clear up, there have been a lot of snow-drops and aconites appear thanks to all the efforts of the helpers in the Autumn clear-up.</p> <p>E) BENCH WORK Nothing further on this, the Clerk has left another message with Mr Ward.</p>	Clerk
11	<p>PLANNING COMMITTEE</p> <p>A) PLANNING MINUTES FROM 16TH JANUARY 2018</p> <p style="text-align: center;">MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE PAVILLION ROOM, FOWLMERE VILLAGE HALL, FOWLMERE ON TUESDAY 16TH JANUARY 2018 AT 7:30PM</p> <p>PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr P Burge, Cllr C Howe, Cllr S Mulholland, Cllr M Sunderland and Mrs J Wright (Clerk).</p> <p>APOLOGIES: Cllr L Wragg, Cllr M Vinton</p> <p>IN ATTENDANCE Mr Lloyd, Mr Frost</p> <p>1. Declarations of interest (if any) Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.</p> <p>4) 1 Westfield Rd is a SCDC application – Cllr Roberts was aware of this so she will leave the room and not take part in any discussion – a non-pecuniary interest. Cllr Burge will leave as he is a near neighbour so declared a pecuniary interest.</p> <p>5) Cllr Bearpark declared an interest in item 5 but can stay as it is ‘for information only’.</p> <p>2. S/4443/17/FL Rear first floor extension</p>	

Home Cottage, Thriplow Road, Fowlmere, SG8 7QT
Mr Grant Bage

Fowlmere Parish Council has no objections, as they do not feel there is any further imposition on the neighbouring properties.

3. S/4542/17/FL

Installation of replacement 3m by 4m welcome hut at entrance to Fowlmere nature reserve, and removal of old timber hut

RSPB Fowlmere nature reserve, Mill Road, Fowlmere, SG8 6EZ
Peter Bradley, RSPB

Fowlmere Parish Council has no objections but are disappointed with the proposal as they feel this is a loss of amenity in terms of size and is disregarding its heritage.

4. S/4112/17/OL

Development of 1No. detached house as part of the SCDC Right to Build Vanguard

Lead to the rear of 1 Westfield Road, Fowlmere
Mr Laurence Castle, South Cambridgeshire District Council

Cllr Roberts and Cllr Burge left the meeting at 20:07

Fowlmere Parish Council do not object to this application. During construction there need to be strict traffic management plans in place because of the proximity of the school (there is a precedent for this with the 2 houses in construction further up the road - 1 The Butts, Fowlmere, Planning Ref S/3197/15/FL). Contractor parking would have to be on-site. Fowlmere PC would ask for no parking in the Top Close car park either.

Cllr Roberts and Cllr Burge returned to the meeting at 20:15

5. For information only – notification of appeals for Appleacre (Certificate of lawful development for the Breach of Condition 4 of planning permission S/1155/92/F and Condition 4 of planning permission S/1156/92/F) and (Variation of Condition 2 of S/1155/92 & Condition 2 of 1156/92/F) to allow the siting of 15 and 5 static caravans for permanent residential occupation on areas of the caravan park restricted to touring caravans only).

Fowlmere Parish Council noted the appeals (a hearing on 26th April). Cllr Roberts and Cllr Wragg will be attending.

6. Other Matters and Updates

The Chrishall Road application was on the agenda at SCDC last week and was refused (9 for refusal, 2 for approval). Cllr Wragg has voiced his concern about Fowlmere school following up on the issue of future provision, SCDC falsely claimed that children would be moved to Thriplow School. This isn't true as Fowlmere does have room for expansion and have had mobile classrooms on site in the past to extend numbers as necessary.

Cllr Topping has been contacted by the Chair of Governors. But this situation can't be left. The Headteacher has been following up with County too. Clerk to contact Chair of Governors, to ask for an update.

	<p>If it was concluded that after full consultation reveals that a secular school is full, it is not necessarily appropriate to expand a faith school.</p> <p>Mr Lloyd (Appleacre resident) thanks the Parish Council for their hard work regarding the Chrishall Road application</p> <p>The meeting closed at 8:30pm</p> <p>The minutes were agreed and signed. *****</p> <p>B) SECTION 106 CONTRIBUTIONS For further discussion following input from Dorothy Woods. Clerk to progress.</p>	Clerk
12	<p>ROAD SAFETY</p> <p>A) SPEEDWATCH UPDATE (SIGNAGE) This happened on 7th February on Pipers Close with 4 volunteers - 25% were above 35mph (17 vehicles) – the fastest was 48mph. We don't get feedback on what's then happening. The Police Commissioner should be asked – Cllr Howe and the Clerk to contact Jason Ablewhite.</p> <p>Speedwatch signage has been ordered as an example. Clerk to chase</p> <p>30mph wheely bin stickers – Clerk to order 50.</p> <p>B) MEETING WITH ANDI CADDI (CCC) A meeting has been booked – re weight limitation going through Fowlmere.</p> <p>C) CASUALTY REDUCTION SUPPORT FUND Cllr Burge - re funding for the ANPR camera – he has ongoing contact with a village in Suffolk but it's a long saga with some issues. They will start a pilot scheme in April, for 3 months, which they'll share with us.</p>	Cllr Howe / Clerk Clerk Clerk
13	<p>TREES, GRASS AND HEDGES</p> <p>A) COMMUNITY ORCHARD PROGRESSION Already discussed with Cllr Topping</p> <p>B) VILLAGE TREE WORK The next round of safety work needs to start soon. Protected verges to be done.</p> <p>C) LONG LANE VERGES Need to check if the work has been completed.</p> <p>A willow has been pollarded on Long Lane quite severely, perhaps because of the solar panels (by County).</p> <p>D) FALLEN TREE(S) IN MOAT Cllr Roberts to take a look</p> <p>E) CONTRIBUTION TO FOWLMERE SCHOOL TOWARDS THE BUTTS GRASS CUTTING This has been paid.</p>	Clerk Clerk Cllr Roberts
14	<p>FINANCE & GENERAL PURPOSES</p> <p>A) FINANCE MINUTES FROM 16TH JANUARY 2018</p> <p>Minutes of the meeting of Fowlmere Parish Council Finance and General Purposes Committee</p>	

held in the Pavillion Room, Village Hall, Fowlmere
Tuesday 16th January 2018 at 7:00 pm

Present:

Cllr M Sunderland, (Chair), Cllr T Bearpark, Cllr P Burge, Cllr C Howe, Cllr S Mulholland, Cllr D Roberts and Mrs J Wright (Clerk).

Also in Attendance: Mr Lloyd

1. Apologies for Absence:

Cllr L Wragg, Cllr M Vinton

2. Minutes of the Previous Meeting/Matters Arising:

The Minutes were agreed at a previous PC Meeting

3. Review of Income and Expenditure

A few larger amounts have come out this year which cannot be necessarily be repeated in subsequent years such, as the tree work, Chapel and Fire Engine shed repair work, without increasing the precept.

4. Precept

£36,810.00 has been submitted and been acknowledged as received by SCDC

5. Trees, Grass and Hedges

Electricity has been renewed with E.on at the Chapel to get a cheaper rate.
There is possibly an issue with a fallen tree at the moat – Cllr Roberts to take a look.

6. Future Projects

a) Water Fountain for The Butts

To be looked at again in a year's time, if the school wants to get involved in the project.

b) Replacement Matting for the Roundabout

This is being replaced at the end of January.

c) Outdoor Gym Equipment

85% of the Facebook poll were positive for the idea and the Village Hall is probably the best location. (There is no lighting at The Butts at night and that area is more for smaller children). Clerk to speak to Dorothy Woods who is keen to have this at the Village Hall. A sub-group to be formed of VH and PC to take forward. Cllr Mulholland to get some brochures.

d) Royston and District Community Transport Donation Request

Cllr Sunderland proposed £300 and Cllr Bearpark seconded and all present agreed to the donation although Cllr Vinton's reservations were noted and given consideration. Clerk to contact RDCT.

7. Other Matters

July – Dec 2017 VAT has been sent off.
£1150 has been given to St Mary's for the new church lighting.

8. Date of Next Meeting

Tuesday 17th April 2018 (presumably at 7:00pm, prior to the PC Meeting at the URC, Chapel Lane)
The meeting closed at 19.22

The Minutes were agreed and signed.

16	<p>ACTION LIST UPDATE: The action list was updated accordingly.</p> <p>A) IDEAS FOR IMPROVEMENTS TO VILLAGE LIFE Nothing further was discussed.</p> <p>B) PC VACANCY UPDATE.</p>	
17	<p>OTHER MATTERS: The Clerk after 8 years is leaving to move to a new job. Cllr Roberts would like it put on record their very great thanks for all that she has done in the last 9 years. An advert is to be put together to recruit a replacement.</p> <p>The Village Sign – Cllr Vinton has a silicon mould, stored in his garage, if ever another sign is needed. Other signs to be considered.</p> <p>Cereal 2018 – need to ask for clarification on numbers of expected cars going through Fowlmere and when – Clerk to approach.</p> <p>The meeting closed at 21:40</p> <p>The date of the next meeting is 7:30pm (Main PC) on Tuesday 20th March 2018 at the Village Hall (Pavillion Room).</p>	<p>Cllr Roberts / Cllr Wragg</p> <p>Clerk</p>